Terms of Reference:
QSR, Threshold Attainment and Value Added
User & Development Group

Purpose
1. The primary purpose of the development group is to test and provide recommendations on the performance indicators within the Framework for Excellence. The scope includes:
   - Reviewing existing or alternative processes of data collection and collation
   - Business use of performance indicators for schools and relevant existing good practice
   - Development or refinement of existing or alternative performance indicators
   - Identify any key issues regarding the development or future implementation of the Framework for schools and local authorities
   - Propose options to resolve any emerging issues identified by the group

Membership
2. The Development group will be composed of:
   - at least one member representing each school and local authority in the pilot
   - LSC lead officer
   - DCSF indicator lead will be invited

The Development Group will also invite:
   - additional specialists FfE LSC
   - other external stakeholders relevant to the work of the group

Meeting
3. The development group will provisionally meet at least three times for half days:
   - 13\textsuperscript{th} October 2009 – Coventry LSC National Office
   - November 2009 – To be confirmed
   - January 2010 – To be confirmed

Alternative mediums of communication will be considered e.g. virtual meetings, video conferencing, teleconferencing, e-mail.
Communication

4. Additional communication will be by e-mail and when agreed, visits to pilot sites.

Reporting and governance

5. The user and development group will report directly to the LSC Project Board regarding the progress of each deliverable. Issues raised by the group will be reported, by the chair, to:

- Framework Policy Committee regarding matters requiring a policy resolution
- Framework Technical Assurance Group regarding matters relating to quality assurance of data sources.

In addition, the group’s chair will be asked to report the progress of the group and any headline issues to the Framework Pilot Project/Policy Manager. It is anticipated that progress reports of the work the development group will be provided to:

- UPPPAF School Pilot Stakeholder Group for comments and advice
- External Stakeholder Group for information
- Sponsoring Board on progress

A summary of the governance and reporting arrangements can be found in Annex A

Stakeholders

7. The lead officer will act as a conduit to work with other key stakeholders in the school sector.

Decision schedule

8. The following key areas require advice or recommendations from the group. The key decisions are found in Annex B.

Key Contacts for Pilot school and local authorities

9. All school and [local authority] pilot members will feedback to their respective organisations the progress and outcomes of the group.
Annex A Governance and Reporting Structure.
## Annex B QSR, Threshold Attainments, Value Added User & Development Group

<table>
<thead>
<tr>
<th>Key deliverable</th>
<th>Issues or risk to be resolved</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>QSR PI</td>
<td>• Reviewing existing or alternative processes of data collection and collation</td>
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<td></td>
<td>• Possible refinement of existing performance indicator</td>
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<tr>
<td>Threshold Attainments PI</td>
<td>• Development of performance indicators</td>
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</tr>
<tr>
<td>Value Added PI</td>
<td>• Development of performance indicator</td>
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