



**LIST OF  
MINISTERIAL  
RESPONSIBILITIES**

**Including Executive Agencies and Non-  
Ministerial Departments**

**CABINET OFFICE**

***July 2010***

# **LIST OF MINISTERIAL RESPONSIBILITIES INCLUDING EXECUTIVE AGENCIES AND NON MINISTERIAL DEPARTMENTS**

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Room 118  
70 Whitehall  
London SW1A 2AS

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[Propriety&ethicsteam@cabinet-office.x.gsi.gov.uk](mailto:Propriety&ethicsteam@cabinet-office.x.gsi.gov.uk)

## **I - LIST OF CABINET MINISTERS**

|   |  |
|---|--|
| <b>The Rt Hon David Cameron MP</b>      | Prime Minister, First Lord of the Treasury and Minister for the Civil Service  |
| <b>The Rt Hon Nick Clegg MP</b>         | Deputy Prime Minister, Lord President of the Council (with special responsibility for political and constitutional reform) |
| <b>The Rt Hon William Hague MP</b>      | First Secretary of State, Secretary of State for Foreign and Commonwealth Affairs  |
| <b>The Rt Hon George Osborne MP</b>     | Chancellor of the Exchequer  |
| <b>The Rt Hon Kenneth Clarke QC MP</b>  | Lord Chancellor, Secretary of State for Justice  |
| <b>The Rt Hon Theresa May MP</b>        | Secretary of State for the Home Department and Minister for Women and Equalities   |
| <b>The Rt Hon Dr Liam Fox MP</b>        | Secretary of State for Defence   |
| <b>The Rt Hon Dr Vincent Cable MP</b>   | Secretary of State for Business, Innovation and Skills   |
| <b>The Rt Hon Iain Duncan Smith MP</b>  | Secretary of State for Work and Pensions   |
| <b>The Rt Hon Chris Huhne MP</b>        | Secretary of State for Energy and Climate Change   |
| <b>The Rt Hon Andrew Lansley CBE MP</b> | Secretary of State for Health  |
| <b>The Rt Hon Michael Gove MP</b>       | Secretary of State for Education   |
| <b>The Rt Hon Eric Pickles MP</b>       | Secretary of State for Communities and Local Government  |
| <b>The Rt Hon Philip Hammond MP</b>     | Secretary of State for Transport   |
| <b>The Rt Hon Caroline Spelman MP</b>   | Secretary of State for Environment, Food and Rural Affairs   |
| <b>The Rt Hon Andrew Mitchell MP</b>    | Secretary of State for International Development   |
| <b>The Rt Hon Jeremy Hunt MP</b>        | Secretary of State for Culture, Olympics, Media and Sport  |
| <b>The Rt Hon Owen Paterson MP</b>      | Secretary of State for Northern Ireland  |
| <b>The Rt Hon Michael Moore MP</b>      | Secretary of State for Scotland  |
| <b>The Rt Hon Cheryl Gillan MP</b>      | Secretary of State for Wales   |
| <b>The Rt Hon Danny Alexander MP</b>    | Chief Secretary to the Treasury (and providing ministerial support to the Deputy Prime Minister)                           |
| <b>The Rt Hon Baroness Warsi</b>        | Minister without Portfolio   |
| <b>The Rt Hon Lord Strathclyde</b>      | Leader of the House of Lords, Chancellor of the Duchy of Lancaster   |

**MINISTERS ATTENDING CABINET**

|  |  |
|--|--|
| <b>The Rt Hon Francis Maude MP</b>       | Minister for the Cabinet Office, Paymaster General   |
| <b>The Rt Hon Oliver Letwin MP</b>       | Minister of State, Cabinet Office (providing policy to the Prime Minister in the Cabinet Office) |
| <b>The Rt Hon David Willetts MP</b>      | Minister of State (Universities and Science),<br>Department for Business, Innovation and Skills  |
| <b>The Rt Hon Sir George Young Bt MP</b> | Leader of the House of Commons, Lord Privy Seal  |
| <b>The Rt Hon Patrick McLoughlin MP</b>  | Parliamentary Secretary to the Treasury and Chief Whip   |
| <b>The Rt Hon Dominic Grieve QC MP*</b>  | Attorney General   |

\* attends Cabinet when required

## **II - ALPHABETICAL LIST OF MINISTERS, GOVERNMENT WHIPS AND GOVERNMENT SPOKESPERSONS IN THE HOUSE OF LORDS**

| Name  | Department / Office   | Page     |
|---|---|----------|
| <b>A</b>                                    |   |          |
| ALEXANDER, The Rt Hon Danny                 | HM Treasury   | 54       |
| ANELAY OF ST JOHNS DBE, The Rt Hon Baroness | Chief Whip Captain of the Honourable Corps of the Gentlemen-at-Arms           | 93       |
| ASTOR OF HEVER DL, Lord                     | Defence   | 21,93,94 |
|   | Lord in Waiting (Government Whip)   | 95       |
| ATLEE, Earl                                 | Lord in Waiting (Government Whip)   | 93,94,95 |
| <b>B</b>                                    |   |          |
| BAKER, Norman                               | Transport   | 53       |
| BARKER, Gregory                             | Energy and Climate Change   | 26       |
| BELLINGHAM, Henry                           | Foreign and Commonwealth Office   | 32       |
| BENYON, Richard                             | Environment, Food and Rural Affairs   | 29       |
| BLUNT, Crispin                              | Justice   | 44       |
| BROKENSHIRE, James                          | Home Office   | 40       |
| BROWNE, Jeremy                              | Foreign and Commonwealth Office   | 31       |
| BURNS, Simon                                | Health  | 36       |
| BURT, Alistair                              | Foreign and Commonwealth Office   | 32       |
| BURSTOW, Paul                               | Health  | 35       |
| <b>C</b>                                    |   |          |
| CABLE, The Rt Hon Dr Vincent                | Business, Innovation and Skills   | 10       |
| CAMERON, The Rt Hon David                   | Prime Minister, First Lord of the Treasury and Minister for the Civil Service | 13<br>49 |
| CARMICHAEL, Alistair                        | Comptroller of Her Majesty's Household (Deputy Chief Whip)                    | 93       |
| CLARK, The Rt Hon Greg                      | Communities and Local Government  | 16       |
| CLARKE QC, The Rt Hon Kenneth               | Justice and Lord Chancellor   | 43       |
| CLEGG, The Rt Hon Nick                      | Deputy Prime Minister   | 14       |
| CRABB, Stephen                              | Assistant Government Whip   | 93       |
| <b>D</b>                                    |   |          |
| DAVEY, Edward                               | Business, Innovation and Skills   | 11       |
| DE MAULEY TD, Lord                          | Lord in Waiting (Government Whip)   | 93,94,95 |
| DJANOGLY, Jonathan                          | Justice   | 44       |
| DUDDRIDGE, James                            | Lord Commission of Her Majesty's Treasury (Government Whip)                   | 93       |
| DUNCAN, The Rt Hon Alan                     | International Development   | 41       |
| DUNCAN SMITH, The Rt Hon Iain               | Work and Pensions   | 59       |
| DUNNE, Philip                               | Assistant Government Whip   | 93       |
| <b>F</b>                                    |   |          |
| FABRICANT, Michael                          | Lord Commission of Her Majesty's Treasury (Government Whip)                   | 93       |
| FEATHERSTONE, Lynne                         | Home Office   | 40       |
|   | Government Equalities Office  | 34       |
| FOX, The Rt Hon Dr Liam                     | Defence   | 20       |
| FRANCOIS, The Rt Hon Mark                   | Vice-Chamberlain of Her Majesty's Household (Government Whip)                 | 93       |
| FREUD, Lord                                 | Work and Pensions   | 60,95    |

| <b>Name</b>                          | <b>Department / Office</b>                   | <b>Page</b> |
|--------------------------------------|--|-------------|
| <b>G</b>                             |  |             |
| GAUKE, David                         | HM Treasury                                  | 55          |
| GARNIER QC, Edward                   | Attorney General's Office                    | 9           |
| GIBB, Nick                           | Education                                    | 24          |
| GILLAN, The Rt Hon Cheryl            | Wales  | 57          |
| GOODWILL, Robert                     | Assistant Government Whip                    | 93          |
| GOVE, The Rt Hon Michael             | Education                                    | 23          |
| GRAYLING, The Rt Hon Chris           | Work and Pensions                            | 59          |
| GREEN, Damian                        | Home Office                                  | 39          |
| GREENING, Justine                    | HM Treasury                                  | 55          |
| GRIEVE QC, The Rt Hon Dominic        | Attorney General's Office                    | 8           |
| <b>H</b>                             |  |             |
| HAGUE, The Rt Hon William            | Foreign and Commonwealth Office              | 31          |
| HAMMOND, The Rt Hon Philip           | Transport                                    | 52          |
| HANHAM CBE, Baroness                 | Communities and Local Government             | 17,94       |
| HARPER, Mark                         | Cabinet Office                               | 15          |
| HARVEY, Nick                         | Defence                                      | 20          |
| HAYES, John                          | Business, Innovation and Skills              | 11          |
| HEATH CBE, David                     | Office of the Leader of the House of Commons | 47          |
| HENDRY, Charles                      | Energy and Climate Change                    | 27          |
| HENLEY, Lord                         | Environment, Food and Rural Affairs          | 29,94       |
| HERBERT, The Rt Hon Nick             | Home Office                                  | 39          |
|                                      | Justice                                      | 44          |
| HILL OF OAREFORD CBE, Lord           | Education                                    | 25,94       |
| HOBAN, Mark                          | HM Treasury                                  | 55          |
| HOWARTH, Gerald                      | Defence                                      | 21          |
| HOWE, Earl                           | Health                                       | 37,95       |
| HOWELL OF GUILDFORD, The Rt Hon Lord | Foreign and Commonwealth Office              | 32,94       |
| HUHNE, The Rt Hon Chris              | Energy and Climate Change                    | 26          |
| HUNT, The Rt Hon Jeremy              | Culture, Olympics, Media and Sport           | 18          |
| HUNTER, Mark                         | Assistant Government Whip                    | 93          |
| HURD, Nick                           | Cabinet Office                               | 15          |
| <b>J</b>                             |  |             |
| JONES, David                         | Wales  | 57          |
| <b>L</b>                             |  |             |
| LAMB, Norman                         | Assistant Government Whip                    | 93          |
| LANSLEY CBE, The Rt Hon Andrew       | Health                                       | 35          |
| LETWIN, The Rt Hon Oliver            | Cabinet Office                               | 14          |
| LIDINGTON, David                     | Foreign and Commonwealth Office              | 32          |
| LOUGHTON, Tim                        | Education                                    | 24          |
| LUFF, Peter                          | Defence                                      | 21          |

| <b>Name</b>                                 | <b>Department / Office</b>  | <b>Page</b> |
|---|---|-------------|
| <b>M</b>                                    |   |             |
| MAUDE, The Rt Hon Francis                   | Cabinet Office  | 14          |
| MARLAND, Lord                               | Energy and Climate Change   | 27,94       |
| MAY, The Rt Hon Theresa                     | Home Office   | 38          |
|   | Government Equalities Office  | 34          |
| MCNALLY, The Rt Hon Lord                    | Justice   | 43,94,95    |
| MCLOUGHLIN, The Rt Hon Patrick              | Chief Whip (Parliamentary Secretary to the Treasury)                            | 93          |
| MILLER, Maria                               | Work and Pensions   | 60          |
| MILTON, Anne                                | Health  | 36          |
| MITCHELL, The Rt Hon Andrew                 | International Development   | 41          |
| MOORE, The Rt Hon Michael                   | Scotland  | 50          |
| MUNDELL, The Rt Hon David                   | Scotland  | 51          |
| <b>N</b>                                    |   |             |
| NEILL, Bob                                  | Communities and Local Government  | 17          |
| NEVILLE-JONES, The Rt Hon Baroness          | Home Office   | 39,95       |
| NEWMARK, Brooks                             | Lord Commission of Her Majesty's Treasury (Government Whip)                     | 93          |
| NORTHOVER, Baroness                         | Baroness in Waiting (Government Whip)   | 93,94,95    |
| <b>O</b>                                    |   |             |
| O'BRIEN, Stephen                            | International Development   | 42          |
| OSBORNE, The Rt Hon George                  | HM Treasury   | 54          |
| <b>P</b>                                    |   |             |
| PAICE, James                                | Environment, Food and Rural Affairs   | 28          |
| PATERSON, The Rt Hon Owen                   | Northern Ireland  | 45          |
| PENNING, Mike                               | Transport   | 53          |
| PENROSE, John                               | Culture, Olympics, Media and Sports   | 18          |
| PICKLES, The Rt Hon Eric                    | Communities and Local Government  | 16          |
| PRISK, Mark                                 | Business, Innovation and Skills   | 11          |
| <b>R</b>                                    |   |             |
| RANDALL, The Rt Hon John                    | Deputy Chief Whip (Treasurer of Her Majesty's Household)                        | 93          |
| RAWLINGS, Baroness                          | Baroness in Waiting (Government Whip)   | 93,94,95    |
| ROBATHAN, Andrew                            | Defence   | 21          |
| ROBERTSON, Hugh                             | Culture, Olympics, Media and Sport  | 19          |
| <b>S</b>                                    |   |             |
| SASSOON OF ASHLEY PARK, Lord                | HM Treasury   | 56,95       |
| SHAPPS, The Rt Hon Grant                    | Communities and Local Government  | 16          |
| SHUTT OF GREETLAND OBE, The Rt Hon the Lord | Deputy Chief Whip (Captain of the Queen's Bodyguard of the Yeomen of the Guard) | 93,94,95    |
| SMITH, Chloe                                | Assistant Government Whip   | 93          |
| SPELMAN, The Rt Hon Caroline                | Environment, Food and Rural Affairs   | 28          |
| STRATHCLYDE, The Rt Hon Lord                | Office of the Leader of the House of Lords                                      | 48,94       |
| STUNELL OBE, Andrew                         | Communities and Local Government  | 17          |
| SWIRE, Hugo                                 | Northern Ireland  | 45          |

| <b>Name</b>                               | <b>Department / Office</b>                                  | <b>Page</b> |
|---|---|-------------|
| <b>T</b>                                  |   |             |
| TAYLOR OF HOLBEACH CBE, Lord              | Lord in Waiting (Government Whip)                           | 93,94,95    |
| TEATHER, Sarah                            | Education   | 23          |
| <b>V</b>                                  |   |             |
| VAIZEY, The Hon Ed                        | Business, Innovation and Skills                             | 12          |
|   | Culture, Olympics, Media and Sport                          | 19          |
| VARA, Shailesh                            | Assistant Government Whip                                   | 93          |
| VERMA, Baroness                           | Baroness in Waiting (Government Whip)                       | 93,94,95    |
| VILLIERS, The Rt Hon Theresa              | Transport   | 53          |
| <b>W</b>                                  |   |             |
| WALLACE OF SALTAIRE, Lord                 | Lord in Waiting (Government Whip)                           | 93,94       |
| WALLACE OF TANKERNESS QC, The Rt Hon Lord | Office of the Advocate General for Scotland                 | 46,94,95    |
| WARSI, The Rt Hon Baroness                | Cabinet Office  | 15          |
| WATKINSON, Angela                         | Lord Commission of Her Majesty's Treasury (Government Whip) | 93          |
| WEBB, Steve                               | Work and Pensions   | 60          |
| WIGGIN, Bill                              | Assistant Government Whip                                   | 93          |
| WILCOX, Baroness                          | Business, Innovation and Skills                             | 12,94       |
| WILLETS, The Rt Hon David                 | Business, Innovation and Skills                             | 10          |
| WRIGHT, Jeremy                            | Lord Commission of Her Majesty's Treasury (Government Whip) | 93          |
| <b>Y</b>                                  |   |             |
| YOUNG Bt, The Rt Hon Sir George           | Office of the Leader of the House of Commons                | 47          |



## **III – MINISTERIAL DEPARTMENTS AND RESPONSIBILITIES**

### **ATTORNEY GENERAL'S OFFICE**

20 Victoria Street  
London  
SW1H 0NF

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**Fax:** 020 7271 2430

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**Email:**

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**Generic Email format:**

[firstname.surname@attorneygeneral.gsi.gov.uk](mailto:firstname.surname@attorneygeneral.gsi.gov.uk)

The Attorney General and the Solicitor General have three main functions: chief legal advisers to the Government; criminal justice ministers (alongside ministers in the Home Office and the Ministry of Justice); and guardians of the public interest.

