Occupation codes of practice for Tier 2

This section has the codes of practice for skilled occupations under Tier 2 of the points-based system. The information on related job titles and examples of job tasks is taken from Standard Occupational Classification (SOC) 2000 and may not be fully up-to-date.

Section G: Wholesale and retail trade, repair of motor vehicles and motorcycles

This page gives the SOC codes for the wholesale and retail trade, repair of motor vehicles and motorcycles sector.

Choose the SOC code that is most relevant to the job you are looking to fill, and then you will be taken to a page giving you more information on the skill level, appropriate salary rate and how to meet the resident labour market test.

Appropriate salary rates are based on a 37½ hour working week, unless otherwise stated. Salaries should be pro-rated for other working patterns.

From 31 March 2009 all jobs in this sector must be advertised in Jobcentre Plus (or JobCentre Online for jobs in Northern Ireland) and at least one other listed method to pass the resident labour market test.

1. Skilled jobs
All jobs in these occupations are at NVQ or SVQ level 3 or above. Sponsors can issue certificates of sponsorship for any jobs in these occupations:

<table>
<thead>
<tr>
<th>SOC Code</th>
<th>SOC code description</th>
<th>Related job titles</th>
<th>Examples of job tasks</th>
</tr>
</thead>
</table>
| 1232     | Garage managers and proprietors               | Body shop manager (vehicle trades) Garage manager Garage owner Service manager (garage) | • ensures that necessary spare parts, materials and equipment are available or obtainable at short notice  
• arranges for maintenance staff to perform necessary maintenance and repair work on vehicles or motorcycles  
• checks completed work for compliance with safety and other statutory regulations  
• maintains records of repair work to detect recurrent faults  
• provides information about garage merchandise for staff and customers  |

Tier 2 occupational codes of practice - version 03/10: valid from 01/03/2010
5233 Auto electricians

Auto electrician
Automobile electrician

- uses portable and bench test equipment to diagnose faults in electrical/electronic circuitry
- removes faulty components and fits replacements using hand tools and by simple brazing/ soldering
- makes new parts using hand and machine tools
- checks condition of electrical/electronic systems and carries out servicing tasks
- installs additional electrical amenities such as radio/cassette players, aerials and radio suppressers

2. Borderline jobs

The following occupations are borderline. This means that some jobs in each occupation are at NVQ or SVQ level 3 or above, and some jobs are below this level. The codes of practice explain which jobs in each occupation are at NVQ or SVQ level 3 or above, and which sponsors can issue certificates of sponsorship for. Sponsors cannot issue certificates of sponsorship for any other jobs in these occupations:

<table>
<thead>
<tr>
<th>SOC Code</th>
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<th>Related job titles</th>
<th>Examples of job tasks</th>
</tr>
</thead>
</table>
| 5232     | Vehicle body builders and repairers | Body builder (vehicles) Body maker (vehicles) Coach builder Coach finisher Panel beater (vehicle repair) Vehicle body repairer Vehicle builder | • diagnoses job requirements or ascertains work specifications from drawings or instructions
• selects, cuts, shapes and assembles materials to form parts of vehicle underframe, framework and body
• repairs damage to chassis and engine mountings using hydraulic rams, jacks and jigs
• hammers out dents in bodywork, fills in small depressions or corroded areas in solder, plastic or other filler compound and replaces body panels using hand and power tools
• installs / repairs interior fittings including seats, seatbelts and fascia in cars, sinks and special features in caravans, mobile shops and bulkheads in aircraft
• positions, secures and repairs external fittings including windows, doors, door handles, catches and roof attachments |
| 5234     | Vehicle spray painters | Car paint sprayer Coach painter Vehicle refinisher | • applies masking material to protect areas not to be coated and removes any external fixtures
• consults vehicle colour code, chooses appropriate paint or mixes paint to achieve desired consistency and colour
• uses hand or electrostatic spray gun to coat surfaces, adjusting nozzle and pressure valves of the gun as required
• removes masking materials and refits external fittings after completion of spraying
• cleans and maintains spray equipment, protective clothing and spraying booth |
3. Lower-skilled jobs
The following occupation does not contain any jobs at NVQ or SVQ level 3 or above. There is no code of practice for this occupation. Sponsors cannot issue certificates of sponsorship for any jobs in this occupation:

