The registration of buyers and sellers of first sale fish and designation of auction sites scheme

RBS 1 Form: Application for registered status as a buyer or seller of first sale fish (including shellfish and Nephrops) in the UK

- Please complete a SEPARATE application for EACH individual, partnership, company or corporate body.
- You must submit the completed form and supporting documentation to one of the addresses at the bottom of page 4.
- Please allow at least 15 working days from receipt of application for your application to be considered.

**IMPORTANT: Before completing this form please read the attached Explanatory Leaflet RBS 2**

**FOR OFFICIAL USE ONLY**

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Section A – Area of Operation

1. Please indicate by ticking the appropriate box which administration(s) you buy and/or sell first sale fish in.
   - Scotland
   - England
   - Wales
   - Northern Ireland

   (note: your application will be considered separately by those administrations)

RBS 1 (10/06)

**Acknowledgement Slip**

Complete this tear-off slip so that receipt of your application can be acknowledged.

Name and full postal address

Do not detach

Postcode
Section B – Applicant’s Details

1. Title  First Name  Surname

2. Company Name

3. Address

4. Telephone Number

5. Fax Number

6. Email

7. Date of Birth

8. Please indicate by ticking the appropriate box whether you are applying for status as a registered:
   Seller ............  Buyer .................  Both ...............  

   A Registered Seller is an auction trader (an individual, partnership, company or corporate body) who sells first sale fish by competitive bidding at a designated auction site in the UK. 
   A Registered Buyer is someone (an individual, partnership, company or corporate body) who buys first sale fish direct from a vessel or agent (i.e. other than by competitive bidding from a registered seller in a designated auction site). 

   If applying for registered status it is important that you understand the implications and your obligations. Please read explanatory leaflet RBS-2 carefully. If in doubt, consult your Fisheries Department.

9. Company directors  (continue on a separate page if necessary)

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10. Please indicate by ticking the appropriate box(es) which sector(s) of the industry you operate in:
    Demersal ...........  Pelagic .............  Nephrops ..........  Shellfish ..........  

    (this information is for statistical purposes only, it will NOT have any impact on your registration or the species you can buy and/or sell).

-----------------------------------------------
Department for Environment, Food and Rural Affairs
Scottish Executive Environment and Rural Affairs Department
National Assembly for Wales
Department of Agriculture and Rural Development (NI)

Receipt Stamp

Application for registered status as a buyer or seller of first sale fish in the UK.

Your application form RBS-1 was received by SEERAD / Defra / NAW / DARDNI
(delete as appropriate)
Section C – Contact for further correspondence

For applications by a partnership, company or corporate body please provide the details of a contact person within the organisation who will be responsible for this application and any future related correspondence.

1. Title
2. First Name
3. Surname

2. Address

3. Telephone Number
4. Fax Number

5. Email

Section D – Address where records of transactions involving fish will be kept

If you cannot provide an address in the UK, you will be required to submit the records to the relevant Fisheries Departments once a year and within 28 days of a request from a Fishery Officer.

1. Address
2. Telephone Number
3. Fax Number

If records will be held at more than one address you must provide all addresses (continue on a separate page if necessary).

Section E – Declaration and Certification

Data Protection Statement

1. Defra, SEERAD, DARDNI and NAW are the data controllers in respect of any personal data that you provide when you complete the RBS-1 form.

2. The data controllers will use your personal data for the purposes of the Sea Fisheries (England), The Registration of Fish Buyers and Sellers Regulation 2005 and the corresponding legislation in Scotland, Northern Ireland and Wales. The effect of this legislation is explained in the accompanying explanatory leaflet. Defra, SEERAD, DARDNI and NAW will share with each other the information that you provide on your application and any other information that is obtained in respect of the purposes of this legislation, as appropriate.

3. Name, geographical location and registration number of the registered sellers and buyers will be made publicly available, including on the data controllers' websites. Furthermore, in limited circumstances, the data controllers may be required to release information, including personal data and commercial information, on request under the Environmental Information Regulations 2004 or the Freedom of Information Act 2000. However, they will not permit any unwarranted breach of confidentiality nor will they act in contravention of their obligations under the Data Protection Act 1998.

4. The data controllers or their appointed agents may use the name, address or other details on your application form to contact you in connection with occasional customer research aimed at improving the services that they provide to you.

5. If you wish to obtain a copy of your personal data held by Defra, please follow the procedure at www.defra.gov.uk/corporate/opengov/personaldata.htm. Defra’s public service guarantee on data handling, which gives details of your rights in respect of the handling of your personal data, is also available on this website. If you don’t have access to the internet, please telephone the Defra helpline 08459 33 55 77 and ask to speak to the Data Protection Officer.

