Recording learning aims delivered by Centres of Vocational Excellence (CoVEs) on the ILR for 2005/06.

This note gives guidance on how learning aims delivered by Centres of Vocational Excellence must be recorded on the ILR for 2005/06. Failure to record CoVE learner data may result in CoVE status being suspended or removed.

This guidance is for the attention of:

- CoVE managers
- MIS managers of providers that are lead providers, or partners in a CoVE
- MIS managers of providers who franchise provision to CoVEs.

Background

In 2004/05 and in previous years, learning aims delivered by CoVEs were recorded using a set of codes in the national monitoring field A46. These codes no longer support the management information requirement, as most CoVEs are a partnership of a number of providers.

These codes have been replaced with a set of unique CoVE identifiers for use in the Special Projects and Pilots field, field A49. This will allow identification of the CoVE (all partners) that is delivering the learning aim and will allow management information to be produced by individual CoVE.

Details of field A49 can be found on page 132 of the 2005/06 ILR Specification available at:

http://www.lsc.gov.uk/National/Partners/Data/DataCollection/GLR/GLR0506.htm

Providers were notified of this when changes to the ILR were confirmed in February 2005, and the unique CoVE identifiers were published in Annex N to the ILR specification on 8 March 2005.

Annex N

Annex N to the ILR specification includes the unique CoVE identifiers for use in field A49. It can be found at:

http://www.lsc.gov.uk/NR/rdonlyres/e6yn7pwd3gsitkhwicewyt3ps72cnobp3cc5ikdfolz2gdlq2cgs4j6ezkwnicihtjxmq62wfaxo/AnnexN200506V3.xls

It is an Excel spreadsheet and includes two workbooks relating to CoVEs:

“CoVE details”: Contains one record for each CoVE and lists the CoVE ID (to be used in field A49), the title of the CoVE, the provider number, name of the lead provider and name of the partner providers. Where more than one CoVE has the same title the name of the lead provider has been included in the title.

“CoVE_by_Provider”: Contains a record for each provider that is a partner in a CoVE and lists the CoVE ID, the provider number and name of the provider.

The CoVE identifier is in the format CV001 to CV500. A number of the codes are shown as unassigned – these are valid codes and will be used for any new CoVEs and Annex N will be updated to include them.

Coverage of CoVE data

FE Colleges

For FE colleges all learning aims that are delivered in full or partly delivered by a CoVE must have the appropriate CoVE identifier completed in field A49 on the ILR.
Where the learning aim is WBL funded it should be recorded in the College WBL ILR return. Where the learning aim is FE funded, not LSC funded (including full cost or part cost recovery) or funded by other LSC funding it should be returned in the colleges FE ILR return. Further Education colleges are reminded that they should include in their FE return details of non-LSC funded provision especially that which involves training for employers (see paragraphs 48 and 53 of the 2005/06 FE provider support manual) as this activity is regarded as a key aspect of CoVE performance.

Other providers (Non FE)

For other providers, all LSC funded learning aims that are delivered or partly delivered by a CoVE should have the appropriate CoVE identifier completed in field A49 on the ILR.

As stated above the training and services that CoVEs provide for employers and other stakeholders is an important aim for CoVEs. This data is a indicator of employer engagement, upskilling the adult workforce and a strategy for sustainability for the CoVE services and as such will be used in assessment of CoVE performance.

Franchised provision

Providers who franchise out delivery of provision to a CoVE should also return that CoVE’s identifier in field A49. Note these providers will not appear in ANNEX N if they are not partners in the CoVE.

Suspended CoVEs

Where CoVE status has been suspended providers should continue to flag learning aims delivered by the former CoVE in field A49, until it has been confirmed that CoVE status has been removed CoVEs that leave the programme should flag all learner who commenced their learning aim whilst the CoVE still held CoVE status be in Interim or Full status.