

Witness Name: **G105**

Statement No. 1

Exhibits: **G105, 1-32**

Dated:

THE ROSEMARY NELSON INQUIRY

Witness Statement of **G105**

I, **G105**, will say as follows:

1. Between June 1998 and January 2001, I was one of the Private Secretaries to Adam Ingram, a Minister of State at the Northern Ireland Office ("NIO"). At that time a Minister was supported by a Travelling Private Secretary who accompanied him to all events outside the Department, and supported him in the NIO's London Office when business dictated. He was also supported by a Departmental Private Secretary who generally managed the office and its administrative team. I was the Travelling Private Secretary.
2. Regarding the handling of paperwork and correspondence in Private Office, at this time a large volume of papers were received in the Private Office every day, from a wide range of sources, eg the general public, elected representatives, other ministers, Whitehall Departments and officials from the Departments working for the Minister. Papers from officials could be mainly separated into these broad categories: papers addressed to the Minister recommending action which required ~~the~~ his approval; papers addressed to the Minister updating or informing him on progress on issues; and papers side copied to the Minister for his information (where the main addressee was other Ministers, Secretaries of State or officials).