**Subject:** Framework for Excellence – Pilot 2008/09 – Update w/e 31/10

Dear Colleague,

This week’s **Framework for Excellence Pilot Update** covers:

1) Development & Focus Groups  
2) Finance form – for action  
3) Learner Views – final reminder  
4) Pilot Guidance

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**Development & Focus Groups**

An updated table showing the Development and Focus Groups together with dates and locations of meetings is available on the [Framework Website](http://ffe.lsc.gov.uk/). Note that meeting times will generally be from 10.30 to 14.30 to allow time for travel to and from the meetings.

We are particularly keen for as many pilot providers as possible to attend these groups. An overview of the Framework and the Pilot will be presented to each group as well as dealing with its specific topic area.

If you are interested in attending please contact [ffepilot@lsc.gov.uk](mailto:ffepilot@lsc.gov.uk)

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**Financial Management and Control Evaluation (FMCE) – for action**

Pilot providers should be aware (and those in scope for Phase 1 are reminded) that the timescales for the completion and submission to the LSC of their FMCE form is 12th December.

Guidance instructions, blank forms and completed examples are available on the [FMCE section](http://ffe.lsc.gov.uk/key-performance-areas/finance/financial-control/) of the Framework’s website.

http://ffe.lsc.gov.uk/

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Please refer to your Regional Audit Manager if you have any queries regarding the form or completion requirements.

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**Learner Views Survey – final reminder**

If it is impossible for your learners to undertake the web-based survey you need to let us know by tomorrow – 31st October – please contact us on [ffepilot@lsc.gov.uk](mailto:ffepilot@lsc.gov.uk). We will then call you about your response.
Please note that any colleges or providers given the option to undertake paper-based surveys will be sent a PDF of the survey and be responsible for printing, distribution and collating these paper copies.

This is a final reminder and it will be assumed that any colleges or providers not responding by this date will be asking their learners to undertake the web-based survey.

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Pilot Guidance

Apologies for the continued delay to the publication of the Pilot Guidance document which we aim to publish shortly. This document will furnish Pilot providers with detailed guidance to support their participation in the Pilot. As well as describing the Framework, it will include actions (e.g. collection of data) required from pilot providers. Any specific actions will be highlighted at the appropriate time. This document will be reviewed and updated as the Pilot progresses.

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I look forward to meeting you at one of our groups, events or workshops, but if you have any queries or feedback please contact ffepilot@lsc.gov.uk

Best regards,

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