The Attorney General and Solicitor General have overall responsibility for the Treasury Solicitor; superintend the Crown Prosecution Service (CPS) with the Revenue & Customs Prosecution Office (RCPO) and the Serious Fraud Office; and have responsibility for HM Crown Prosecution Service Inspectorate and sponsor the National Fraud Authority (NFA). The Attorney General also holds the separate office of Advocate General for Northern Ireland. The functions of this office include a consultative relationship with the Director of Public Prosecutions for Northern Ireland in respect of matters touching on terrorism and national security.

#### **Parliamentary Branch:**

Tel: 020 7271 2490

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Email: [Michael.dawes@attorneygeneral.gsi.gov.uk](mailto:Michael.dawes@attorneygeneral.gsi.gov.uk)

#### **Correspondence Section:**

Tel: 020 7271 2492

Fax: 020 7271 2430

Email: [correspondenceunit@attorneygeneral.gsi.gov.uk](mailto:correspondenceunit@attorneygeneral.gsi.gov.uk)

### **Attorney General**

***The Rt Hon Dominic Grieve QC MP***

#### **Leads on:**

- Overall responsibility for the work of the Attorney General's Office and superintended Departments (the Treasury Solicitor's Department, the Crown Prosecution Service with the Revenue and Customs Prosecution Office, the Serious Fraud Office, the Services Prosecuting Authority and HM Crown Prosecution Service Inspectorate).
- Specific statutory duty to superintend the discharge of duties by the Director of Public Prosecutions (who heads the Crown Prosecution Service and the Revenue and Customs Prosecution Office) and the Director of the Serious Fraud Office,
- Non-statutory oversight of the Services Prosecuting Authority and government prosecuting departments
- Government's principal legal adviser dealing (amongst others) with questions of international law, European Community/Union law, human rights and devolution issues
- Public interest functions, for example, reference of unduly lenient sentences to the Court of Appeal, bringing proceedings for contempt of court and intervention in certain proceedings to protect charities
- Questions of law arising on Bills and with issues of legal policy
- Legal aspects of all major international and domestic litigation involving the Government.

#### **Private Office to The Rt Hon Dominic Grieve QC MP**

Telephone: 020 7271 2405

Fax: 020 7271 2432

Email: [privateoffice@attorneygeneral.gsi.gov.uk](mailto:privateoffice@attorneygeneral.gsi.gov.uk)

**Solicitor General**  
**Edward Garnier QC MP**

**Leads on:**

- Deputising for the Attorney General and responsible for such matters as the Attorney General delegates to him from time to time
- Providing support to the Attorney General in his superintendence of the Treasury Solicitor's Department, the Crown Prosecution Service, the Service Prosecuting Authority, HM Crown Prosecution Service Inspectorate and the Serious Fraud Office
- Providing support to the Attorney General on civil litigation and advice on civil law matters and on the public interest function.

**Private Office to Edward Garnier QC MP**

Telephone: 020 7271 2406

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**Agencies of: Law Officers' Departments**

**National Fraud Authority**  
**Treasury Solicitor's Department\***

**\* Also a Non Ministerial Department**

## **DEPARTMENT FOR BUSINESS, INNOVATION AND SKILLS**

1 Victoria Street  
London  
SW1H 0ET

**Tel (Enquiries) :** 020 7215 5000  
**Website:** [www.bis.gov.uk](http://www.bis.gov.uk)  
**Generic Email format:**  
[firstname.surname@bis.gsi.gov.uk](mailto:firstname.surname@bis.gsi.gov.uk)

The Department for Business, Innovation and Skills aims to build a dynamic and competitive UK economy by: creating the conditions for business success; promoting innovation, enterprise and science and giving everyone the skills and opportunities to succeed. The Department will foster world-class universities and promote an open global economy.

### **Parliamentary Branch:**

Tel: 020 7215 6630  
Fax: 020 7799 1531  
Email: [mpst.parly@bis.gsi.gov.uk](mailto:mpst.parly@bis.gsi.gov.uk)

### **Correspondence Section:**

Tel: 020 7215 1374  
Fax: 020 7215 5329  
Email: [bis.correspondence@bis.gsi.gov.uk](mailto:bis.correspondence@bis.gsi.gov.uk)

## **Secretary of State for Business, Innovation and Skills and President of the Board of Trade** *The Rt Hon Dr Vincent Cable MP*

### **Leads on:**

- Overall responsibility for the department, strategy and all policies
- Overall responsibility for BIS budget
- Particular focus on business and banking issues
- Lead Cabinet Minister for reducing regulatory burdens across Government

### **Private Office to The Rt Hon Dr Vincent Cable MP**

Telephone: 020 7215 5621  
Fax: 020 7215 5468  
Email: [mpst.cable@bis.gsi.gov.uk](mailto:mpst.cable@bis.gsi.gov.uk)

## **Minister of State (Universities and Science)**

*The Rt Hon David Willetts MP*

### **Leads on:**

- Looking across all departmental business at strategic priorities
- Higher education (including the Higher Education Funding Council for England and Student Loans Company)
- Science and research (including Research Councils)
- Life sciences
- Innovation
- Also responsible for the Technology Strategy Board, National Endowment for Science, Technology and the Arts (NESTA); Energy Technologies Institute; the National Measurement Office; the Design Council; the UK Accreditation Service; and the British Standards Institute; and Space

### **Private Office to The Rt Hon David Willetts MP**

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Fax: 020 7215 5560  
Email: [mpst.willetts@bis.gsi.gov.uk](mailto:mpst.willetts@bis.gsi.gov.uk)

**Minister of State (Further Education, Skills and Lifelong Learning)**  
**John Hayes MP**

**Leads on:**

- Further Education
- Adult Skills
- Skills Funding Agency
- Skills strategy
- Lifelong learning
- Informal Adult Learning
- Apprenticeships
- UK Commission for Employment and Skills
- Sector Skills Councils
- Workplace Training reforms
- Qualifications reform programme

**Private Office to John Hayes MP**

Telephone: 020 7215 5917

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Email: [mpst.hayes@bis.gsi.gov.uk](mailto:mpst.hayes@bis.gsi.gov.uk)

**Minister of State (Business and Enterprise)**

**Mark Prisk MP**

**Leads on:**

- Business sectors, including low carbon economy, low emission vehicles, electronics
- Small business, enterprise and access to finance
- Competitiveness and economic growth
- Deregulation and better regulation
- Regional and local economic development (incl. Grants for Business Investment)
- Business support
- Olympic Legacy
- Export licensing

**Private Office to Mark Prisk MP**

Telephone: 020 7215 5933

Email: [mpst.prisk@bis.gsi.gov.uk](mailto:mpst.prisk@bis.gsi.gov.uk)

**Parliamentary Under-Secretary of State (Employment Relations, Consumer and Postal Affairs)**

**Edward Davey MP**

**Leads on:**

- Postal affairs (Royal Mail and Post Office Limited)
- Employment relations (incl. ACAS)
- Consumer policy and consumer affairs
- Competition policy
- Corporate governance
- Company law (incl. Companies House)
- Social enterprise
- Insolvency service (incl. company investigations)
- General oversight of Shareholder Executive and its portfolios
- Coordination of European business
- Export Credits Guarantee
- Department Trade Policy

**Private Office to Edward Davey MP**

Telephone: 020 7215 5229

Fax: 020 7215 5551

Email: [mpst.davey@bis.gsi.gov.uk](mailto:mpst.davey@bis.gsi.gov.uk)

## **Parliamentary Under-Secretary of State (Culture, Communications and Creative Industries)**

***The Hon Ed Vaizey MP***

### **Leads on:**

- Arts
- Museums and galleries
- Media
- Telecoms and Broadband
- Digital Switchover
- Creative Industries
- Libraries

### **Private Office to The Hon Ed Vaizey MP**

Telephone: 020 7215 5237

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Also Parliamentary Under-Secretary at the Department for Culture, Olympics, Media and Sport see page 19

## **Parliamentary Under-Secretary of State (Business, Innovation and Skills)**

***Baroness Wilcox***

### **Leads on:**

- Covers all BIS business in the Lords
- Intellectual property (including the Intellectual Property Office)

### **Private Office to Baroness Wilcox**

Telephone: 020 7215 6867

Fax: 020 7215 5551

Email: [mpst.wilcox@bis.gsi.gov.uk](mailto:mpst.wilcox@bis.gsi.gov.uk)

### **Agencies of Department for Business, Innovation and Skills**

**British National Space Agency**

**Companies House**

**Insolvency Service**

**National Measurements Office**

**UK Intellectual Property Office**

## CABINET OFFICE

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SW1A 2AS

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The Cabinet Office sits at the centre of government and, with the Treasury, provides the government's co-ordination function. The Cabinet Office has an overarching purpose of making government work better and more efficiently. The Department has three core functions that enable it to achieve this overarching purpose:

- **Supporting the Prime Minister and Deputy Prime Minister** – to define and deliver the Government's objectives, implement political and constitutional reform, and drive forward from the centre particular cross-departmental priority issues such as public service improvement, social exclusion, the Third Sector;
- **Supporting the Cabinet** – to drive the coherence, quality and delivery of policy and operations across departments; and
- **Strengthening the Civil Service** – to ensure the civil service is organised effectively and efficiently and has the capability in terms of skills, values and leadership to deliver the Government's objectives, including ensuring value for money to the taxpayer. Working with the Treasury to drive efficiency and reform across the public sector.

### **Parliamentary Branch:**

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### **Correspondence Section:**

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## **Prime Minister, First Lord of the Treasury and Minister for the Civil Service**

***The Rt Hon David Cameron MP***

The Prime Minister is the head of the UK Government and is ultimately responsible for the policy and decisions of Government.

As head of the UK Government the Prime Minister also oversees the operation of the civil service and Government agencies, appoints members of the Government, and is the principal Government figure in the House of Commons.

See also page 49.

## **Deputy Prime Minister** ***The Rt Hon Nick Clegg MP***

The Deputy Prime Minister, the Lord President of the Council, is the deputy head of Government with special responsibility for political and constitutional reform:

- Introducing fixed term Parliaments
- Legislating to hold a referendum on the Alternative Vote system for the House of Commons and to create fewer and more equal sized constituencies
- Supporting people with disabilities to become MPs
- Introducing a power for people to recall their MP
- Developing proposals for a wholly or mainly elected second chamber
- Speeding up implementation of individual voter registration
- Considering the 'West Lothian question'
- Introducing a statutory register of lobbyists
- Reforming party funding
- Supporting all postal primaries

The Deputy Prime Minister also has policy responsibility for the Electoral Commission, Boundary Commission and Independent Parliamentary Standards Authority.

### **Private Office to the Rt Hon Nick Clegg MP**

Email: [psdpm@cabinet-office.x.gsi.gov.uk](mailto:psdpm@cabinet-office.x.gsi.gov.uk)

## **Minister for the Cabinet Office, Paymaster General** ***The Rt Hon Francis Maude MP***

The Minister for the Cabinet Office has overall responsibility for the work of the Cabinet Office.

### **Leads on:**

- Efficiency and Reform Group, including procurement, property ICT, online delivery and restructuring
- Office of Government Commerce
- Civil Service issues
- The Government's transparency programme
- UK Statistics
- Civil Contingencies

### **Private Office to The Rt Hon Francis Maude MP**

Telephone: 020 7276 2509

Fax: 020 7276 0841

Email: [psfrancismaude@cabinet-office.x.gsi.gov.uk](mailto:psfrancismaude@cabinet-office.x.gsi.gov.uk)

## **Minister of State (Minister for Government Policy)** ***The Rt Hon Oliver Letwin MP***

### **Leads on:**

- The Coalition Partnership
- Strategic Reform Plans

### **Private Office to The Rt Hon Oliver Letwin MP**

Telephone: 020 7276 0112

Fax: 020 7276 0514

Email: [psoliverletwin@cabinet-office.x.gsi.gov.uk](mailto:psoliverletwin@cabinet-office.x.gsi.gov.uk)

## **Parliamentary Secretary (Minister for Political and Constitutional Reform)**

**Mark Harper MP**

### **Working with the Deputy Prime Minister on:**

- Introducing fixed term Parliaments
- Legislating to hold a referendum on the Alternative Vote system for the House of Commons and to create fewer and more equal sized constituencies
- Supporting people with disabilities to become MPs
- Introducing a power for people to recall their MP
- Developing proposals for a wholly or mainly elected second chamber
- Speeding up implementation of individual voter registration
- Considering the 'West Lothian question'
- Introducing a statutory register of lobbyists
- Reforming party funding
- Supporting all postal primaries

Supporting the Deputy Prime Minister on his policy responsibility for the Electoral Commission, Boundary Commission and Independent Parliamentary Standards Authority.