<table>
<thead>
<tr>
<th>SOC Code</th>
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<th>Related job titles</th>
<th>Examples of job tasks</th>
</tr>
</thead>
<tbody>
<tr>
<td>8135</td>
<td>Tyre, exhaust and windscreen fitters</td>
<td>Exhaust fitter (vehicles) Tyre and exhaust fitter Tyre fitter Windscreen fitter</td>
<td>• carries out inspection and assesses the nature and extent of repair necessary</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• removes wheel, exhaust or windscreen using semi-automatic machinery or hand and power tools</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• separates tyre from wheel and fits replacement tyre using automatic machine or by using a wheel stand and hand tools</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• inflates tyre to correct pressure, refits wheel to axle and balances wheel using balancing machine</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• replaces faulty parts of exhaust and refits exhaust or windscreen to vehicle</td>
</tr>
</tbody>
</table>
1232 Garage managers and proprietors

This page explains the skill level and appropriate salary rate for garage managers and proprietors, and tells you how to meet the resident labour market test.

1. Skill level

All jobs in this occupation code are at or above NVQ or SVQ level 3.

2. Appropriate salary rate

The job must be paid the minimum salary below, which is derived either from the Annual Survey of Hours and Earnings (ASHE) or, where alternative salary data is available, from an alternative code of practice.

Annual Survey of Hours and Earnings: Yes
Other code of practice: No
Minimum rate: £10.85 per hour

3. Resident labour market test

Jobcentre Plus (or JobCentre Online for jobs in Northern Ireland): Yes
National newspapers: Yes
Professional journals: Yes, in any one of the following publications:
  • Automotive News
  • Motor Industry Magazine
  • Motor Trader
  • AM (Automotive Management)
Milkround: No
Internet: Yes, on any one of the following websites:
  • www.autojob.co.uk
  • www.motor.org.uk/magazine
  • www.talkingmotors.com
  • www.am-online.com
  • www.reed.co.uk
  • www.totaljobs.com
  • www.monster.co.uk
  • www.observe.com
  • www.jobserve.com
  • www.jobsite.co.uk
Head-hunters (without national advertising): No

You can use recruitment agencies and head-hunters to help you. The agency or headhunter may carry out a resident labour market test on your behalf, as specified in this code of practice.
5232 Vehicle body builders and repairers

This page explains the skill level and appropriate salary rate for vehicle body builders and repairers, and tells you how to meet the resident labour market test.

1. Skill level

This occupation code is classed as **borderline**.

We will provide more information at a later date on which jobs in this occupation are above NVQ or SVQ level 3, and on which jobs are below this level. In the meantime, all jobs will be assumed to be above NVQ or SVQ level 3 where the migrant you wish to sponsor scores enough points to enter under the skilled migrant tier. You should check this page again for updates before issuing any certificates of sponsorship.

2. Appropriate salary rate

The job must be paid the minimum salary below, which is derived either from the Annual Survey of Hours and Earnings (ASHE) or, where alternative salary data is available, from an alternative code of practice.

