## Minutes

**Date**  
9 September 2009

**Subject**  
Young People's Learning Agency Committee

**Location**  
Hotel Russell, London

**Time**  
12:15

**LSC office**  
National Office

**Publication intent**  
INTERNAL DOCUMENT

### Present

- Les Walton (Chair)
- Ian Ferguson
- John Freeman
- David Igoe
- David Pearmain
- Emma Pearson-Winstone
- Ann Robinson
- Malcolm Trobe
- George Sweeney

### In attendance

- Sue Baldwin (DCSF)
- Peter Lauener (YPLA Chief Executive designate)

### LSC staff

- Geoff Daniels (Director of Funding Policy - for item 4 only)
- John Korzeniewski
- Amy Noonan (Policy Advisor)
- Sue Randall (Clerk)
- Cathy Robinson (Head of Legal and Governance)
- David Russell
- David Way (Deputy Chief Executive - NAS)
- Paul Williamson (for items 4 and 7 only)
- Rob Wye (YPLA Acting Chief Executive)

### Apologies

Apologies have been received from:

- Pete Birkett
- Deian Hopkin
- Sally Hopson
- John Merry
- Mark Sanders
- Dan Wright
Item 1. Terms of reference, membership and ways of working (Paper YPLAC 01/2009)

1.1 The Chair welcomed all to the first meeting of the Committee.

1.2 The Committee noted the paper containing its functions. It was confirmed that the Committee had delegated functions from the National Council and as such did not need to refer back to Council.

1.3 It was agreed that it would be useful for the Committee to also have a role in advising on the set up of the YPLA. Meeting agendas, therefore, were to be organised to reflect this dual purpose.

1.4 The Committee noted Annex C of the paper which gave clarification around the role of Committee observers.

Role A: Delegated functions from the Learning and Skills Council

Item 2. Deputy Chair arrangements

2.1 The Chair asked members to let him know direct if they would be willing to act as Committee deputy Chair.

Item 3. LSC Performance Report (Paper YPLAC (A) 02/2009)

3.1 Rob Wye presented the report which had been provided in two versions, one of which was tailored to address youth performance issues.

3.2 The Committee was concerned to ensure that reporting of this nature did not become overly complex. Rob Wye explained that the reports were still works in progress, and agreed to ensure a simpler version of the report - which was currently being worked on – would be produced for the next meeting.

Action: Rob Wye

3.3 Discussion focussed on the following areas:

- The expected shortfall in apprenticeships places for 16-18s, resulting in more young people in other learning routes. The expectation was that 16-18 apprenticeships numbers would recover after the recession
- The crucial role of Entry to Employment in supporting some of the most disadvantaged young people
- Relative levels of funding for 16-19s between School sixth forms and other providers
- The process of managing the matching of LSC staff to successor organisations during transition
- Capital pressure on the 16-18 budget.

3.4 It was agreed that a further report be brought to the Committee’s next meeting following discussion between Rob Wye, Peter Lauener and Sue Baldwin.

Action: Sue Randall to ensure the item appears on the next meeting agenda
Item 4. Priorities for Success 5: Update on Progress and Key Issues (Paper YPLAC (A) 03/2009)

4.1 Paul Williamson and Geoff Daniels joined the meeting to present this item which set out the background to the publication of the next LSC Statement of Priorities (Priorities for Success 5).

4.2 The Committee noted the revised publication timetable. Publication was now expected in November.

4.3 Given that the document spanned the existence of the LSC and its successor bodies, there had been discussion over which body should publish the document. The Statement of Priorities 2010-11 will - subject to the enactment of the legislation - form the YPLA's annual plan and will therefore need to be endorsed and adopted by the YPLA as its first annual plan when it is formally established.

4.4 The funding position was currently being monitored as additional numbers of learners in 2009/10 would create a funding pressure not only in 09/10 but set an increased baseline for 2010/11. It was clear that Ministers had already decided there would not be any clawback from colleges and schools in 2009/10 for under-recruitment.

4.5 The Committee discussed the need for contingency plans to be in place in the event of delay in the finalising this autumn of budgets for 2010-11 and for the possible impact on the allocations process for 2010-11 of the timing of the General Election.

4.6 Sixth Form College and school payments between April and August 2010 were discussed. Some members felt that the YPLA might be best placed to make these payments for a limited period, although it was clear that this would formally be a local authority responsibility.

4.7 In response to enquiries, Sue Baldwin assured the Committee that modelling was being done on participation in the context of Raising the Participation Age.

Any Other Business
Sue Randall agreed to discuss future meeting dates with the Chair and Peter Lauener. Once these were fully agreed, future meeting dates would be circulated to all Committee members.

Action: Sue Randall

Date of next meeting
21 October 2009 in London.