Minutes of DfT Executive Committee

Date: Tuesday 28 September 2010  
Time: 0900-0955  
Venue: Room 5/13, Great Minster House

ExCo Members

Robert Devereux (Chair)  
Mike Mitchell  
Bronwyn Hill  
Richard Hatfield  
Steve Gooding  
Clare Moriarty  
Christopher Muttukumaru

Attendees for Agenda Items

Noel Shanahan (Item 2)

Other Attendees

xxxx (Private Office)  
xxxx (Secretariat)

Item 1: Spending Review Update

1. Clare Moriarty updated ExCo on the status of the Spending Review negotiations. Work was in hand on a communications strategy for SR publication, including the development of a consistent narrative and arrangements to contact key stakeholders. ExCo agreed that DGs should be prepared, on the day of the SR announcement, to telephone their key stakeholders.

   Action: DGs

2. Clare informed ExCo that DfT’s Business Plan, incorporating the Structural Reform Plan, would be published on 27 October. The majority of SRPs had already been published but DfT’s had been held back owing to its close inter-linkage with the Spending Review, so this would be the first time the outside world got to see it. The publication of these documents on 27 October would provide a good opportunity for DfT to set out its Spending Review settlement and its implications. This was being looked at in the context of the wider SR communications strategy and narrative.

   Action: Clare Moriarty

Item 2: Organisational Change

EC(10)57

3. Noel Shanahan introduced his paper, which set out a proposed timetable for designing and filling SCS posts, along with the support that would be available to DGs in completing their actions required for keeping to this timetable.

The names of non-SCS staff have been redacted in accordance with DfT’s publication policy.
4. ExCo agreed to the proposed timetable and noted the support that would be available to them. A number of actions were agreed to be taken forward.

**Item 3: Any Other Business**

5. Clare Moriarty gave a progress report on the publication of SCS salaries. Publication of the salaries of SCSPB2 members had been agreed. However, publication of information about SCSPB1 members had been put on hold pending further consideration.

6. There was discussion over the right for all SCS members to refuse permission for their names to be published in both organogram and remuneration report. Clare agreed to re-circulate to her ExCo colleagues the letter sent to all SCS outlining the proposed publication and outlining their rights to object.

   **Action:** Clare Moriarty

Board Secretariat
28 September 2010