### **Private Office to Mark Harper MP**

Telephone: 020 7276 0271 / 020 7276 5866

Fax: 020 7276 0514

Email: [psmarkharper@cabinet-office.x.gsi.gov.uk](mailto:psmarkharper@cabinet-office.x.gsi.gov.uk)

## **Parliamentary Secretary (Minister for Civil Society)**

**Nick Hurd MP**

### **Leads on:**

- Big Society agenda
- National Citizens Service
- Charities
- Volunteering
- Social Enterprise
- Cabinet Office interest in devolution

### **Private Office to Nick Hurd MP**

Telephone: 020 7276 0972

Fax: 020 7276 0841

Email: [psnickhurd@cabinet-office.x.gsi.gov.uk](mailto:psnickhurd@cabinet-office.x.gsi.gov.uk)

## **Minister without Portfolio**

**The Rt Hon Baroness Warsi**

### **Responsibilities include:**

- Acting as an interface between the Government and the Conservative Party
- Providing the Prime Minister with strategic thinking on the general direction of Government policy and working with Ministerial colleagues in relation to social cohesion and big society
- Contributing to the Government's policy and decision making processes as a member of Cabinet and Cabinet Committees

The Minister has no departmental responsibilities.

### **Private Office to The Rt Hon Baroness Warsi**

Telephone: 020 7276 0874

Fax: 020 7276 0841

Email: [psbaronesswarsi@cabinet-office.x.gsi.gov.uk](mailto:psbaronesswarsi@cabinet-office.x.gsi.gov.uk)

### **Agencies of: Cabinet Office**

**Buying Solutions\***

**Central Office of Information\*\***

**\* Agency of the Office of Government Commerce**

**\*\* Also a Non Ministerial Department**



# DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT

Eland House  
Bressenden Place  
London  
SW1E 5DU

**Tel (Enquiries) :** 030 3444 0000  
**Website:** [www.communities.gov.uk](http://www.communities.gov.uk)  
**Generic Email format:**  
[firstname.lastname@communities.gsi.gov.uk](mailto:firstname.lastname@communities.gsi.gov.uk)

Communities and Local Government sets policy on local government, housing, urban regeneration, planning and fire and rescue. We have responsibility for all race equality and community cohesion related issues in England and for building regulations and fire safety.

## **Parliamentary Branch:**

Tel: 030 3444 3407  
Email: [paul.davies@communities.gsi.gov.uk](mailto:paul.davies@communities.gsi.gov.uk)

## **Correspondence Section:**

Tel: 030 3444 3391  
Email: [paulb.smith@communities.gsi.gov.uk](mailto:paulb.smith@communities.gsi.gov.uk)

## **Secretary of State**

***The Rt Hon Eric Pickles MP***

Responsible for the overall strategic direction of the department.

## **Private Office to The Right Hon Eric Pickles MP**

Telephone: 030 3444 3450  
Email: [eric.pickles@communities.gsi.gov.uk](mailto:eric.pickles@communities.gsi.gov.uk)

## **Minister of State (Decentralisation)**

***The Rt Hon Greg Clark MP***

### **Leads on:**

- Decentralisation (including across Government)
- Big Society
- Planning policy

## **Private Office to The Rt Hon Greg Clark MP**

Telephone: 030 3444 3459  
Email: [greg.clark@communities.gsi.gov.uk](mailto:greg.clark@communities.gsi.gov.uk)

## **Minister of State**

***The Rt Hon Grant Shapps MP***

### **Leads on:**

- Housing
- Local government
- Regeneration
- Climate change and sustainable development

## **Private Office to The Rt Hon Grant Shapps MP**

Telephone: 030 3444 3460  
Email: [grant.shapps@communities.gsi.gov.uk](mailto:grant.shapps@communities.gsi.gov.uk)

**Parliamentary Under-Secretary of State**  
**Andrew Stunell OBE MP**

**Leads on:**

- Community cohesion (including future of Prevent)
- Race equality
- Building regulations
- Big Society, housing and regeneration

**Private Office to Andrew Stunell OBE MP**

Telephone: 030 3444 3440

Email: [andrew.stunell@communities.gsi.gov.uk](mailto:andrew.stunell@communities.gsi.gov.uk)

**Parliamentary Under-Secretary of State**  
**Bob Neill MP**

**Leads on:**

- Fire and resilience
- Thames Gateway and Olympics
- Local government and planning

**Private Office to Bob Neill MP**

Telephone: 030 3444 3430

Email: [bob.neill@communities.gsi.gov.uk](mailto:bob.neill@communities.gsi.gov.uk)

**Parliamentary Under-Secretary of State**  
**Baroness Hanham CBE**

**Leads on:**

- Productivity, procurement and value for money
- Transparency and data
- Climate change and sustainable development
- Ordnance Survey
- QEII conference centre

**Private Office to Baroness Hanham CBE**

Telephone: 030 3444 3461

Email: [baroness.hanham@communities.gsi.gov.uk](mailto:baroness.hanham@communities.gsi.gov.uk)

**Agencies of Department for Communities and Local Government**

**Fire Service College**

**Ordnance Survey\***

**Planning Inspectorate**

**Queen Elizabeth II Conference Centre**

**\* Also a Non Ministerial Department.**

# DEPARTMENT FOR CULTURE, OLYMPICS, MEDIA AND SPORT

2-4 Cockspur Street  
London  
SW1Y 5DH

**Tel:** 020 7211 6200

**Website:** [www.culture.gov.uk](http://www.culture.gov.uk)

**Email:** [enquiries@culture.gov.uk](mailto:enquiries@culture.gov.uk)

**Generic Email format:**

[firstname.surname@culture.gsi.gov.uk](mailto:firstname.surname@culture.gsi.gov.uk)

DCMS is the Department responsible for the 2012 Olympic Games and Paralympic Games, and we help drive the Digital Economy. Our aim is to improve the quality of life for all through cultural and sporting activities, to support the pursuit of excellence and to champion the tourism, creative and leisure industries.

## **Parliamentary Branch:**

Tel: 020 7211 6200

Fax: 020 7211 6249

Email: [enquiries@culture.gov.uk](mailto:enquiries@culture.gov.uk)

## **Correspondence Section:**

Tel: 020 7211 6200

Fax: 020 7211 6249

Email: [enquiries@culture.gov.uk](mailto:enquiries@culture.gov.uk)

## **Secretary of State for Culture, Olympics, Media and Sport**

*The Rt Hon Jeremy Hunt MP*

### **Leads on:**

- Overall responsibility for all Departmental Policy
- London 2012 Olympic and Paralympic Games
- Spending review and finance
- Digital Economy

### **Private Office to The Rt Hon Jeremy Hunt MP**

Telephone: 020 7211 6200

Fax: 020 7211 6249

Email: [enquiries@culture.gov.uk](mailto:enquiries@culture.gov.uk)

## **Parliamentary Under-Secretary of State (Tourism and Heritage)**

*John Penrose MP*

### **Leads on:**

- Tourism
- Heritage and the built environment
- Royal Parks and the Royal Household
- Licensing
- Gambling
- National Lotteries
- Internal Efficiency Savings
- Accountability and Transparency

### **Private Office to John Penrose MP**

Telephone: 020 7211 6200

Fax: 020 7211 6249

Email: [enquiries@culture.gsi.gov.uk](mailto:enquiries@culture.gsi.gov.uk)

## **Parliamentary Under-Secretary of State (Sport and Olympics)**

***Hugh Robertson MP***

### **Leads on:**

- Sport
- 2012 Olympics and Paralympics

### **Private Office to Hugh Robertson MP**

Telephone: 020 7211 6200

Fax: 020 7211 6249

Email: [enquiries@culture.gsi.gov.uk](mailto:enquiries@culture.gsi.gov.uk)

## **Parliamentary Under-Secretary of State (Culture, Communications and Creative Industries)**

***The Hon Ed Vaizey MP***

### **Leads on:**

- Arts
- Museums and Galleries
- Media
- Telecoms and Broadband
- Digital Switchover
- Creative Industries
- Libraries

### **Private Office to The Hon Ed Vaizey MP**

Telephone: 020 7211 6200

Fax: 020 7211 6249

Email: [enquiries@culture.gsi.gov.uk](mailto:enquiries@culture.gsi.gov.uk)

Also Parliamentary Under-Secretary at the Department for Business, Innovation and Skills  
see page 12

## **Agencies of the Department for Culture, Olympics, Media and Sport**

### **The Royal Parks**

## **MINISTRY OF DEFENCE**

Floor 5, Main Building  
Whitehall  
London  
SW1A 2HB

**Telephone:** 020 7218 9000  
**Website:** [www.mod.uk](http://www.mod.uk)  
**Email:** [defencesecretary@mod.uk](mailto:defencesecretary@mod.uk)

The aim of the Ministry of Defence and the Armed Forces is: to deliver security for the people of the United Kingdom and the Overseas Territories by defending them, including against terrorism; and to act as a force for good by strengthening international peace and stability.

### **Parliamentary Branch:**

Fax: 020 7218 2044  
Email: [ParliBranch-ParliClerk@mod.uk](mailto:ParliBranch-ParliClerk@mod.uk)

### **Correspondence Section:**

Fax: 020 7218 6538  
Email: [ministerial-correspondence@mod.uk](mailto:ministerial-correspondence@mod.uk)

## **Secretary of State for Defence**

***The Rt Hon Dr Liam Fox MP***

Responsible for strategic direction on:

- Operations
- Personnel
- The Strategic Defence and Security Review
- Defence planning, programme and resource allocation
- Defence policy
- International relations
- Nuclear programme
- Acquisition
- Parliamentary business and communications

### **Private Office to The Rt Hon Dr Liam Fox MP**

Telephone: 020 7218 2111  
Fax: 020 7218 7140  
Email: [DefenceSecretary-Group@mod.uk](mailto:DefenceSecretary-Group@mod.uk)

## **Minister of State (Minister for the Armed Forces)**

***Nick Harvey MP***

### **Leads on:**

- Operations and operational policy, including operational legal issues
- Force generation, including readiness, recuperation, key enablers, deployed operational logistic delivery, operational training exercises

### **Private Office to Nick Harvey MP**

Telephone: 020 7218 6385  
Fax: 020 7218 7140  
Email: [minaf-privateoffice@mod.uk](mailto:minaf-privateoffice@mod.uk)

## **Parliamentary Under-Secretary of State (International Security Strategy)**

***Gerald Howarth MP***

### **Leads on:**

- International defence strategy and relations, Defence Diplomacy, and international defence institutions
- Defence exports

### **Private Office to Gerald Howarth MP**

Telephone: 020 7218 2229

Fax: 020 7218 6542

Email: [minids-privateoffice@mod.uk](mailto:minids-privateoffice@mod.uk)

## **Parliamentary Under-Secretary of State (Defence Personnel, Welfare and Veterans)**

***Andrew Robathan MP***

### **Leads on:**

- Approach to Service personnel and civil servants
- The wider service family, including Reserves, Cadets, veterans and families

### **Private Office to Andrew Robathan MP**

Telephone: 020 7218 2452

Fax: 020 7218 6542

Email: [minveterans-privateoffice@mod.uk](mailto:minveterans-privateoffice@mod.uk)

## **Parliamentary Under-Secretary of State (Defence Equipment, Support and Technology)**

***Peter Luff MP***

### **Leads on:**

- The equipment cycle, including investment decisions, science and technology and industrial strategy
- Non-equipment investment programme and decisions, including IT and estates

### **Private Office to Peter Luff MP**

Telephone: 020 7218 6621

Fax: 020 7218 6542

Email: [mindes-privateoffice@mod.uk](mailto:mindes-privateoffice@mod.uk)

## **Parliamentary Under-Secretary of State**

***Lord Astor of Hever DL***

### **Leads on:**

- Lords spokesman on Defence policy, operations, personnel, equipment and legacy issues

### **Private Office to Lord Astor of Hever DL**

Telephone: 020 7218 6621

Fax: 020 7218 6542

Email: [mindes-privateoffice@mod.uk](mailto:mindes-privateoffice@mod.uk)

**Agencies of the Ministry of Defence**

**Defence Science and Technology Laboratory\***  
**Defence Storage and Distribution Agency**  
**Defence Support Group**  
**Defence Vetting Agency**  
**Met Office\***  
**Ministry of Defence Police and Guarding Agency**  
**People, Pay and Pensions Agency**  
**Service Children's Education**  
**Service Personnel and Veterans Agency**  
**UK Hydrographic Office \***

\* These agencies operate as Trading Funds

## DEPARTMENT FOR EDUCATION

Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT

**Tel (Enquiries) :** 0870 000 2288  
**Website:** [www.education.gov.uk](http://www.education.gov.uk)  
**Generic Email format:**  
[firstname.surname@education.gsi.gov.uk](mailto:firstname.surname@education.gsi.gov.uk)

The Department for Education is responsible for education and children's services.

### **Parliamentary Branch:**

Tel: 020 7925 6508  
Email: [Janice.Napier@education.gsi.gov.uk](mailto:Janice.Napier@education.gsi.gov.uk)

### **Correspondence Section:**

Tel: 019 2879 4548  
Email: [ministers@education.gsi.gov.uk](mailto:ministers@education.gsi.gov.uk)

## **Secretary of State**

***The Rt Hon Michael Gove MP***

The Secretary of State holds overall responsibility for the business of the Department and its policies.

