MLE Training For Curriculum Managers

More than an education!
The Challenges

• A range of standalone IT systems
• Systems not understood by managers and not exploited
• Poor flow of information to decision makers and little knowledge output from these systems (the elephant and sparrow syndrome)
• Proprietary central database with poor user interfaces and inaccurate, poorly organised data
• Very complex funding mechanisms from government

‘NDAI was working for the IT systems’
System Interaction

- VLE
- Knowledge Management Environment (KME)
- QL-E
- QL-P
- Syllabus Plus
- TIMS
- Finance
- NICIS Database

Web Site & On Line Enrolment

More than an education! North Down & Ards Institute
NDAI Managed Learning Environment

- NDAI MLE has a number of tabs with a wide range of tools and services
- NDAI has defined a range of audiences within the organisation – academic staff, students, curriculum leaders
- Each audience will have a different set of tools and services defined by their role
- Pilot projects help the development of new systems – lecturer involvement in design from the start – e ISLA
LLUK standards

• NDAI fully embed the LLUK standards into the implementation and development of the NDAI MLE

• [LLUK Standards in E-Learning](#)
Home Tab

- This is where the user will normally find themselves each time they log on
- This is the default desktop for all staff and students
- Communications – email and news items are located there
- Other important or frequently used tools are placed there also
Home Tab

- Making a staff suggestion
- Reporting an IT fault
- Accessing a news item
- Reading emails using outlook
- Updating staff details
- Using the E Phone book
- Contacting useful people
My Courses Tab (1)

• This is where tutors can deposit learning materials assignments etc. for student to access
• It is arranged so that students will have their resources allocated from their enrolment on NICIS
• The e ISLA for student management is also located here
My Courses Tab (1)

Tutor assigned resources

• Adding a course to your portfolio
• Viewing the tutor assigned resources
My Courses Tab (2)

ISLA

- Exploring the energy buttons
- Viewing student information
- Setting up module assignments
- Entering module reviews
- Multiple Courses within a program of study

More than an education! North Down & Ards Institute
Digital Library Tab

- All the learning resources available online are available through this tab
- All resources are indexed and searchable
- All students have access to all learning materials here
- Links to the Heritage Library database is also available
- Links to external search engines and RSS feeds are also available
Digital Library Tab

• Accessing NLN Materials
• Accessing NLN and Library Books
• Accessing Legacy Learning Objects
College Info Tab

- All departments and units within the institute have their own communications site here
- Each dept manages their site directly – decentralised input
- Policies, procedures etc for each dept are also available here
- Information is indexed and searchable
College Info Tab

- Health and Safety
- Careers
Knowledge Management Tab

- Reports are ‘data-led’ – enables staff to ‘drill-down’ into aggregated totals
- All information within the institute is collated centrally via NICIS if possible
- Staff are then liberated to better manage and improve performance of courses and learning
- Information is available to all staff so that they are fully informed to establish a transparent organisation
- Staff are then accountable for performance through hierarchical performance improvement system
- exercises in training document
KM Tab (1)– Enrolments

- By Dept - Leisure Courses only
- By Dept - Pivot Chart
- By Dept by Campus
- By Course
KM Tab (2) - Timetables

• By Room
• By Staff Member
• By Dept
KM Tab (3) - Surveys

Student satisfaction

• Chart - by dept
• Chart - by course
KM Tab (4) - Performance management

Retention and achievement

• By Campus
• By Qual Aim

Funding

• SPURS
KM Tab (5)–Human Resources

- Staff development
- Absence management
- Additional Hours payment
KM Tab (6) - Exception Reports

- Missing results
- Missing modules
Other facilities

- Checking the progress of tasks
- Site search
Staff development

• Initially only awareness raising sessions
• Now cascaded top down training – Senior managers – curriculum leaders – teaching teams
• Feedback on the effectiveness of SD sessions – expectations matched to delivery
• Monitored through ‘know and show’ sessions on quality improvement schedule
Future developments

• Business scorecard – all managers
• ISLA – central repository for all student data- certificates, documents etc
• On line attendance registers
• Full integration with finance