

## Timing Process Sheet

Process being timed:			Location:		
Start point:			Finish point:		
No.	Date	Time of day	Time taken (min & seconds)	Time taken (seconds)	Comments
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
		<b>Average</b>			
		<b>Range*</b>			

\*the range is the difference between the longest time (X) and the shortest time (Y) taken: range = X-Y.