### **Private Office to The Rt Hon Michael Gove MP**

Telephone: 020 7925 7510  
Fax: 020 7925 6995  
Email: [Sec-OF-STATE.PS@education.gsi.gov.uk](mailto:Sec-OF-STATE.PS@education.gsi.gov.uk)

## **Minister of State (Children and Families)**

***Sarah Teather MP***

### **Leads on:**

- Children's centres
- Childcare
- Early learning and development, curriculum 0-5
- Voluntary and community sector
- United Nations Convention on Human Rights of the Child
- Families
- Health issues (obesity, drugs and alcohol, teenage pregnancy)
- Child poverty
- Children's services commissioning and market development
- Local authority funding/local government policy
- Government offices and field forces
- School food/Healthy Schools
- Special Educational Needs and disabled children
- Young carers

### **Private Office to Sarah Teather MP**

Telephone: 020 7925 5177  
Fax: 020 7925 6996  
Email: [Teather.PS@education.gsi.gov.uk](mailto:Teather.PS@education.gsi.gov.uk)



## **Minister of State (Schools)**

***Nick Gibb MP***

### **Leads on:**

- Behaviour and attendance, bullying
- Assessment and key stage tests
- Independent schools
- Contingency planning/response
- QCDA/Ofqual
- School admissions
- Not in Education, Employment or Training (NEETs)
- Apprenticeships
- Reducing bureaucracy in schools
- Careers/IAG
- Qualifications (Diplomas, etc.)
- Reform of National Curriculum 5-19 (including music, STEM, setting of classes)
- Young People's Learning Agency

### **Private Office to Nick Gibb MP**

Telephone: 020 7925 6388

Fax: 020 7925 6996

Email: [Gibb.PS@education.gsi.gov.uk](mailto:Gibb.PS@education.gsi.gov.uk)

## **Parliamentary Under-Secretary of State (Children and Young Families)**

***Tim Loughton MP***

### **Leads on:**

- Children's Services inspection and intervention (including Ofsted)
- Children's Trusts
- Safeguarding, including Vetting and Barring Scheme
- Social Work Taskforce and social work reform
- Children's workforce
- ContactPoint
- ICS and eCAF (Common Assessment Framework) and lead professional
- Families with multiple problems
- CAFCASS and family law
- Children in care, fostering and adoption (including runaways)
- Domestic violence
- National Citizen Service (including Youth Community Action)
- Sport
- Youth services
- Youth crime
- Dept efficiencies

### **Private Office to Tim Loughton MP**

Telephone: 020 7925 6951

Fax: 020 7925 5011

Email: [Loughton.PS@education.gsi.gov.uk](mailto:Loughton.PS@education.gsi.gov.uk)

## **Parliamentary Under-Secretary of State (Schools)**

***Lord Hill of Oareford CBE***

### **Leads on:**

- Academies
- Free schools (parental engagement in schools)
- Ofsted inspection of schools
- School improvement (including National Challenge, City Challenge, and other improvement policies)
- School funding (including pupil premium)
- Teachers and workforce issues
- Teacher supply/quality
- School transport
- Schools' capital and Building Schools for the Future
- Technical academies

### **Private Office to Lord Hill of Oareford CBE**

Telephone: 020 7925 6255

Fax: 020 7925 6996

Email: [Hill.PS@education.gsi.gov.uk](mailto:Hill.PS@education.gsi.gov.uk)

## DEPARTMENT OF ENERGY AND CLIMATE CHANGE

3 Whitehall Place  
London  
SW1A 2HH

**Tel:** 0300 060 4000  
**Website:** <http://www.decc.gov.uk>  
**Generic Email format:**  
[firstname.surname@decc.gsi.gov.uk](mailto:firstname.surname@decc.gsi.gov.uk)

The Department of Energy and Climate Change brings together energy policy and climate change mitigation policy.

### **Parliamentary Branch:**

Tel: 0300 068 5991  
Fax: 0300 068 6586  
Email: [parly.unit@decc.gsi.gov.uk](mailto:parly.unit@decc.gsi.gov.uk)

### **Correspondence Section:**

Tel: 0300 060 4000  
Email: [enquiries@decc.gsi.gov.uk](mailto:enquiries@decc.gsi.gov.uk)

## **Secretary of State for Energy and Climate Change**

***The Rt Hon Chris Huhne MP***

The Secretary of State holds overall responsibility for the business of the Department and its policies.

### **Leads on:**

- DECC strategy and budgets
- Energy market reform
- Carbon price
- Annual Energy Statement
- Energy Security
- National Security
- DECC Delivery Landscape
- Devolved Administrations

### **Private Office to The Rt Hon Chris Huhne MP**

Telephone: 0300 068 5967  
Fax: 0300 068 5100  
Email: [ps.chris.huhne@decc.gsi.gov.uk](mailto:ps.chris.huhne@decc.gsi.gov.uk)

## **Minister of State**

***Gregory Barker MP***

### **Leads on:**

- Climate change
- International climate change
- Climate Science
- Energy efficiency
- The Green Deal
- Public sector energy efficiency including greening DECC
- Carbon reduction commitment
- Climate Change Agreements
- Fuel poverty
- Social tariffs
- Warm Front
- Promoting interests of energy consumers
- Green Economy, green jobs and skills
- Green Investment Bank
- Green ISAs
- Decentralised energy and small scale renewables Energy innovation, including marine energy (wave and tidal)
- Heat
- Environment Council
- National Carbon Markets & EU ETS

**Private Office to Gregory Barker MP**

Telephone: 0300 068 5977

Fax 0300 068 6330

Email: [ps.gregory.barker@decc.gsi.gov.uk](mailto:ps.gregory.barker@decc.gsi.gov.uk)

**Minister of State**

***Charles Hendry MP***

**Leads on:**

- Security of supply
- Resilience and emergency preparedness
- Renewable energy
- CCS and coal policy
- New nuclear
- Grid policy including smart grids and network of recharging points
- Smart meters
- Gas policy
- Oil and Gas exploration, licensing and revenues
- Offshore environment and decommissioning
- Planning reform and consents
- Levies policy
- Regulation and competition in the energy sector
- Nuclear waste, decommissioning, Nuclear Decommissioning Authority
- Plutonium
- Nuclear safety and security
- Nuclear non-proliferation
- International energy
- International oil markets
- Energy Council
- Coal Authority

**Private Office to Charles Hendry MP**

Telephone: 0300 068 5982

Fax: 0300 068 5919

Email: [ps.charles.hendry@decc.gsi.gov.uk](mailto:ps.charles.hendry@decc.gsi.gov.uk)

**Parliamentary Under-Secretary of State**

***The Lord Marland***

**Leads on:**

- Departmental performance and delivery
- Efficiency
- Lean regulation
- Departmental Carbon Budgets
- Managing liabilities, including coal health and the Concessionary Fuel Scheme
- Departmental business in the Lords

**Private Office to Lord Marland**

Telephone: 0300 068 5449

Fax: 0300 068 6330

Email: [ps.jonathan.marland@decc.gsi.gov.uk](mailto:ps.jonathan.marland@decc.gsi.gov.uk)

# DEPARTMENT FOR ENVIRONMENT, FOOD AND RURAL AFFAIRS

Nobel House  
17 Smith Square  
London  
SW1P 3JR

**Tel:** 08495 33 55 77  
**Fax:** 020 7238 6118  
**Website:** [www.defra.gov.uk](http://www.defra.gov.uk)  
**Generic Email format:**  
[firstname.surname@defra.gsi.gov.uk](mailto:firstname.surname@defra.gsi.gov.uk)

The Government believes that we need to protect the environment for future generations, make our economy more environmentally sustainable, and improve our quality of life and well-being. We also believe that much more needs to be done to support the farming industry, protect biodiversity and encourage sustainable food production.

## **Parliamentary Branch:**

Tel: 020 7238 5455  
Fax: 020 7238 6241  
Email: [parlybranch@defra.gsi.gov.uk](mailto:parlybranch@defra.gsi.gov.uk)

## **Correspondence Section:**

Tel: 020 7238 2194  
Email: [correspondence.section@defra.gsi.gov.uk](mailto:correspondence.section@defra.gsi.gov.uk)

## **Secretary of State for Environment, Food and Rural Affairs** ***The Rt Hon Caroline Spelman MP***

### **Leads on:**

- Overall responsibility for all Departmental issues
- Departmental Budget
- Departmental strategy and delivery
- Legislative Programme
- EU and International Relations
- Emergencies
- Climate Change
- Common Agricultural Policy reform
- Biodiversity
- Environment Agency (EA) & Natural England (NE)

### **Private Office to The Rt Hon Caroline Spelman MP**

Telephone: 020 7238 5339  
Fax: 020 7238 6465  
Email: [PS.Caroline.Spelman@defra.gsi.gov.uk](mailto:PS.Caroline.Spelman@defra.gsi.gov.uk)

## **Minister of State (Agriculture and Food)** ***James Paice MP***

### **Leads on:**

- Farming
- Food
- Animal health (including endemic and exotic diseases)
- Responsibility and cost-sharing
- Welfare of farm animals
- Single Payments Scheme
- Rural Development Plan for England (RDPE)
- Forestry (including Forestry Commission)
- Agriculture and forestry carbon budgets
- Hunting and shooting
- Agricultural Wages
- Gangmasters Licensing
- Seasonal Agricultural Workers Scheme (SAWS)
- Better regulation
- Deputising for the Secretary of State at EU Agriculture Council

**Private Office to James Paice MP**  
Telephone: 020 7238 6034  
Email: [PS.James.Paice@defra.gsi.gov.uk](mailto:PS.James.Paice@defra.gsi.gov.uk)

## **Parliamentary Under-Secretary of State (Natural Environment and Fisheries)**

***Richard Benyon MP***

### **Leads on:**

- Natural environment
- Ecosystem services
- Biodiversity
- National parks and areas of outstanding natural beauty
- Wildlife
- JNCC (Joint Nature Conservation Committee)
- Flooding and water (including Nitrates)
- Inland waterways (including British Waterways)
- Land management (including contaminated land) and soil
- Rural Affairs
- Coastal erosion
- Marine and Coastal Access Act implementation
- Marine Management Organisation
- Coastal and wider access, countryside and rights of way
- Marine Environment
- Fisheries, including Common Fisheries Policy
- EU Fisheries Council
- Departmental administration
- Apprenticeships

**Private Office to Richard Benyon MP**  
Telephone: 020 7238 5379  
Fax: 020 7238 6465  
Email: [PS.Richard.Benyon@defra.gsi.gov.uk](mailto:PS.Richard.Benyon@defra.gsi.gov.uk)

## **Parliamentary Under Secretary of State**

***Lord Henley***

### **Leads on:**

- Environmental regulation
- Air quality
- Local environment quality, including noise
- Royal Commission on Environmental Pollution
- Genetically Modified Organisms
- Nanotechnology
- Chemicals and pesticides (including Chemical, Biological, Radiological, Nuclear substances)
- Local and regional government
- Localism and third sector
- Climate change – adaptation
- Climate change – Defra’s interest in mitigation and overall carbon budgets lead
- Sustainable Development
- Sustainable consumption and production
- Biofuels
- Welfare of companion and wild animals
- Dangerous dogs
- Bee health
- Plant health
- Kew Gardens
- Science, evidence and research
- Waste and recycling
- Global Monitoring of Environmental Security (GMES)
- All departmental business in the Lords
- Deputising for the Secretary of State at EU Environment Council

**Private Office to Lord Henley**  
Telephone: 020 7238 5535  
Fax: 020 7238 6465  
Email: [PS.Lord.Henley@defra.gsi.gov.uk](mailto:PS.Lord.Henley@defra.gsi.gov.uk)

**Agencies of the Department for Environment, Food and Rural Affairs**

**Animal Health**  
**Centre for Environment, Fisheries and Aquaculture Science**  
**Forest Research**  
**Forest Enterprise (England)**  
**Food and Environment Research Agency**  
**Marine and Fisheries Agency**  
**The Rural Payments Agency**  
**The Veterinary Laboratories Agency**  
**The Veterinary Medicines Directorate**

## FOREIGN AND COMMONWEALTH OFFICE

King Charles Street  
London  
SW1A 2AH

**Telephone:** 020 7008 1500  
**Website:** [www.fco.gov.uk](http://www.fco.gov.uk)  
**Email format:** [firstname.surname@fco.gsi.gov.uk](mailto:firstname.surname@fco.gsi.gov.uk)

The Foreign and Commonwealth Office works to promote the interests of the United Kingdom and to contribute to a strong world community

### **Parliamentary Branch:**

Tel: 020 7008 4005  
Fax: 020 7008 2746  
Email: [PRTActioninfo@fco.gsi.gov.uk](mailto:PRTActioninfo@fco.gsi.gov.uk)

### **Correspondence Section:**

Tel: 020 7008 2141  
Fax: 020 7008 4463  
Email: [msu.correspondence@fco.gsi.gov.uk](mailto:msu.correspondence@fco.gsi.gov.uk)

## **First Secretary of State and Secretary of State for Foreign and Commonwealth Affairs**

*The Rt Hon William Hague MP*

### **Leads on:**

- Overall responsibility for the work of the Foreign and Commonwealth Office
- Strategy and Policy Planning
- Communications
- Honours
- Whitehall Liaison Department
- FCO Finance
- FCO Estates and Security
- FCO Information and Technology
- Legal Advisers

### **Private Office to The Rt Hon William Hague MP**

Telephone: 020 7008 1500  
Email: [private.office@fco.gsi.gov.uk](mailto:private.office@fco.gsi.gov.uk)

## **Minister of State**

*Jeremy Browne MP*

### **Leads on:**

- South East Asia and Far East; Shanghai Expo
- Caribbean
- Central America
- South America (including Argentina / Falklands)
- Australasia and Pacific
- Olympics
- Public Diplomacy
- Human Rights
- Consular Policy
- Migration
- Drugs and International Crime

### **Private Office to Jeremy Browne MP**

Telephone: 020 7008 2125  
Email: [psministerbrowneaction@fco.gsi.gov.uk](mailto:psministerbrowneaction@fco.gsi.gov.uk)



## **Minister of State**

***David Lidington MP***

### **Leads on:**

- European Union
- Europe, including Balkans, Ukraine, Belarus and Moldova
- Russia, South Caucasus, Central Asia
- NATO and European Security
- OSCE and Council of Europe
- FCO relations with Parliament

### **Private Office to David Lidington MP**

Telephone: 020 7008 8252

Fax: 020 7008 3731

Email: [mineuropeaction@fco.gsi.gov.uk](mailto:mineuropeaction@fco.gsi.gov.uk)

## **Minister of State**

***The Rt Hon Lord Howell of Guildford***

### **Leads on:**

- All FCO business in the Lords
- Commonwealth
- International Energy

### **Private Office to The Rt Hon Lord Howell of Guildford**

Telephone: 020 7008 2431

Email: [psministerhowellaction@fco.gsi.gov.uk](mailto:psministerhowellaction@fco.gsi.gov.uk)

## **Parliamentary Under-Secretary of State**

***Henry Bellingham MP***

### **Leads on:**

- Africa
- UN
- Conflict issues and counter-piracy
- Overseas Territories (not Argentina / Falklands)
- Global Economic Issues
- FCO relations with British business
- Climate Change
- Protocol
- Ministerial oversight for FCO Services

### **Private Office to Henry Bellingham MP**

Telephone: 020 7008 3363

Email: [psbellingham@fco.gsi.gov.uk](mailto:psbellingham@fco.gsi.gov.uk)

## **Parliamentary Under-Secretary of State**

***Alistair Burt MP***

### **Leads on:**

- Afghanistan and South Asia
- Counter Terrorism
- Counter Proliferation
- North America
- Middle East and North Africa
- FCO Finance
- Human Resources and Diversity

### **Private Office to Alistair Burt MP**

Telephone: 020 7008 2094

Email: [psministerburtaction@fco.gsi.gov.uk](mailto:psministerburtaction@fco.gsi.gov.uk)

**Agencies of the Foreign and Commonwealth Office**

**FCO Services  
Wilton Park**

## **GOVERNMENT EQUALITIES OFFICE**

9th Floor  
Eland House  
Bressenden Place  
London SW1E 5DU

**Telephone:** 020 7944 0601  
**Fax:** 020 7944 0602  
**Website:** [www.equalities.gov.uk](http://www.equalities.gov.uk)  
**Email :** [enquiries@geo.gsi.gov.uk](mailto:enquiries@geo.gsi.gov.uk)

The Government Equalities Office is the department responsible for equalities legislation and policy in the UK. GEO is responsible for the Government's overall strategy and priorities on equality issues and aims to improve equality and reduce discrimination and disadvantage for all, at work, in public and political life, and in people's life chances.

