Part 1: Which EMA application form? Introduction

- This module will provide advice on which version of the EMA application form a young person will need to complete.
- The information contained in this module is represented in 2 formats – written bullet points and pictorially.
- When distributing application packs the following should be noted:
  - 2005/06 (orange) application packs are sealed in blank envelopes that show “EMAPACK2005/06” in the bottom right hand corner.
  - 2006/07 (green) application packs are sealed in envelopes that feature artwork from the current advertising campaign.

When issuing an application pack, a number of considerations need to be taken into account. These include the date when the young person left compulsory education and their date of birth.
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Young people who left school in June 2005 or earlier:

Those already on E2E / courses that will lead to Apprenticeships on or before 9 April 2006…
- Will stay on Minimum Training Allowance (MTA) until the end of their learning programme or 31 December 2006, whichever comes first.
- If they leave and rejoin during this time will have to apply for EMA as shown below (depending on the date that they restart their learning) as their entitlement to MTA will stop.
- Any learner whose course will not be completed by 31 December 2006 will have to apply for EMA if on E2E / courses that will lead to Apprenticeships from 1 January 2007 using the 2006/07 (green) form.

Learners starting E2E / courses that will lead to Apprenticeships between 10 April and end of August 2006…
- Claim EMA on current (orange) form

Learners starting E2E / courses that will lead to Apprenticeships from 1 September 2006 to 31 August 2007…
- Claim EMA on 2006/07 (green) form

Young people leaving school in June 2006:
- Claim EMA on 2006/07 (green) form, as for all “school leavers” in 2006.
- Can start E2E / courses that will lead to Apprenticeships programme from 3 July 2006.
Which EMA application form? Pictorial representation