**Subject:** Framework for Excellence - Pilot 2008/09 - Update w/e 28/11

Dear Colleague,

This week’s **Framework for Excellence Pilot Update** covers:

1) Pilot Guide
2) Development & Focus Groups
3) Finance form – **reminder of action required**
4) Employer Views Survey

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**Pilot Guide**

The Phase 2 Pilot Guide is now published and available on the [Framework for Excellence Website](#). Please take the time to read it. Subject to changes and clarifications needed the Guide is likely to be updated by Mid-December. We will make sure that any changes are highlighted. This If you have any queries about the Pilot Guide please contact [ffepilot@lsc.gov.uk](mailto:ffepilot@lsc.gov.uk).

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**Development & Focus Groups**

The table showing the Development and Focus Groups together with dates and locations of meetings is available on the [Framework for Excellence Website](#). Note that meeting times will generally be from 10.30 to 14.30 to allow time for travel to and from the meetings.

I would like to draw your attention to the **National User Group** being held in London (Centrepoint) on 5th December from 12.00 until 15.00. This group will be looking at some of the longer term developmental issues for the Framework.

We are particularly keen for as many pilot providers as possible to attend the groups. An overview of the Framework and the Pilot will be presented to each group as well as dealing with its specific topic area.

If you are interested in attending any of the groups please contact [ffepilot@lsc.gov.uk](mailto:ffepilot@lsc.gov.uk)

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**Financial Management and Control Evaluation (FMCE) – reminder of action required**

Pilot providers should be aware (and those in scope for Phase 1 are reminded) that the timescales for the completion and submission to the LSC of their FMCE form is 12th December.

Guidance instructions, blank forms and completed examples are available at the [Framework Website](#). Please refer to your Regional Audit Manager if you have any queries regarding the form or completion requirements.
Please note: Pilot Higher Education Institutions (who are in scope for Phase 3 of the Framework) are not expected to complete this form.

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Employer Views survey update

Pilot Providers who are in scope for Version 1 of the Framework will now be taking part in the Employer Views survey. For those not in scope for Version 1 we will provide you with the relevant information and timings in a forthcoming e-mail.

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If you have any queries or feedback about the Pilot please contact ffepilot@lsc.gov.uk

Best regards,

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