### **Parliamentary Branch:**

This is provided by the Home Office see page 38

### **Correspondence Section:**

Tel: 0303 444 3019  
Fax: 0303 444 3303  
Email: [geo.corres@geo.gsi.gov.uk](mailto:geo.corres@geo.gsi.gov.uk)

## **Secretary of State for the Home Department and Minister for Women and Equalities**

***The Rt Hon Theresa May MP***

### **Leads on:**

- The Minister for Women and Equality has overall responsibility for the women and equality agenda

### **Private Office to The Rt Hon Theresa May MP**

Telephone: 020 7035 0198  
Fax: 020 7035 0900  
Email: [Privateoffice.external@homeoffice.gsi.gov.uk](mailto:Privateoffice.external@homeoffice.gsi.gov.uk)

Also Secretary of State, Home Office see page 38

## **Parliamentary Under-Secretary of State**

***Lynne Featherstone MP***

### **Leads on:**

- Responsibility within government for equality strategy and legislation and issues relating to gender, sexual orientation and transgender equality issues

### **Private Office to Lynne Featherstone MP**

Telephone: 020 7035 0194  
Fax: 0870 336 9036  
Email: [Privateoffice.external@homeoffice.gsi.gov.uk](mailto:Privateoffice.external@homeoffice.gsi.gov.uk)

Also Parliamentary Under- Secretary of State at the Home Office see page 40

## DEPARTMENT OF HEALTH

Richmond House  
79 Whitehall  
London  
SW1A 2NS

**Tel:** 020 7210 4850  
**Website:** [www.dh.gov.uk](http://www.dh.gov.uk)  
**Generic Email format:**  
[firstname.surname@dh.gsi.gov.uk](mailto:firstname.surname@dh.gsi.gov.uk)

The aim of the Department of Health (DH) is to improve the health and well-being of people in England.

### **Parliamentary Branch:**

Tel: 020 7210 5808  
Fax: 020 7210 5814  
Email: [tim.elms@dh.gsi.gov.uk](mailto:tim.elms@dh.gsi.gov.uk)

### **Correspondence Section:**

Tel: 020 7210 4850  
Email: [www.dh.gov.uk/en/ContactUs/DH\\_066319](http://www.dh.gov.uk/en/ContactUs/DH_066319)

## **Secretary of State for Health** ***The Rt Hon Andrew Lansley CBE MP***

Overall responsibility for the work of the Department

### **Private Office to The Rt Hon Andrew Lansley CBE MP**

Telephone: 020 7210 5202  
Fax: 020 7210 5410  
Email: [mb-sofs@dh.gsi.gov.uk](mailto:mb-sofs@dh.gsi.gov.uk)

## **Minister of State (Care Services)**

***Paul Burstow MP***

### **Leads on:**

- Long Term Care Reform, including:
  - Independent Commission
  - Subsequent Legislation
- Adult Social Care
- Social Care Finance
- Social Care Workforce
- Social Care Professional Regulation
- Social Care System Regulation & Inspection
- Personal Health Budgets
- Reablement
- Continuing Care
- Joint Commissioning with Local Govt
- Safeguarding Vulnerable Adults
- Care for the Elderly
- End of Life Care
- Long Term Conditions, including:
  - Cancer
  - Diabetes
- Audiology
- Dementia
- Mental Health, including:
  - Child and Adolescent Mental Health Services
  - Physical Disabilities
  - Autism
  - Learning Disabilities
- Third Sector, including S.64 & Social Enterprise
- Carers
- Prison Health Services
- Equality & Human Rights

**Private Office to Paul Burstow MP**

Telephone: 020 7210 5451

Fax: 020 7210 5548

Email: [bobby.pratap@dh.gsi.gov.uk](mailto:bobby.pratap@dh.gsi.gov.uk)

**Minister of State (Health)**

***Simon Burns MP***

**Leads on:**

- Legislation
- NHS Financial Performance
- NHS Performance
- NHS Capital Funding
- Health Services, including:
  - Community Services
  - Acute Services
  - Emergency & Urgent Care
  - Cardiac, Stroke, Chronic Obstructive Pulmonary Disease, Renal
- Reconfiguration of Services
- Veterans' Health Services
- Patient Safety, including:
  - Health Care Associated Infection, Mid Staffs Inquiry, National Patient safety Agency
- Patient Experience
- NHS Litigation
- Application of Quality Regulation:
  - Quality Accounts, Care Quality Commission
- Economic Regulation: Monitor
- NHS Workforce, including:
  - Pay & Pensions
- NHS Estates, including:
  - Mixed Sex Accommodation
- Connecting for Health
- Counter Fraud & Security Management
- NHS Appointments Policy
- Injury Cost Recovery Scheme
- NHS Income Generation Policy
- Hospital Travel Cost Scheme
- Procurement, including Independent Sector Treatment Centres
- Earl Howe's business in the Commons

**Private Office to Simon Burns MP**

Telephone: 020 7210 5107

Fax: 020 7210 5823

Email: [Walter.Johnson@dh.gsi.gov.uk](mailto:Walter.Johnson@dh.gsi.gov.uk)

**Parliamentary Under-Secretary of State (Public Health)**

***Anne Milton MP***

**Leads on:**

- Public Health, including:
  - Public Health Finance
  - Health Improvement
  - Health Protection
  - Health Inequalities
  - Communicable Diseases
  - Emergency Preparedness
- Vaccination & Immunisation
- Blood & Transplants
- Pathology
- Ethics
- Fertility & Embryology
- Sexual Health
- Genetics & Biotechnology
- Fluoridation

- Tobacco, Drugs & Alcohol
- Food, including:
  - Food Standards, Diet & Nutrition
- Complementary & Alternative Medicine
- International & EU
- Asylum Seekers' Health
- Children's Health
- Maternity Services
- Nursing & Midwifery
- Health Visiting
- Allied Health Professions
- Professional Regulation
- Medical Education & Training
- Nurse Education England
- Devolved Administrations

**Private Office to Anne Milton MP**

Telephone: 020 7210 5115

Fax: 020 7210 5534

Email: [publichealth.minister@dh.gsi.gov.uk](mailto:publichealth.minister@dh.gsi.gov.uk)

**Parliamentary Under-Secretary of State (Quality)**

***Earl Howe***

**Leads on:**

- NHS Constitution
- NHS Commissioning Reform, including:
  - NHS Board
  - Improving Health Outcomes
  - HealthWatch
  - Quality Innovation Productivity and Production
  - Quality Framework for Commissioning
  - Patient Reported Outcome Measures
  - Specialised Commissioning
  - Information Strategy
  - Payment for Performance
  - GP Consortia
- Primary Care, including:
  - GP Contract Reform
  - Out of Hours Reform
  - Design of 24/7 Urgent Care Service
  - Dentistry
  - Optical Services
- Medicines, Pharmacy & Industry, including Regulation (MHRA)
- NICE
- R&D
- Innovation
- Academic Health Service Centres
- Finance overall, including:
  - DH DEL & Spending Review
  - PCT allocations, including Advisory Committee on Resource Allocation
  - Central Budgets and Vote 2 (DH)
  - Review of Arm's Length Bodies

**Private Office to Earl Howe**

Telephone: 020 7210 5186

Fax: 020 7210 5066

Email: [lords@dh.gsi.gov.uk](mailto:lords@dh.gsi.gov.uk)

**Agencies of the Department of Health**

**Medicines, Healthcare Products and Regulatory Agency  
NHS Purchasing and Supply Agency**

## HOME OFFICE

2 Marsham Street  
London  
SW1P 4DF

**Tel:** 020 7035 4848

**Website:** [www.homeoffice.gov.uk](http://www.homeoffice.gov.uk)

**Generic Email format:**

[firstname.surname@homeoffice.gsi.gov.uk](mailto:firstname.surname@homeoffice.gsi.gov.uk)

*(please note some e-mail addresses contain numbers after the surname)*

The Home Office leads a national effort to protect the public from terror, crime and anti-social behaviour. We secure our borders and welcome legal migrants and visitors. We safeguard identity and citizenship. We help build the security, justice and respect that enable people to prosper in a free and tolerant society.

### **Parliamentary Branch:**

Tel: 020 7035 8838

Fax: 020 7035 0607

Email: [parliamentaryteam@homeoffice.gsi.gov.uk](mailto:parliamentaryteam@homeoffice.gsi.gov.uk)

### **All Correspondence enquiries:**

Tel: 020 7035 4848 (General)

0845 602 1739 / 0845 609 0395 (Immigration enquiries)

Fax: 020 7035 4745

### **MPs Correspondence enquiries:**

Tel: 020 7035 4145 (General)

0845 609 9395 (Immigration)

020 7901 2426 (Passport Service)

Email: [Ministers.HO@homeoffice.gsi.gov.uk](mailto:Ministers.HO@homeoffice.gsi.gov.uk)

### **Enquiries relating to immigration and nationality issues should be directed to:**

UK Border Agency  
Apollo House  
36 Wellesley Road  
Croydon CR9 3RR

## **Secretary of State for the Home Department and Minister for Women and Equalities**

***The Rt Hon Theresa May MP***

### **Leads on:**

- The Secretary of State holds overall responsibility for the business of the Department and its policies
- Legislative programmes
- Expenditure issues
- Security and terrorism

### **Private Office to The Rt Hon Theresa May MP**

Telephone: 020 7035 0198

Fax: 020 7035 0900

Email: [Privateoffice.external@homeoffice.gsi.gov.uk](mailto:Privateoffice.external@homeoffice.gsi.gov.uk)

Also Minister for Women and Equalities see page 34

## **Minister of State (Immigration)**

***Damian Green MP***

### **Leads on:**

- Policy on immigration and asylum
- Implementation of the immigration cap
- Responsibility for policy on passports and the Identity and Passport Service and the General Register Office
- Abolition of ID cards
- Creation of a border police force
- International and European immigration and asylum policy
- Border control and enforcement

### **Private Office to Damian Green MP**

Telephone: 020 7035 0195

Fax: 0870 336 9034

Email: [Privateoffice.external@homeoffice.gsi.gov.uk](mailto:Privateoffice.external@homeoffice.gsi.gov.uk)

## **Minister of State (Policing and Criminal Justice)**

***The Rt Hon Nick Herbert MP (Joint with the Ministry of Justice)***

### **Leads on:**

- Crime and justice policy (joint working with MoJ) and overall responsibility for all crime issues in the Home Office
- Police reform and police accountability
- Police funding
- Youth crime
- Anti-social behaviour
- Serious organised crime and SOCA
- Creation of a border police force jointly with the immigration minister
- Big society champion
- Departmental PQ champion

### **Private Office to the Rt Hon Nick Herbert MP**

Telephone: 0207 035 0201

Fax: 0870 336 9035

Email: [Privateoffice.external@homeoffice.gsi.gov.uk](mailto:Privateoffice.external@homeoffice.gsi.gov.uk)

Also Minister of State at the Ministry of Justice see page 44

## **Minister of State (Security and Counter-Terrorism)**

***The Rt Hon Baroness Neville-Jones***

### **Leads on:**

- Counter-terrorism (CT) and security
- Lead on Olympic security
- International CT
- National security issues (Cabinet Office-supported)
- All Home Office business in the House of Lords
- Exclusion orders
- Home Office science, including CT science and technology
- Extradition, mutual legal assistance and judicial co-operation
- CT interest in creation of a border police force

### **Private Office to The Rt Hon Baroness Neville-Jones**

Telephone: 020 7035 0202

Fax: 0870 336 9032

Email: [Privateoffice.external@homeoffice.gsi.gov.uk](mailto:Privateoffice.external@homeoffice.gsi.gov.uk)



## **Parliamentary Under-Secretary of State (Crime Prevention)**

***James Brokenshire MP***

### **Leads on:**

- Support to Minister of State on crime reduction
- Drugs and alcohol
- Use of DNA and reform of DNA database
- Licensing Act and powers of police and local authorities
- Public order, inc support to Home Secretary on World Cup issues
- Use of powers of surveillance by local authorities
- Violent crime
- CCTV
- Acquisitive and business crime
- Commons support to minister of state on borders and immigration
- European Union
- Forensic science service
- Correspondence champion

### **Private Office to James Brokenshire MP**

Telephone: 020 7035 6767

Fax: 0870 336 9033

Email: [Privateoffice.external@homeoffice.gsi.gov.uk](mailto:Privateoffice.external@homeoffice.gsi.gov.uk)

## **Parliamentary Under-Secretary of State (Equalities and Criminal Information)**

***Lynne Featherstone MP***

### **Leads on:**

- Responsibility within government for equality strategy and legislation and issues relating to gender, sexual orientation and transgender equality issues
- Support to Minister of State on abolition of Identity Cards Bill
- Policy on criminal information including:
  - Vetting and barring
  - Security Industry Authority
  - Criminal Records Bureau
  - Asset recovery
  - Animal licensing
  - Statistics and research
  - Freedom of information
  - Support on violence against women work from the equalities perspective

### **Private Office to Lynne Featherstone MP**

Telephone: 020 7035 0194

Fax: 0870 336 9036

Email: [Privateoffice.external@homeoffice.gsi.gov.uk](mailto:Privateoffice.external@homeoffice.gsi.gov.uk)

Also Parliamentary Under-Secretary of State at Government Equalities Office see page 34

### **Agencies of the Home Office**

**Criminal Records Bureau  
Identity and Passport Service  
UK Border Agency**

# DEPARTMENT FOR INTERNATIONAL DEVELOPMENT

1 Palace Street  
London  
SW1E 5HE

**Tel (Enquiries) :** 020 7023 0000  
**Website:** [www.dfid.gov.uk](http://www.dfid.gov.uk)  
**Generic Email format:** first initial-  
[surname@dfid.gov.uk](mailto:surname@dfid.gov.uk)

The Department for International Development (DFID) leads the UK Government's work to reduce poverty reduction and achieve the Millennium Development Goals. DFID funds UK development programmes in developing countries, and also channels money through international agencies to reduce poverty.

