

CENSUS, ENGLAND, 1921.



SCHEDULE.

Prescribed by Regulations under the Census Act, 1920, as the form to be used in England (excluding Kensington), for the purpose of returns in respect of (a) Private Households, (b) Hotels, Clubs, Boarding Houses, or Common or other Lodging Houses, and (c) Other persons in respect of whom no other form of schedule is prescribed.

This space to be filled up by the Enumerator.		
Registration District.	Registration Sub-District.	Enumeration District.
Name of person responsible for making the return.		
Postal Address		

NOTICE.

1. The Head, or person acting as Head, of a private household is required by law to make a return in this Form, stating the particulars asked for in respect of all persons forming part of the household for Census purposes. See the heading to Column (a) within.

N.B.—Any one or more persons separately occupying separate lodgings in a house or a separate part of a house will be regarded as forming a separate household. But boarders are to be regarded as part of the household with which they live.

2. The Manager or other person in charge of a hotel, club, boarding house, or common or other lodging house, is required by law to make a return in this Form with respect to all persons falling to be included as inmates of the establishment for Census purposes. See the heading to Column (a) within.

3. Every such person is required by law to give to the person responsible for making the return such information as may be necessary to enable the return to be made. No use may, however, be made of such information by the person to whom it is given except for the purpose of making the return.

4. A person who has applied in the prescribed manner to make a separate confidential return will not be liable to give information to the Head or Manager; and in such case the person responsible for making the return will only be liable to include in his return in respect of that person the particulars required in Columns (d) and (h) within.

5. The Schedule will be called for on Monday, April 25th, by the appointed enumerator; in order that he may not be delayed it must be ready with the answers written in the proper columns early on the morning of that day. If the answers are incomplete or inaccurate, the enumerator must ask any questions necessary to enable him to correct the Schedule.

6. The person responsible for making the return may, if unable to deliver the Schedule to the enumerator personally, arrange for some other person to do so on his behalf. If desired, the Schedule may be handed to the enumerator under cover.

7. If any person whose duty it is to make a return or to give information refuses to do so, or willfully gives false information, or uses otherwise than for the purpose of making the return any information given him for that purpose, he will be liable to a fine not exceeding Ten Pounds.

S. P. VIVIAN,
Registrar-General.

EXAMPLES OF THE MODE OF FILLING UP THE SCHEDULE.

1	2	3	4	5		6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200
				Area of Civilian area, etc.																																																																																																																																																																																																				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	

INSTRUCTIONS

For filling up Columns (b), (h), (k) and (l).

- Column (b)—RELATIONSHIP.—Any relative present in the dwelling on Census night who usually lives elsewhere should, for Census purposes, be described in Column (b) as "Visitor," and not as "Son," "Aunt," "Sister-in-law," etc.
 - Column (c)—EDUCATION.—For persons attending a school or other institution for the purpose of receiving education, write "Whole Time" if attending daily during the full day school hours or otherwise to an extent which leaves no reasonable time for employment; "Part Time" if attending Day Continuation Schools or Evening Classes, or otherwise giving such partial or intermittent attendance as permits or might permit of substantial regular employment.
 - Columns (k) and (l)—OCCUPATION AND EMPLOYMENT.—For a person already entered as "Whole Time" in Column (k), no entry is needed in Column (l), unless the person is studying for a particular profession or occupation (see Instruction 4). For children under 15, Column (k) (l) and (m) should be left blank.
- PERSONS NOT PRINCIPALLY OCCUPIED IN WORKING FOR PAYMENT OR PROFIT.**
- If studying or preparing for any particular profession or occupation, write "Wireless Student," "Engineering Student," "Law Student," "Medical Student," etc., and leave Column (l) blank. (But apprentices or persons training on similar terms should be entered as actually following the occupations to which they are apprenticed.)
 - For a member of a private household (such as householder's wife) who is mainly occupied in unpaid domestic duties at home, write "Home Duties" in Column (k) and leave Column (l) and (m) blank.
 - If retired from an occupation or service, and not following any other regular occupation, state former occupation or service in Column (k), adding "Retired." Column (l) should be filled up, business of former employer (if any) being stated.
 - For a member of the household who is chiefly occupied in giving unpaid help in a business carried on by the head of the household or other relative, state the occupation in Column (k) as though it were a paid occupation. The name of the head of the business should be stated in Column (l) as employer, together with the nature of the business.
 - For other persons not included above who are mainly dependent upon others' earnings or upon their own or others' private means, write "None" or "Not occupied for a living" in Column (k) and leave Column (l) blank.