<table>
<thead>
<tr>
<th>Annual Survey of Hours and Earnings:</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other code of practice:</td>
<td>No</td>
</tr>
</tbody>
</table>

Minimum rate: £8.67 per hour

3. Resident labour market test

<table>
<thead>
<tr>
<th>Jobcentre Plus (or JobCentre Online for jobs in Northern Ireland):</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>National newspapers:</td>
<td>Yes</td>
</tr>
<tr>
<td>Professional journals:</td>
<td>No</td>
</tr>
<tr>
<td>Milkround:</td>
<td>No</td>
</tr>
<tr>
<td>Internet: Yes, on any one of the following websites:</td>
<td></td>
</tr>
<tr>
<td>• <a href="http://www.reed.co.uk">www.reed.co.uk</a></td>
<td></td>
</tr>
<tr>
<td>• <a href="http://www.totaljobs.com">www.totaljobs.com</a></td>
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<td></td>
</tr>
<tr>
<td>• <a href="http://www.fish4.co.uk/iad/jobs">www.fish4.co.uk/iad/jobs</a></td>
<td></td>
</tr>
</tbody>
</table>
Head-hunters (without national advertising): No

You can use recruitment agencies and head-hunters to help you. The agency or headhunter may carry out a resident labour market test on your behalf, as specified in this code of practice.
5233 Auto electricians

This page explains the skill level and appropriate salary rate for auto electricians, and tells you how to meet the resident labour market test.

1. Skill level

All jobs in this occupation code are at or above NVQ or SVQ level 3.

2. Appropriate salary rate

The job must be paid the minimum salary below, which is derived either from the Annual Survey of Hours and Earnings (ASHE) or, where alternative salary data is available, from an alternative code of practice.

Annual Survey of Hours and Earnings: Yes
Other code of practice: No
Minimum rate: No data available, appropriate rate test considered to have been passed where the application passes the Tier 2 points test

3. Resident labour market test

Jobcentre Plus (or JobCentre Online for jobs in Northern Ireland): Yes
National newspapers: Yes
Professional journals: No
Milkround: No
Internet: Yes, on any one of the following websites:
  • www.reed.co.uk
  • www.totaljobs.com
  • www.monster.co.uk
  • www.jobserve.com
  • www.jobsite.co.uk
  • www.fish4.co.uk/iad/jobs
  • jobs.guardian.co.uk
  • jobs.independent.co.uk
  • jobs.telegraph.co.uk
  • jobs.timesonline.co.uk
Head-hunters (without national advertising): No
You can use recruitment agencies and head-hunters to help you. The agency or headhunter may carry out a resident labour market test on your behalf, as specified in this code of practice.
5234 Vehicle spray painters

This page explains the skill level and appropriate salary rate for vehicle spray painters, and tells you how to meet the resident labour market test.

1. Skill level

This occupation code is classed as **borderline**.

We will provide more information at a later date on which jobs in this occupation are above NVQ or SVQ level 3, and on which jobs are below this level. In the meantime, all jobs will be assumed to be above NVQ or SVQ level 3 where the migrant you wish to sponsor scores enough points to enter under the skilled migrant tier. You should check this page again for updates before issuing any certificates of sponsorship.

2. Appropriate salary rate

The job must be paid the minimum salary below, which is derived either from the Annual Survey of Hours and Earnings (ASHE) or, where alternative salary data is available, from an alternative code of practice.

| Annual Survey of Hours and Earnings: | Yes |
| Other code of practice: | No |
| Minimum rate: | £8.72 per hour |

3. Resident labour market test

| Jobcentre Plus (or JobCentre Online for jobs in Northern Ireland): | Yes |
| National newspapers: | Yes |
| Professional journals: | No |
| Milkround: | No |
| Internet: | Yes, on any one of the following websites: |
| | • [www.reed.co.uk](http://www.reed.co.uk) |
| | • [www.totaljobs.com](http://www.totaljobs.com) |
| | • [www.monster.co.uk](http://www.monster.co.uk) |
| | • [www.jobserve.com](http://www.jobserve.com) |
| | • [www.jobsite.co.uk](http://www.jobsite.co.uk) |
| | • [www.fish4.co.uk/iad/jobs](http://www.fish4.co.uk/iad/jobs) |
| | • [jobs.guardian.co.uk](http://jobs.guardian.co.uk) |
Head-hunters (without national advertising): No

You can use recruitment agencies and head-hunters to help you. The agency or headhunter may carry out a resident labour market test on your behalf, as specified in this code of practice.