## **Parliamentary Branch:**

Tel: 0207 023 1062  
Fax: 020 7023 0694  
Email: [dfidcorrespondence@dfid.gov.uk](mailto:dfidcorrespondence@dfid.gov.uk)

## **Correspondence Section:**

Tel: 0207 023 0559  
Fax: 020 7023 0694  
Email: [dfidcorrespondence@dfid.gov.uk](mailto:dfidcorrespondence@dfid.gov.uk)

## **Secretary of State**

*The Rt Hon Andrew Mitchell MP*

### **Leads on coalition priorities, including:**

- The Secretary of State holds overall responsibility for the business of the Department and its policies
- Value for money, including the Comprehensive Spending Review and bilateral, multilateral and humanitarian aid reviews and
- Transparency, accountability and evaluation, including Independent Aid Watchdog and respect and responsiveness agenda
- Malaria, maternal health, population
- Conflict and stabilisation, including National Security Council, Afghanistan and Pakistan. Middle East Peace Process
- Wealth creation and the private sector, including trade and the Commonwealth Development Corporation
- Aid volumes and partnerships
- Climate change
- Multilateral and humanitarian reform

### **Private Office to The Rt Hon Andrew Mitchell MP**

Telephone: 0207 023 0512  
Fax: 020 7023 0634  
Email: [pssofs@dfid.gov.uk](mailto:pssofs@dfid.gov.uk)

## **Minister of State**

*The Rt Hon Alan Duncan MP*

### **Leads on:**

- Asia, Middle East, Caribbean and Overseas Territories
- International finance
- International relations (except EU)
- Trade
- Humanitarian and Security
- Corporate Performance Divisions

### **Private Office to The Rt Hon Alan Duncan MP**

Telephone: 020 7023 0661  
Fax: 020 7023 0831  
Email: [psmos@dfid.gov.uk](mailto:psmos@dfid.gov.uk)

**Parliamentary Under-Secretary of State**  
**Stephen O'Brien MP**

**Leads on:**

- Africa
- European Union
- Policy (including climate change, health, education, water & sanitation, governance and civil society)
- Research

**Private Office to Stephen O'Brien MP**

Telephone: 0207 023 0029

Fax: 0207 023 0831

Email: [psobrien@dfid.gov.uk](mailto:psobrien@dfid.gov.uk)

# MINISTRY OF JUSTICE

102 Petty France  
London SW1H 9AJ

**Tel:** 020 3334 3555

**Fax:** 020 3334 4455

**Website:** [www.justice.gov.uk](http://www.justice.gov.uk)

**Generic Email format:**

[firstname.surname@justice.gsi.gov.uk](mailto:firstname.surname@justice.gsi.gov.uk)

The Ministry of Justice (MoJ) is headed by the Secretary of State for Justice who is responsible for improvements to the justice system so that it better serves the public. He is also responsible for some areas of constitutional policy (those not covered by the Deputy Prime Minister). Priorities for the Department are to reduce re-offending and protect the public, to provide access to justice, to increase confidence in the justice system, and uphold people's civil liberties. The Secretary of State is the Government Minister responsible to Parliament for the judiciary, the court system and prisons and probation.

## **Parliamentary Branch:**

Tel: 020 3334 3635

Fax: 020 3334 3638

Email: [ann.nixon@justice.gsi.gov.uk](mailto:ann.nixon@justice.gsi.gov.uk)

## **Correspondence Section:**

Tel: 020 3334 3626

Fax: 020 3334 4455

Email: [general.queries@justice.gsi.gov.uk](mailto:general.queries@justice.gsi.gov.uk)

## **Lord Chancellor, Secretary of State for Justice**

***The Rt Hon Kenneth Clarke QC MP***

The Secretary of State has oversight of all of MoJ business and securing the resourcing of the department, but leads on:

- Criminal justice and penal policy strategy
- Judicial policy
- Justice and national security
- EU and international justice policy
- Non delegated Royal, Church and Hereditary issues, and Lord Lieutenants issues
- Constitutional issues

## **Private Office to The Rt Hon Kenneth Clarke QC MP**

Telephone: 020 3334 3720

Fax: 020 3334 3668

Email: [secofstate@justice.gsi.gov.uk](mailto:secofstate@justice.gsi.gov.uk)

## **Minister of State**

***The Rt Hon Lord McNally***

### **Leads on:**

- Departmental business in the Lords
- Civil liberties
- Freedom of Information, data protection and data sharing
- Legislation and law reform
- Public law and public legal issues
- Support to the Secretary of State on EU and international business
- Crown Dependencies
- Delegated Royal, Church & Hereditary Issues and Lord Lieutenants issues
- Land Registry
- National Archives
- Law Commission
- Support to Secretary of State on Constitutional matters

## **Private Office to the Rt Hon Lord McNally**

Telephone: 020 3334 3793

Fax: 020 3334 3692

Email: [emma.douglas@justice.gsi.gov.uk](mailto:emma.douglas@justice.gsi.gov.uk)

## **Minister of State**

***The Rt Hon Nick Herbert MP (Joint with the Home Office)***

### **Leads on:**

- Criminal justice strategy (reporting on this jointly to the Secretary of State and Home Secretary)

### **Private Office to The Rt Hon Nick Herbert MP**

Telephone: 0207 035 0201

Fax: 0870 336 9035

Email: [Privateoffice.external@homeoffice.gsi.gov.uk](mailto:Privateoffice.external@homeoffice.gsi.gov.uk)

Also Minister of State at the Home Office see page 39

## **Parliamentary Under-Secretary of State**

***Crispin Blunt MP***

### **Leads on:**

- Prisons and Probation
- Youth Justice
- Criminal Law and sentencing Policy
- NOMS operational and case work
- Criminal Justice

### **Private Office to Crispin Blunt MP**

Telephone: 020 3334 3686

Fax: 020 3334 3692

Email: [jane.walker@justice.gsi.gov.uk](mailto:jane.walker@justice.gsi.gov.uk)

## **Parliamentary Under-Secretary of State**

***Jonathan Djanogly MP***

### **Leads on:**

- Legal Aid and Legal services
- HM Courts Service, Tribunals Service and administrative justice
- Office of the Public Guardian
- Offices of Court Funds, Official solicitor and public trustee
- Civil law and justice
- Family Justice
- Asylum and immigration (legal aid and tribunals)
- Coroner reform and burial policy
- Criminal Cases Review Commission
- Criminal Injuries Compensation Authority
- Parole Board

### **Private Office to Jonathan Djanogly MP**

Telephone: 020 3334 3827

Fax: 020 3334 3692

Email: [sally.jones@justice.gsi.gov.uk](mailto:sally.jones@justice.gsi.gov.uk)

## **Agencies of the Ministry of Justice**

**HM Courts Service**

**HM Land Registry\***

**National Offender Management Service**

**National Archives\*\***

**Office of the Public Guardian**

**Tribunals Service**

**\* Also a Non Ministerial Department and Trading Fund**

**\*\* Also a Non Ministerial Department**

## **NORTHERN IRELAND OFFICE**

11 Millbank  
London  
SW1P 4PN

Stormont House  
Belfast  
BT4 3ST

**Tel (Enquiries) :** 02890520700

**Website:** [www.nio.gov.uk](http://www.nio.gov.uk)

**Generic Email format:**

[firstname.surname@nio.x.gsi.gov.uk](mailto:firstname.surname@nio.x.gsi.gov.uk)

The role of the Northern Ireland Office (NIO) is to maintain and support the devolution settlement flowing from the Good Friday and St Andrews Agreements and the devolution of criminal justice and policing to the Northern Ireland Assembly. The department retains responsibility for a range of reserved and excepted policy matters, including electoral law, human rights and certain aspects of equality; and for some elements of security including national security.

### **Parliamentary Branch:**

Tel: 020 7210 6551

Fax: 020 7210 6550

Email: [parly.section@nio.x.gsi.gov.uk](mailto:parly.section@nio.x.gsi.gov.uk)

### **Correspondence Section:**

Tel: 028 90765178

Fax: 028 90527040

Email: [sos@nio.x.gsi.gov.uk](mailto:sos@nio.x.gsi.gov.uk)

## **Secretary of State**

***The Rt Hon Owen Paterson MP***

### **Leads on:**

- The Secretary of State has overall responsibility for all aspects of the Department's work.
- Relationships with the Northern Ireland Executive and Assembly, on the Department's overall strategy, and on the Government's approach to the past, constitutional issues, national security and budgetary priorities.

### **Private Office to The Rt Hon Owen Paterson MP**

Telephone: 020 7210 6461 (London) 02890 527069 (Belfast)

Fax: 020 7210 6449 (London) 02890 527040 (Belfast)

Email: [sos@nio.x.gsi.gov.uk](mailto:sos@nio.x.gsi.gov.uk)

## **Minister of State**

***Hugo Swire MP***

### **Leads on:**

- The Minister of State leads on human rights, equality and electoral law and supports the Secretary of State across the range of the Department's responsibilities in Northern Ireland and in Westminster.

### **Private Office to Hugo Swire MP**

Telephone: 020 7210 6488 (London) 02890 527889 (Belfast)

Fax: 020 7210 6449 (London) 02890 527040 (Belfast)

Email: [jmpo2@nio.x.gsi.gov.uk](mailto:jmpo2@nio.x.gsi.gov.uk)

## **OFFICE OF THE ADVOCATE GENERAL FOR SCOTLAND**

Office of the Advocate General & Legal  
Secretariat  
Dover House  
Whitehall  
London  
SW1A 2AU

**Telephone:** 020 7270 6713 (London)  
**Fax:** 020 7270 6813 (London)  
**Website:** [www.advocategeneral.gov.uk](http://www.advocategeneral.gov.uk)

Office of the Solicitor to the Advocate  
General (OSAG)  
Victoria Quay  
Leith  
Edinburgh  
EH6 6QQ

**Telephone:** 0131 244 1634 (Edinburgh)  
**Fax:** 0131 244 1650 (Edinburgh)  
**Website:** [www.advocategeneral.gov.uk](http://www.advocategeneral.gov.uk)

The Advocate General for Scotland is a Minister of the Crown and is one of the three UK Law Officers. Along with the Attorney General and the Solicitor General for England and Wales, the Advocate General provides legal advice to all UK Government Departments on a wide range of issues including on human rights, European and constitutional law.

The Advocate General is also the UK Government's principal legal adviser on Scots law and is the UK Government's senior representative to the Scottish legal community.

The Advocate General is the Minister responsible to the UK Parliament for his office which is made up of the Office of the Solicitor to the Advocate General (OSAG) and the Legal Secretariat, as well as his Private Office.

OSAG provides legal services in Scotland to UK Government Departments. This includes legal advice in relation to Scots law, drafting or instructing Scottish Parliamentary Counsel (UK) in relation to UK legislation applying to Scotland, and representing Government Departments in litigation before the Scottish Courts. The Legal Secretariat assists the Advocate General in respect of his functions as a Law Officer.

### **HM Advocate General for Scotland**

***The Rt Hon The Lord Wallace of Tankerness QC***

The Advocate General for Scotland is a Minister and one of the three UK Law Officers. He is the UK Government's principal legal adviser on Scots law and represents the UK Government before the Scottish Courts. His principal statutory functions are in relation to devolution issues raised under the Scotland Act 1998.

#### **Private Office to The Rt Hon the Lord Wallace of Tankerness QC**

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Fax: 020 7270 6813  
Email: [privateoffice@advocategeneral.gsi.gov.uk](mailto:privateoffice@advocategeneral.gsi.gov.uk)

## **OFFICE OF THE LEADER OF THE HOUSE OF COMMONS AND LORD PRIVY SEAL**

26 Whitehall  
London  
SW1A 2WH

**Tel:** 020 7276 1005  
**Fax:** 020 7276 1006  
**Website:** [www.commonleader.gov.uk](http://www.commonleader.gov.uk)  
**Email:** [leader@commonleader.x.gsi.gov.uk](mailto:leader@commonleader.x.gsi.gov.uk)  
**Generic Email format:**  
[firstname.surname@commonleader.x.gsi.gov.uk](mailto:firstname.surname@commonleader.x.gsi.gov.uk)

The Office of the Leader of the House of Commons is responsible for the arrangement of government business in the House of Commons and for planning and supervising the Government's legislative programme. The Leader upholds the rights and privileges of the House and acts as a spokesperson for the Government as a whole.