- PERSONS PRINCIPALLY OCCUPIED IN WORKING FOR PAYMENT OR PROFIT.**
- The occupation should be stated in Column (k), whether the worker is at work or not at the time of the Census. If more than one paid occupation is followed, state only that by which the living is mainly earned.
 - The precise character of the occupation should be stated. Vague and indefinite terms must not be used, such, for example, as Assistant, Collector, Contractor, Factory Hand, Foreman, Inspector, Ironworker, Machinist, Manufacturer, Millhand, Operative, Overlooker.

(a) Foreman and Overlooker should state the department or branch of work in which they are employed.

(b) Shopkeepers, Retail Dealers or Shop Assistants, Tailors, Bootmakers, Silversmiths, Bookbinders, Bakers, etc., if selling only and not making or producing, or in the business, should enter the words "Shopkeeper" or "Dealer" (if principal) and "Shop Assistant" or "Salesman" (if subsidiary). But a person who is chiefly engaged in making or producing, though also selling, should enter "Baker," etc.

(c) Agents, Brokers, Builders, Merchants, State particular kind of business or trade as "Cycle Agent," "Sole Agent," "Cattle Dealer," "Coal Dealer," etc.

N.B.—OTHER WORKERS SHOULD DESCRIBE THEIR JOB BY THE SPECIAL NAME, IF ANY, BY WHICH IT IS KNOWN IN THE INDUSTRY OR MANUFACTURE.

11. Name and business of employer.—The name and business of the employer (firm, company, local authority, government department, etc.) must be entered in Column (l). For example, a bricklayer employed in a brewery should enter "Bricklayer" in Column (k) and "Messrs. Brewery," in Column (l). A woman employed by a firm of shoemakers and dyers should enter "Cotton" in Column (k) and "Messrs. Shoemakers and Dyers," in Column (l). This information is required for the purpose of classifying the persons employed according to the industry or service with which their work is connected, and will not be published.

State precisely the nature of the employer's business, e.g., instead of "Manufacturer," "Merchant," "Householder," "Engineering Works," "Lead Works," "Civil Service," use exact business descriptions, such as "Toy Manufacturer," "Shoemaker," "Iron Rolling Mills," "Textile Machinery Makers," "White Lead Works," "Civil Service, General Post Office," etc.

In the case of Domestic Servants or other persons in Private Personal Service the word "Private" should be entered in Column (l) and the name and business of the employer must not be stated. But for Cooks, Waitresses, Chambermaids, employed in Hotels, Restaurants, Boarding Houses, etc., the name and business of the employer should be stated.

Column (k). Personal Occupation.	Column (l). Employment.	Column (k). Personal Occupation.	Column (l). Employment.
1. Bookkeeper	1. The London Railway Co.	1. Bookkeeper	1. The London Railway Co.
2. Clerk	2. The London Railway Co.	2. Clerk	2. The London Railway Co.
3. Driver	3. The London Railway Co.	3. Driver	3. The London Railway Co.
4. Fireman	4. The London Railway Co.	4. Fireman	4. The London Railway Co.
5. Porter	5. The London Railway Co.	5. Porter	5. The London Railway Co.
6. Ticket Collector	6. The London Railway Co.	6. Ticket Collector	6. The London Railway Co.
7. Conductor	7. The London Railway Co.	7. Conductor	7. The London Railway Co.
8. Station Master	8. The London Railway Co.	8. Station Master	8. The London Railway Co.
9. Inspector	9. The London Railway Co.	9. Inspector	9. The London Railway Co.
10. Signalman	10. The London Railway Co.	10. Signalman	10. The London Railway Co.
11. Railway Porter	11. The London Railway Co.	11. Railway Porter	11. The London Railway Co.
12. Railway Clerk	12. The London Railway Co.	12. Railway Clerk	12. The London Railway Co.
13. Railway Driver	13. The London Railway Co.	13. Railway Driver	13. The London Railway Co.
14. Railway Fireman	14. The London Railway Co.	14. Railway Fireman	14. The London Railway Co.
15. Railway Porter	15. The London Railway Co.	15. Railway Porter	15. The London Railway Co.
16. Railway Ticket Collector	16. The London Railway Co.	16. Railway Ticket Collector	16. The London Railway Co.
17. Railway Conductor	17. The London Railway Co.	17. Railway Conductor	17. The London Railway Co.
18. Railway Station Master	18. The London Railway Co.	18. Railway Station Master	18. The London Railway Co.
19. Railway Inspector	19. The London Railway Co.	19. Railway Inspector	19. The London Railway Co.
20. Railway Signalman	20. The London Railway Co.	20. Railway Signalman	20. The London Railway Co.

