Minutes of DfT Executive Committee

Date: Tuesday 02 March 2010
Time: 0900-10.00
Venue: Room 5/13, Great Minster House

Attendees:
Robert Devereux (Chair)
Steve Gooding
Richard Hatfield
Bronwyn Hill
Mike Mitchell
Clare Moriarty
Christopher Muttukumaru
**** (Private Office)
Alison Rutherford (Board Secretariat)

Item 1: Update from Directors General

1. ExCo was updated on the week’s developments within the DfT Groups.

Item 2: Strategic Finance – follow-up to Board

2. ExCo welcomed the work done since the Board meeting on 26 February to explain how the team had arrived at the proposed list of areas to be reviewed. There was some discussion of the possible projects, and broad agreement that in most cases it would be useful to bring fresh eyes in to look at work in progress, to ensure maximum challenge. There was also discussion about which work was entirely new, and which was – at least in part – already in hand.

3. ExCo then discussed possible resourcing and organising of the financial work, and the extent to which additional resources could be dedicated to this work. **Action: Clare Moriarty and Richard Hatfield**

Item 3: Organisational Change – follow-up to Board

4. ExCo discussed how best to resource the examination of possible organisational change discussed at the Board meeting. They confirmed that they would look first to the Business Process Programme Board to lead and deliver efficiencies in overheads across the DfT family. They agreed to reflect further on what further resources they could each make available, and to what extent they could be dedicated to this work. **Action: All, co-ordinated by Clare Moriarty**

Board Secretariat
11 March 2010

The names of non-SCS staff have been redacted in accordance with DfT’s publication policy.