### **Parliamentary Branch:**

Tel: 020 7276 1005  
Fax: 020 7276 1006  
Email: [leader@commonleader.x.gsi.gov.uk](mailto:leader@commonleader.x.gsi.gov.uk)

### **Correspondence Section:**

Tel: 020 7276 1005  
Fax: 020 7276 1006  
Email: [leader@commonleader.x.gsi.gov.uk](mailto:leader@commonleader.x.gsi.gov.uk)

## **Leader of the House of Commons and Lord Privy Seal**

*The Rt Hon Sir George Young Bt MP*

### **Leads on:**

- Government's Legislative Programme
- Managing the business of the House
- Government's representative in the House (House of Commons Commission)
- House of Commons representative in Government
- House of Commons reform and related issues
- Chair of Board of Trustees for Chevening Estate

### **Private Office to The Rt Hon Sir George Young Bt MP**

Telephone: 020 7276 1005  
Fax: 020 7276 1006  
Email: [leader@commonleader.x.gsi.gov.uk](mailto:leader@commonleader.x.gsi.gov.uk)

## **Parliamentary Secretary (Deputy Leader of the House of Commons)**

*David Heath CBE MP*

### **Leads on:**

- Supports the Leader in handling Government's business in the House
- Monitoring the legislative programme
- Minister with internal responsibility for Correspondence, FOI and Green Issues

### **Private Office to David Heath CBE MP**

Telephone: 020 7276 1005  
Fax: 020 7276 1006  
Email: [deputy@commonleader.x.gsi.gov.uk](mailto:deputy@commonleader.x.gsi.gov.uk)



## OFFICE OF THE LEADER OF THE HOUSE OF LORDS

Room 20  
House of Lords  
London SW1A 0AA

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**Fax:** 020 7219 3051

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26 Whitehall  
London SW1A 2WH

### **Parliamentary Branch:**

Tel: 020 7276 0415

Fax: 020 7276 0514

Email: [pqanswers@cabinet-office.x.gsi.gov.uk](mailto:pqanswers@cabinet-office.x.gsi.gov.uk)

### **Correspondence Section:**

#### **Inter-departmental Correspondence:**

Parliamentary & Correspondence Team, Cabinet Office

Tel: 020 7276 0526

Email: [pscorrespondence@cabinet-office.x.gsi.gov.uk](mailto:pscorrespondence@cabinet-office.x.gsi.gov.uk)

#### **Treat Officials and General Correspondence**

Tel: 020 7219 8167

Email: [psleaderofthelords@cabinet-office.x.gsi.gov.uk](mailto:psleaderofthelords@cabinet-office.x.gsi.gov.uk)

## **Leader of the House of Lords and Chancellor of the Duchy of Lancaster**

### ***The Rt Hon Lord Strathclyde***

#### **Leads on:**

- Leading the Government front Bench in the House of Lords
- Conduct of Government business in the Lords (jointly responsible with the Lords Chief Whip)
- Repeating the Prime Minister's statements in the Lords and speaking in the House on particular important debates
- Government spokesperson on Machinery of Government issues
- Giving guidance to the House on matters of order and procedure
- Taking part in formal ceremonies in the House, such as the State Opening of Parliament
- Chair, Board of Trustees for Chequers and Dorneywood
- As Chancellor of the Duchy of Lancaster, responsible to the Sovereign for the administration of the Duchy.

#### **Private Office to The Rt Hon Lord Strathclyde**

Telephone: 020 7219 3200

Fax: 020 7219 3051

Email: [psleaderofthelords@cabinet-office.x.gsi.gov.uk](mailto:psleaderofthelords@cabinet-office.x.gsi.gov.uk)

## **PRIME MINISTER'S OFFICE**

10 Downing Street  
London  
SW1A 2AA

**Telephone:** 020 7270 3000  
**Website:** [www.pm.gov.uk](http://www.pm.gov.uk)

### **Prime Minister, First Lord of the Treasury and Minister for the Civil Service**

***The Rt Hon David Cameron MP***

The Prime Minister is the head of the UK Government and is ultimately responsible for the policy and decisions of Government.

As head of the UK Government the Prime Minister also oversees the operation of the civil service and Government agencies, appoints members of the Government, and is the principal Government figure in the House of Commons.

See also page 13

## SCOTLAND OFFICE

Dover House  
66 Whitehall  
London  
SW1A 2AU

**Tel:** 020 7270 6741  
**Fax:** 020 7270 6815  
**Website:** [www.scotlandoffice.gov.uk](http://www.scotlandoffice.gov.uk)  
**Email:** [sofsscotland@scotlandoffice.gsi.gov.uk](mailto:sofsscotland@scotlandoffice.gsi.gov.uk)  
**Generic Email format:**  
[firstname.surname@scotlandoffice.gsi.gov.uk](mailto:firstname.surname@scotlandoffice.gsi.gov.uk)

The Scotland Office, headed up by the Secretary of State for Scotland, is part of the Ministry of Justice, based in Whitehall, London. The Office's key roles are to: represent Scotland's interests at Westminster; and act as guardian to the Devolution Settlement.

### **Parliamentary Branch:**

Tel: 020 7270 6746  
Fax: 020 7270 6815  
Email: [parlyclerk@scotlandoffice.gsi.gov.uk](mailto:parlyclerk@scotlandoffice.gsi.gov.uk)

### **Correspondence Section:**

Tel: 020 7270 6735  
Fax: 020 7270 6815  
Email: [SOMinCorr@scotlandoffice.gsi.gov.uk](mailto:SOMinCorr@scotlandoffice.gsi.gov.uk)

## **Secretary of State for Scotland**

***The Rt Hon Michael Moore MP***

### **Leads on:**

- Economic Affairs
- Scottish Budget
- Scottish Fiscal position
- Calman Finance Implementation
- UK economic policy
- Defence
- MOD in Scotland
- Nuclear Deterrent
- Industry
- Fisheries
- Food and Drinks Industry
- Agriculture
- Manufacturing
- Life sciences
- Constitutional Affairs
- Calman/Scotland Bill
- Primary Legislation (including Queen's Speech)
- JMC
- Libya
- Foreign Affairs
- International Development
- Corporate Services
- National Security
- Counter Terrorism
- Military assistance to civil powers
- Civil Contingencies and Emergency Powers
- Broadcasting
- Crown Estate

### **Private Office to The Rt Hon Michael Moore MP**

Tel: 020 7270 6741  
Fax: 020 7270 6815  
Email: [sofsscotland@scotlandoffice.gsi.gov.uk](mailto:sofsscotland@scotlandoffice.gsi.gov.uk)

**Parliamentary Under-Secretary of State**  
***The Rt Hon David Mundell MP***

**Leads on:**

- Fatal accident enquiries (defence)
- Veterans Issues
- Post Office network
- Scottish banknotes
- Business/Enterprise
- Insolvency
- Better Regulation
- Competition issues
- Housing (construction industry)
- SME's
- Broadband
- Creative industries
- Scotland Act Orders
- Constitutional Reform
- Legislative competency
- Elections and Boundaries
- Gould Report
- Electoral Fraud
- Electoral Registration
- Postal Voting
- Boundary Commission
- Voting Rights of Prisoners
- Home and Social Affairs
- Welfare Reform and Employability
- Health and Social Care
- Poverty
- Employment
- Voluntary sector and charities
- Asylum and Immigration
- Data and Identity Management
- Student Loans Company
- Digital Inclusion
- Sport and Culture
- Justice
- National Lottery and Gambling
- Equalities
- Education and Skills
- Energy and Climate Change
- Transmission issues
- Climate Change
- S185 Energy Act Scheme
- Carbon Capture and Storage
- Renewables
- Carbon Emissions Reductions Target
- Nuclear
- Supergrids
- Emissions trading
- Fossil fuel levy
- Transport

**Private Office to The Rt Hon David Mundell MP**

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Email: [pusofscotland@scotlandoffice.gsi.gov.uk](mailto:pusofscotland@scotlandoffice.gsi.gov.uk)

## DEPARTMENT FOR TRANSPORT

Great Minster House  
76 Marsham Street  
London  
SW1P 4DR

**Telephone:** 0300 330 3000  
**Website:** [www.dft.gov.uk](http://www.dft.gov.uk)  
**Generic Email Format:**  
[firstname.surname@dft.gsi.gov.uk](mailto:firstname.surname@dft.gsi.gov.uk)

The Department for Transport (DfT) has four Departmental strategic objectives which focus on the core areas of its business. These are to:

- Sustain economic growth and improved productivity through reliable and efficient transport networks.
- Improve the environmental performance of transport.
- Strengthen the safety and security of transport.
- Enhance access to jobs, services and social networks, including the most disadvantaged.

The Department creates the strategic framework for transport services, which are delivered through a wide range of public and private sector bodies including its own executive agencies. DfT often works in partnership, funding the provision and maintenance of infrastructure, subsidising services and fares on social grounds, and setting regulatory standards, especially for safety, accessibility and environmental impact.

### **Private Office Business Manager:**

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### **Parliamentary Branch:**

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### **Correspondence Section:**

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## **Secretary of State for Transport**

***The Rt Hon Philip Hammond MP***

### **Leads on:**

- Spending Review
- Transport Security – including Transec
- High Speed Rail
- Overall responsibility for Transport Strategy including Economic Growth and Climate Change

### **Private Office to The Rt Hon Philip Hammond MP**

Telephone: 020 7944 3011  
Fax: 020 7944 4399  
Email: [Philip.hammond@dft.gsi.gov.uk](mailto:Philip.hammond@dft.gsi.gov.uk)

**Minister of State**  
***The Rt Hon Theresa Villiers MP***

**Leads on:**

- Rail
- London - including Crossrail
- Olympics
- Europe and International Engagement
- Aviation

**Private Office to The Rt Hon Theresa Villiers MP**

Telephone: 020 7944 3082

Fax: 020 7944 4492

Email: [Theresa.villiers@dft.gsi.gov.uk](mailto:Theresa.villiers@dft.gsi.gov.uk)

**Parliamentary Under-Secretary of State**  
***Norman Baker MP***

**Leads on:**

- Regional and Local Transport
- Buses and Taxis – including concessionary fares
- Walking and Cycling
- Accessibility and Equalities
- Alternatives to travel
- Natural environment
- Parking
- Traffic Management

**Private Office to Norman Baker MP**

Telephone: 020 7944 2566

Fax: 020 7944 4309

Email: [Norman.baker@dft.gsi.gov.uk](mailto:Norman.baker@dft.gsi.gov.uk)

**Parliamentary Under-Secretary of State**  
***Mike Penning MP***

**Leads on:**

- Strategic roads and Highways Agency
- Motoring agencies
- Road Safety and Standards
- Freight and Logistics – including lorry road user charging
- Maritime and Dangerous Goods – including Maritime and Coastguard Agency
- Better Regulation

**Private Office to Mike Penning MP**

Telephone: 020 7944 3084

Fax: 020 7944 4521

Email: [Mike.penning@dft.gsi.gov.uk](mailto:Mike.penning@dft.gsi.gov.uk)

**Agencies of the Department for Transport**

**Driver and Vehicle Licensing Agency**  
**Driving Standards Agency**  
**Government Car and Dispatch Agency**  
**Highways Agency**  
**Maritime and Coastguard Agency**  
**Vehicle and Operator Services Agency**  
**Vehicle Certification Agency**

## HM TREASURY

1 Horseguards Road  
London  
SW1A 2HQ

**Telephone:** 020 7270 5000  
**Website:** [www.hm-treasury.gov.uk](http://www.hm-treasury.gov.uk)  
**Generic Email Format:**  
[firstname.surname@hmtreasury.gsi.gov.uk](mailto:firstname.surname@hmtreasury.gsi.gov.uk)

HM Treasury is the department responsible for formulating and putting into effect the UK Government's financial and economic policy. The Treasury's overall aim is to raise the rate of sustainable growth, and achieve rising prosperity, through creating economic and employment opportunities for all.

### **Parliamentary Branch:**

Telephone: 020 7270 5006  
Fax: 020 7270 4325  
Email: [PQs@hmtreasury.gsi.gov.uk](mailto:PQs@hmtreasury.gsi.gov.uk)

### **Correspondence Section:**

Telephone: 020 7270 4558  
Fax: 020 7270 4861  
Email: [public.enquiries@hmtreasury.gsi.gov.uk](mailto:public.enquiries@hmtreasury.gsi.gov.uk)

## **Chancellor of the Exchequer**

*The Rt Hon George Osborne MP*

### **Leads on:**

- The Chancellor of the Exchequer has overall responsibility for the work of the Treasury

### **Private Office to The Rt Hon George Osborne MP**

Telephone: 020 7270 4558  
Email: [private.office@hmtreasury.gsi.gov.uk](mailto:private.office@hmtreasury.gsi.gov.uk)

## **Chief Secretary to the Treasury**

*The Rt Hon Danny Alexander MP*

### **Leads on:**

- Responsibility for public expenditure including:
  - Spending reviews and strategic planning;
  - In-year spending control;
  - Public sector pay and pensions;
  - Annually Managed Expenditure (AME) and welfare reform;
  - Efficiency and value for money in public service;
  - Procurement; and
  - Capital investment.
- Treasury interest in devolution.

### **Private Office to The Rt Hon Danny Alexander MP**

Telephone: 020 7270 4558  
Email: [csts.office@hmtreasury.gsi.gov.uk](mailto:csts.office@hmtreasury.gsi.gov.uk)

## **Financial Secretary to the Treasury**

***Mark Hoban MP***

### **Leads on:**

- Financial services policy including banking and financial services reform and regulation, financial stability, city competitiveness, wholesale and retail markets in the UK, Europe and internationally and the Financial Services Authority (FSA)
- Banking support, including responsibility for the Asset Protection Scheme, Recapitalisation Fund and other schemes;
- Bank lending;
- Responsibility for UK Financial Investments (UKFI);
- Equitable Life;
- Personal savings and pensions policy; and
- Support to the Chancellor on EU and wider international finance issues.

### **Private Office to Mark Hoban MP**

Telephone: 020 7270 4558

Email: [fst.action@hmtreasury.gsi.gov.uk](mailto:fst.action@hmtreasury.gsi.gov.uk)

## **Exchequer Secretary to the Treasury**

***David Gauke MP***

### **Leads on:**

- Strategic oversight of the UK tax system including direct, indirect, business and personal taxation
- Corporate and small business taxation, with input from the Commercial Secretary
- Departmental Minister for HM Revenue and Customs and the Valuation Office Agency
- Lead Minister on European and international tax issues
- Overall responsibility for the Finance Bill.

### **Private Office to David Gauke MP**

Telephone: 020 7270 4558

Email: [action.xst@hmtreasury.gsi.gov.uk](mailto:action.xst@hmtreasury.gsi.gov.uk)

## **Economic Secretary to the Treasury**

***Justine Greening MP***

### **Leads on:**

- Environmental issues including taxation of transport, international Climate Change issues and Energy Issues
- North Sea oil taxation
- Tax credits and child poverty and assisting the Chief Secretary on welfare reform;
- Charities and the voluntary sector
- Excise duties and gambling, including excise fraud and law enforcement;
- Stamp duty land tax
- EU Budget
- Ministerial responsibility for the Royal Mint and Departmental Minister for HM Treasury Group
- Working with the Exchequer Secretary on the Finance Bill.