6. If you wish to obtain a copy of your personal data held by SEERAD, please follow the procedure at www.scotland.gov.uk under Freedom of Information: Data Protection/Accessing your personal data. If you don’t have access to the internet, then you should telephone the Scottish Executive Data Protection Unit on 0131 244 4319 and ask to speak to the Data Protection Liaison Officer, who can advise you on what to do.

7. If you wish to obtain a copy of your personal data held by DARDNI, please follow the procedure at www.dardni.gov.uk under Freedom of Information. If you do not have access to the Internet, then you should telephone, DARDNI Information Management Unit on 028 9052 4199.

8. If you wish to obtain a copy of your personal data held by NAW, please follow the procedure at www.information.wales.gov.uk. NAW’s personal service guarantee on data handling, which gives details of your rights in respect of the handling of your personal data, is also available on this website. If you don’t have access to the internet, please telephone NAW on 029 2082 5111 and ask to speak to the Data Protection Officer.
9. If you believe that any of the information we hold concerning you is incorrect or out of date, please provide us with accurate information in writing together with supporting evidence (if appropriate). You should address your correspondence to: England - Registration of Buyers and Sellers Scheme, Marine Fisheries Agency, Zone 6B, 3-8 Whitehall Place, London, SW1A 2HH. Scotland – Registration of Buyers and Sellers Scheme, Scottish Executive Environment and Rural Affairs Department (SEERAD), Room 518, Pentland House, 47 Robbs Loan, Edinburgh, EH14 1TY. Northern Ireland – Registration of Buyers and Sellers Scheme, Department for Agriculture and Rural Development NI (DARDNI), Room 19, Annexe 5, Castle Grounds, Stormont, Belfast, BT4 3PW. Wales – Registration of Buyers and Sellers Scheme, National Assembly for Wales (NAW), c/o Marine Fisheries Agency, Cedar Court, Havens Head Business Park, Milford Haven, Pembrokeshire, SA73 3LS.

*I/We:

- apply as an *individual/partnership/company/corporate body for registered status as a *Seller/Buyer of first sale fish which has been landed in the UK;
- understand that registered status is granted at the discretion of Ministers or Department of Agriculture and Rural Development NI and understand that Ministers or Department of Agriculture and Rural Development NI may require *me/us to provide additional undertakings at their discretion as part of the application and approval process;
- have read Explanatory Leaflet RBS-2 and certify that to the best of *my/our knowledge and belief the particulars given on this form are correct;
- will ensure unrestricted access at any reasonable time to relevant premises and give any assistance to a British Sea Fishery Officer which they deem necessary, including the provision of information and documents relating to the landing, storage or sale of fisheries products;
- understand that Ministers or Department of Agriculture and Rural Development NI may publish details of registered sellers and buyers in any manner they see fit;
- understand that *I/we must submit sales notes in accordance with this Scheme and Article 9 of Council Regulation 2847/93 as read with Article 22(2) of Council Regulation 2371/2002;
- understand that *I/we must submit records of every purchase of first sale fish to Fisheries Departments annually, and within 28 days of a request from a British Sea Fishery Officer (BSFO) at all other times if *I/we are not able to provide an address within the UK where records of transactions involving first sale fish will be kept;
- understand that *I/we must notify Fisheries Departments in writing of any change(s) to the information supplied in this application within 28 days of the change coming into effect.

*I/We enclose

- Certificate of Incorporation
- Proof of authority to sign on behalf of the company
- Proof of Name
- Proof of Address

*Please delete as appropriate

Name in BLOCK letters

Signature

Status/Position

Date

(e.g. Owner/Partner/Authorised Signatory)

Advice may be obtained from and completed forms and supporting documentation should be returned (not by email or fax) to one of the following addresses.

- Registration of Buyers and Sellers Scheme, Scottish Executive Environment and Rural Affairs Department (SEERAD), Room 518, Pentland House, 47 Robbs Loan, Edinburgh, EH14 1TY. Tel: 0131 244 4980, Fax: 0131 244 6288, Email: fishregister@scotland.gsi.gov.uk
- Registration of Buyers and Sellers Scheme, Marine Fisheries Agency, Zone 6B, 3-8 Whitehall Place, London, SW1A 2HH. Tel: 020 7 270 8616/8331, Fax: 020 7 270 8345, Email: RBSregister@defra.gsi.gov.uk
- Registration of Buyers and Sellers Scheme, Department of Agriculture and Rural Development NI (DARDNI) Room 19, Annexe 5, Castle Grounds, Stormont, Belfast, BT4 3IW. Tel: 028 9052 0042, Fax: 028 9052 3121, Email: RBSRegistration.fisheries@dardni.gov.uk
- Registration of Buyers and Sellers Scheme, National Assembly for Wales (NAW), c/o Marine Fisheries Agency, Cedar Court, Havens Head Business Park, Milford Haven, Pembrokeshire, SA73 3LS. Tel: 01646 693412, Fax: 01646 696030.