APPENDIX B.

STRICTLY CONFIDENTIAL.

Please read the Instructions and Examples shown on the back, and then fill up the Schedule carefully and in Ink.

To be filled up by the Enumerator.
No. of
Schedule.

NAME and SURNAME:-- of every person who is alive at midnight on the night of Sunday, 24th April, 1921, and who, whether as member of the family or as visitor, boarder or servant in the household or establishment:-- (1) passes that night in the dwelling of the household or establishment, or (2) arrives and is received into the household or establishment on the morning of Monday, 25th April, not having already been enumerated elsewhere. <i>No one else must be included.</i> (For order of entering names see Examples on back hereof.)	RELATIONSHIP to Head of Household. State whether "Head," or "Wife," "Mother," "Son," "Daughter," "Step-son," or "Other Relative," "Visitor," "Boarder," or "Servant." (See Instruction No. 1.)	AGE. In years and months. For infants under one month old write "Under one month." (See Examples.)	SEX. If male write "M." if female write "F."	MARRIAGE or ORPHANHOOD. For persons aged 15 and over write "Single," "Married," "Widowed," or if marriage dissolved by divorce write "D." For children aged under 15 write "Both Alive" if both parents be alive; "Father Dead" if father be dead; "Mother Dead" if mother be dead; or "Both Dead" if both parents be dead.	BIRTHPLACE and NATIONALITY.		OCCUPATION and EMPLOYMENT.			Information required only in respect of Married Men, Widowers and Widows. Number and ages of all living children and step children under 15 years of age, whether enumerated on this Schedule or not, i.e., whether residing as members of this household or elsewhere. Total number under sixteen years of age. If none write "None." For each child place a X in the column corresponding to its age. The number of crosses should be the same as the number shown in Column (n).			
					(1) If born in the United Kingdom, write the name of the County and of the Town or Parish.	If not born in the United Kingdom state whether Visitor or Resident in this country, and state also (where applicable) if born in a foreign country &c.,-- "British born," "Naturalized British Subject," "French," "German," "Russian," etc.	Personal Occupation. State here the precise branch of Profession, Trade, Manufacture, Service, &c. Where the occupation is connected with Trade or Manufacture, the reply should be sufficient to show the particular kind of Work done stating, where applicable, the Material worked in, and the Article made or dealt in, if any. (If retired see Instruction 6; see also Instructions 8 to 11 and Examples.)	Employment. (1) If working for an employer state the name and business of present employer (person, firm, company or public body) &c. if at present out of work, of last employer, adding "out of work." (2) If employing persons for purposes of business, write "Employer." (3) If working on own account and not employing persons for purposes of business, write "Own Account." (Note--For Domestic Servants and others in private personal service write "Private." (See Instructions 8 to 11, and Examples.)	Place of Work. Give the address of each person's place of work. For a person with no regular place of work write "No fixed place." If the work is carried on mainly at home, write "At home." (No entry is required for any person who is retired or out of work.)				
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)
1		years, months											Under One 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15
2													Under One 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15
3													Under One 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15
4													Under One 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15
5													Under One 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15
6													Under One 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15
7													Under One 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15
8													Under One 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15
9													Under One 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15
10													Under One 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

To be filled up by the Enumerator.				Enumerator's Initials.
Males.	Females.	Private.	Round.	

I declare that this Schedule is correctly filled up to the best of my knowledge and belief.

Signature _____
(Head of Household, Manager of Establishment or other person responsible for making the return.)

APPENDIX B--continued.