PROGRESS REPORT (Summary)

1 September to 31 October 2002

Project Update

Project Initiation Document
PID was signed off on the 13 September 2002. The Sequent Migration project was abandoned on the 6 September 2002.

Project Plan and Costs
The Project has been in a state of flux following the outcome of the Sequent Migration project and the subsequent possible increase in scope of the project. A re-profiling of milestones and expenditure has been undertaken and will be incorporated into the main project plan once the new Team Leader is appointed at Guildford.

Kick Off meeting for Industrial partners for PBR/NL
This Kick Off meeting was held on 11 September. Rose Brewster of Nickerson was elected as the Industrial representative for PBR/NL users at the meeting. There was general enthusiasm amongst the partners and a willingness to participate and promote this project. The Kick Off meeting for the Seeds Industry was postponed until Friday 1 November due to the heavy business commitments of the Industry at this time of year.

Gateway Review
Internal Defra reviewers visited PVS on 7 and 8 October 2002. The project was given the all clear to go forward.

User groups
Two User group workshops for PBR/NL and seed certification users were held on 17 October 2002. Their aim was to firm up the User requirement catalogues for both areas. For Seed Certification there was some discussion as to the scope of the requirements for phase one and some functionality was shifted to phase two. It was here that uncertainty over the development of the Enforcement system as part of the ESP was first raised.

PHSI
PVS attended a computer group meeting at Brooklands Avenue with the PHSI to update them on the latest developments of the ESP project. The Project Manager for the Plant Health IT upgrade and the PHSI/IT rep visited PVS on the 22 October 2003 to update me on progress with their project and requested that the CERT 3 Inspection report be made electronic as part of the ESP project. After discussion at the Seed Certification User group meeting, it was agreed that these should be looked at in phase two of the project only. I confirmed that SDG11A would be part of phase one of the ESP system.
**PROGRESS REPORT (Summary)**

*User/functional requirements/Business and Systems Analysis*

The Business analyst has been very busy producing User requirement catalogues and functional overview documents for both PBR/NL and Seed Certification. An additional analyst is due to assist the current business analyst at the beginning of November. Much of the analysis to date has focused on Seed Certification and at the next meeting on the 12 November the User group will concentrate on the validation checks required at the front end of the ESP system. The analysis is on target for completion of the functional specification of the front end of both systems by the end of the year.

*Technical Architecture*

The Government Gateway team has agreed that we may place a DIS (Departmental Interface Server) at NIAB. These DIS boxes have never before been placed in an organisation outside of Government. This server will provide a technical solution to the problems of securely transferring data between Guildford and NIAB. Technical experts came to PVS on 25 October 2002 to discuss this proposed infrastructure at a meeting with NIAB IT and Seed Certification users.

*ISB six monthly progress report*

This progress report has been completed and the project plan and costs were re-profiled to take into account the re-development of the PV database and the investigation required on the impact on the interfaces with existing databases. The "go live" date for external submissions as part of phase one has been pushed back to July 1 2003.

*Authentication of submissions*

I am planning to draft a paper (with the new Team Leader at Guildford) to decide on the level of security required by the ESP system at the Government Gateway by the next Project Board. It may be possible to specify that we prefer to use a Userid and password at the Government Gateway rather than insist on customers having digital certificates.

Kay Williams Project Manager