EMA Guarantee – Continuing Entitlement for 2009/10

According to our records you received or were eligible to receive EMA in 2008/09. If you are planning to continue on, or return to, a valid learning programme for the EMA year 2009/10 then please read the important information below.

You may remember that when you received your Notification of Entitlement (NoE) information about the EMA Guarantee was given to you. This said that you are eligible for EMA at the same weekly amount, for a period of up to three years; even if your household income has increased. However, if your household income has decreased, you may re-apply from the beginning of the new EMA year. Please show this letter to your parents or carers and, if you believe you are entitled to a higher weekly payment, you must re-apply. Application forms are available from Learning Providers, the Connexions Service, or from the Helpline on 0800 121 8989.

The EMA Houshold Income levels are shown below. These will help you parents or carers decide whether you need to re-apply or not. EMA is assessed using your household income for the previous tax year, so for EMA in 2009/10 this means the 2008-09 tax year.

<table>
<thead>
<tr>
<th>Your household income (for tax year 2008/2009)</th>
<th>How much EMA you get</th>
</tr>
</thead>
<tbody>
<tr>
<td>up to £20,817 per year</td>
<td>£30 per week</td>
</tr>
<tr>
<td>£20,818 - £25,521 per year</td>
<td>£20 a week</td>
</tr>
<tr>
<td>£25,522 - £30,810 per year</td>
<td>£10 a week</td>
</tr>
</tbody>
</table>

If you do not need to re-apply, there is no need for you to do anything now. Instead, you should keep these documents safe. Take both copies of the attached EMA Agreement during the enrolment process. This section should be detached and retained by you for future reference.

EMA Agreement Part A

Thinking of Higher Education? Please read the useful information on the back of your Learning agreement.

If you have any queries contact the Helpline on 0800 121 8989.

Learner Support Service

Freepost RRUB-BEXE-TJLK, LEARNER SUPPORT SERVICE, DARLINGTON, DL1 4WD
Learner Support Helpline: 0800 121 8989
www.direct.gov.uk/ema
NOTIFICATION OF CHANGES

My new address is-
House no./flat no./name
Street or Road
District
Town/city
Postcode

My new bank details are - Note - you must provide a bank statement, letter or form from your bank that shows your name, sort code, roll number (if applicable) and home address.
Name of Bank/Building Society
Sort Code
Account Number
Roll Number (if applicable)

Data Protection – complete the boxes below to tell us if you will allow the adults in your household to discuss your EMA with us

Mark box A if you DO NOT wish us to tell Adult 1 on your 2008/09 application for EMA about the progress of your EMA and payments
Mark box B if you DO NOT wish us to tell Adult 2 on your 2008/09 application for EMA about the progress of your EMA and payments
Mark box C if you DO NOT wish us to be contacted by the LSC or it's partners in respect of surveys and research.
The LSC or it's partners may wish to contact you from time to time about courses, or learning opportunities relevant to you. Please mark box D if you DO NOT wish to be contacted about courses or learning opportunities

Please complete and return in the pre-paid envelope provided