### **Private Office to Justine Greening MP**

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## **Commercial Secretary to the Treasury**

***Lord Sassoon of Ashley Park***

### **Leads on:**

- Treasury spokesman in the House of Lords
- Enterprise and productivity, including industrial strategy, better regulation, competition policy, infrastructure, and microeconomic reform
- Corporate finance, including public corporations and public private partnerships
- Assisting the Financial Secretary on financial services and banking policy, including UKFI
- Working with the Financial Secretary to promote the Government's financial services policies and the competitiveness of the UK
- Asset freezing and financial crime
- Foreign exchange reserves and debt management policy, National Savings and Investment and Debt Management Office

### **Private Office to Lord Sassoon**

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### **Agencies of HM Treasury**

**Asset Protection Agency**  
**UK Debt Management Office**

## WALES OFFICE

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London  
SW1A 2NP

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**Generic Email Format:**  
[firstname.surname@walesoffice.gsi.gov.uk](mailto:firstname.surname@walesoffice.gsi.gov.uk)

The role of the Secretary of State for Wales and the Wales Office is to promote the devolution settlement for Wales, to promote the interests of Wales in policy formulation by the Government, to promote government policies in Wales, to steer through Parliament legislation giving specific powers to the National Assembly for Wales, to operate the constitutional settlement under the Government of Wales Act 2006, to undertake Parliamentary business, and to deal with Royal matters.

### **Parliamentary Branch:**

Tel: 020 7270 0544  
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Email: [Mike.Williams@Walesoffice.gsi.gov.uk](mailto:Mike.Williams@Walesoffice.gsi.gov.uk)

### **Correspondence Section:**

Tel: 020 7270 0540  
Fax: 020 7270 0561  
Email: [Wales.Office@Walesoffice.gsi.gov.uk](mailto:Wales.Office@Walesoffice.gsi.gov.uk)

## **Secretary of State for Wales**

***The Rt Hon Cheryl Gillan MP***

### **Leads on:**

- Overall Strategic direction
- Assembly liaison
- Constitutional Issues
- Major Acts of Parliament (such as Government of Wales Act)
- Elections (Assembly, Parliamentary and Local)
- Referendum
- Economy Finance and Business
- Foreign Affairs including interaction with the EU
- Public Appointments
- Environment and Energy
- Welsh Language and Royal Matters
- Defence

### **Private Office to The Rt Hon Cheryl Gillan MP**

Telephone: 020 7270 0540  
Fax: 020 7270 0568  
Email: [SoS@walesoffice.gsi.gov.uk](mailto:SoS@walesoffice.gsi.gov.uk)

## **Parliamentary Under-Secretary of State**

***David Jones MP***

Assists the Secretary of State for Wales in ensuring that the interests of Wales are recognised.

### **Leads on:**

- Regional Development
- Welfare
- Benefits and Pensions
- Health
- Education and Skills
- Transport
- Rural Affairs
- Communication
- Television
- Local Government and Housing
- Law and Order

- Fire and Rescue
- Equality
- Immigration and Borders
- Culture and Tourism
- LCO's

**Private Office to David Jones MP**

Telephone: 020 7270 0569

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## DEPARTMENT FOR WORK AND PENSIONS

Caxton House  
Tothill Street  
London  
SW1H 9NA

**Tel (Enquiries) :** 020 7340 4000  
**Website:** [www.dwp.gov.uk](http://www.dwp.gov.uk)  
**Generic Email format:**  
[firstname.surname@dwp.gsi.gov.uk](mailto:firstname.surname@dwp.gsi.gov.uk)

The Department for Work and Pensions (DWP) is responsible for delivering support and advice through a modern network of services to people of working age, employers, pensioners, families and children and disabled people. Its key aims are to help its customers become financially independent and to help reduce child poverty.

### **Parliamentary Branch:**

Tel: 020 3267 5053  
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Email: [ministers@dwp.gsi.gov.uk](mailto:ministers@dwp.gsi.gov.uk)

### **Correspondence Section:**

Tel: 020 7449 5175  
Email: [john.herron@dwp.gsi.gov.uk](mailto:john.herron@dwp.gsi.gov.uk)

## **Secretary of State for Work and Pensions**

***The Rt Hon Iain Duncan Smith MP***

The Secretary of State has overall responsibility for the work of the Department. He has direct responsibility for Departmental Expenditure and Departmental Management.

### **Private Office to The Rt Hon Iain Duncan Smith MP**

Tel : 020 7340 4000  
Fax: 020 3267 5091  
Email: [secretaryofstate@dwp.gsi.gov.uk](mailto:secretaryofstate@dwp.gsi.gov.uk)

## **Minister of State (Employment)**

***The Rt Hon Chris Grayling MP***

### **Leads on:**

- The Work Programme
- Labour Market Policy
- Jobcentre Plus
- Jobseeker's Allowance
- Commissioning strategy and providers
- Work Capability Assessment and IB reassessment.
- Employers
- Skills
- Service Transformation, Change Programme, Departmental IT and DirectGov
- The Health and Safety Executive
- Tell Us Once
- International Relations and European Issues
- European Social Fund
- Habitual Residency Test, Migrants, Refugees & asylum seekers
- Better Regulation and DWP
- NINOs

### **Private Office to The Rt Hon Chris Grayling MP**

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Fax: 020 3267 5091  
Email: [minister.work@dwp.gsi.gov.uk](mailto:minister.work@dwp.gsi.gov.uk)

## **Minister of State (Pensions)**

**Steve Webb MP**

### **Leads on:**

- Pensions Reform
- The Pension, Disability and Carers Service
- Auto-enrolment into work-place pensions, including delivery options
- State Pension, Second State Pension and Pension Credit
- Winter Fuel Payments
- Ageing, social care and extending working lives.
- Private pensions and saving
- Pensions Regulator
- Pensions Protection Fund
- Financial Assistance Scheme
- Pensions Advisory Service & Ombudsman
- Method of Payment Policy
- Financial Inclusion
- Social Fund

### **Private Office to Steve Webb MP**

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Email: [minister.pensions@dwp.gsi.gov.uk](mailto:minister.pensions@dwp.gsi.gov.uk)

## **Parliamentary Under-Secretary of State (Minister for Disabled People)**

**Maria Miller MP**

### **Leads on:**

- Office for Disability Issues
- Disability Legislation
- Equality and Human Rights Commission
- Equality Act
- Disability Living Allowance / Attendance Allowance, Motability and Carer's Allowance
- Remploy and Specialist Disability work programmes
- Independent Living Fund
- Equality 2025
- Child Poverty, children and young people
- CMEC
- Flexible working
- Adult Disadvantage
- Ethnic minority employment (Chair of EME taskforce)

### **Private Office to Maria Miller MP**

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Email: [minister.disabledpeople@dwp.gsi.gov.uk](mailto:minister.disabledpeople@dwp.gsi.gov.uk)

## **Parliamentary Under-Secretary of State (Welfare Reform)**

**Lord Freud**

### **Leads on:**

- Lead on all DWP issues in the Lords
- Welfare Reform
- Tax Credits (DWP issues)
- Housing and Council Tax Benefit
- Income Support
- Employment Support Allowance
- Bereavement Benefit
- Decision Making and Appeals
- Fraud and Error
- Customer information - data sharing and information security
- Health and Well-being at Work

- Sickness absence and sickness certification
- Statutory Sick Pay
- Industrial Injuries Disablement Benefit
- Social Security Advisory Committee
- Debt Management
- Vocational Rehabilitation

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**Agencies of the Department for Work and Pensions**

**Jobcentre Plus**

**Pension, Disability and Carers Service**

## **IV - EXECUTIVE AGENCIES**

### **ANIMAL HEALTH**

Animal Health (AH) is the government's executive agency primarily responsible for ensuring that farmed animals in England, Scotland and Wales are healthy, disease-free and well looked after. We also have responsibility for managing outbreaks of notifiable animal diseases, and in this way we support the farming industry, helping it compete successfully worldwide, protect the welfare of farmed animals and safeguard public health from animal borne disease. AH is sponsored by, and work on behalf of, the Department for the Environment, Food and Rural Affairs (Defra), the Scottish Executive and Welsh Assembly Government across Great Britain implementing the animal health and welfare policies primarily on farms, at livestock markets and during transport. AH also works for the Food Standards Agency to protect public health by ensuring that dairy hygiene and egg production standards are met. AH also regulates the trade in endangered species.

Block C  
Government Buildings  
Whittington Road  
Worcester  
WR5 2LQ

**Telephone:** 01905 767111  
**Fax:** 01905 768851  
**Website:** [www.defra.gov.uk/animalhealth/index.htm](http://www.defra.gov.uk/animalhealth/index.htm)  
**Email:** [corporate.centre@animalhealth.gsi.gov.uk](mailto:corporate.centre@animalhealth.gsi.gov.uk)

**Parent Department: Department for Environment, Food and Rural Affairs**

**Responsible Minister: Minister of State (Agriculture and Food) (James Paice MP)**

**Chief Executive: Catherine Brown**

### **ASSET PROTECTION AGENCY**

Purpose is to operate the Asset Protection Scheme a major Government intervention in the UK Financial System in response to the global financial crisis.

Eastcheap Court  
11 Philpot Lane  
London  
EC3M 8UD

**Website:** [www.hm-treasury.gov.uk/apa](http://www.hm-treasury.gov.uk/apa)  
**Email:** [correspondence@apa.gsi.gov.uk](mailto:correspondence@apa.gsi.gov.uk)

**Parent Department: HM Treasury**

**Responsible Minister: Commercial Secretary (Lord Sassoon)**

**Chief Executive: Robert Stheeman**

### **BRITISH NATIONAL SPACE AGENCY**

British National Space Centre is Britain's space agency.

Polaris House  
North Star Avenue  
Swindon  
Wiltshire  
SN2 1SZ

**Telephone:** 020 7215 5555  
**Website:** [www.bnsc.gov.uk](http://www.bnsc.gov.uk)  
**Email:** [bnscinfo@bnsc.gsi.gov.uk](mailto:bnscinfo@bnsc.gsi.gov.uk)

**Parent Department: Department for Business, Innovation and Skills**

**Responsible Minister: Minister of State (Universities and Science) (The Rt Hon David Willetts MP)**

**Acting Chief Executive: Dr David Williams**

## **BUYING SOLUTIONS**

Buying Solutions offers a complete advisory and procurement arrangement service to purchasing professionals working for central government, the wider public sector and their private sector agents and contractors

5th Floor  
Royal Liver Building  
Pier Head  
Liverpool  
L3 1PE

**Telephone:** 0845 410 2222  
**Fax:** 0151 227 3315  
**Website:** [www.buyingsolutions.gov.uk](http://www.buyingsolutions.gov.uk)  
**Email:** [custcare@buyingsolutions.gsi.gov.uk](mailto:custcare@buyingsolutions.gsi.gov.uk)

**Parent Department: Cabinet Office**

**Responsible Minister: Minister for the Cabinet Office, Paymaster General (The Rt Hon Francis Maude MP)**

**Chief Executive: Alison Littlely**

## **CENTRAL OFFICE OF INFORMATION\*\***

The Central Office of Information supplies consultancy, procurement and project management in a range of marketing and publicity services to Government Departments and Agencies.

Hercules House  
Hercules Road  
London  
SE1 7DU

**Telephone:** 020 7928 2345  
**Fax:** 020 7928 5037  
**Website:** [www.coi.gov.uk](http://www.coi.gov.uk)  
**Email:** [alan.bishop@coi.gsi.gov.uk](mailto:alan.bishop@coi.gsi.gov.uk)

**Parent Department: Cabinet Office**

**Responsible Minister: Minister for the Cabinet Office, Paymaster General (The Rt Hon Francis Maude MP)**

**Chief Executive: Mark Lund**

## **CENTRE FOR ENVIRONMENT, FISHERIES AND AQUACULTURE SCIENCE**

The Centre for Environment, Food and Aquaculture Science provides scientific and technical support, consultancy and advice, to Defra and other customers, in the fields of fisheries' science and management, environmental assessment, aquaculture and fish health.

Lowestoft Laboratory  
Pakefield Road  
Lowestoft  
Suffolk  
NR33 0HT

**Telephone:** 01502 562244  
**Fax:** 01502 513865  
**Website:** [www.cefas.co.uk](http://www.cefas.co.uk)

**Parent Department: Department for Environment, Food and Rural Affairs**

**Responsible Minister: Parliamentary Under-Secretary (Minister for Natural Environment and Fisheries) (Richard Benyon MP)**

**Chief Executive: Richard Judge**



## COMPANIES HOUSE

Companies House incorporates and dissolves companies, registers the information they are required to supply under companies and related legislation and makes that information available to the public.

Crown Way  
Cardiff  
CF14 3UZ

**Telephone:** 0303 1234500  
**Website:** [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)  
**Email:** [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**Parent Department: Department for Business, Innovation and Skills**

**Responsible Minister: Parliamentary Under-Secretary of State (Employment Relations, Consumer and Postal Affairs) (Edward Davey MP)**

**Chief Executive: Gareth Jones**

## CRIMINAL RECORDS BUREAU

An Executive Agency of the Home Office provides wider access to criminal record information through its Disclosure service. This service enables organisations in the public, private and voluntary sectors to make safer recruitment decisions by identifying candidates who may be unsuitable for certain work, especially that involve children or vulnerable adults. The CRB was established under Part V of the Police Act 1997 and was launched in March 2002.

PO Box 110  
Liverpool L69 3EF

**Telephone:** 0870 90 90 811  
**Website:** [www.crb.homeoffice.gov.uk](http://www.crb.homeoffice.gov.uk)  
**Email:** [customerservices@crb.gsi.gov.uk](mailto:customerservices@crb.gsi.gov.uk)

**Parent Department: Home Office**

**Responsible Minister: Parliamentary Under-Secretary of State (Equalities and Criminal Information) (Lynne Featherstone MP)**

**Chief Executive: Steven Long**

## DEFENCE SCIENCE AND TECHNOLOGY LABORATORY

The Defence Science and Technology Laboratory provides independent, high quality scientific and technical research and advice to the MOD and Government, principally in those areas not suitable for the private sector.

Porton Down  
Salisbury  
Wiltshire  
SP4 0JQ

**Telephone:** 01980 613121  
**Fax:** 01980 613004  
**Website:** [www.dstl.gov.uk](http://www.dstl.gov.uk)  
**Email:** [central-enquiries@dstl.gov.uk](mailto:central-enquiries@dstl.gov.uk)

**Parent Department: Ministry of Defence**

**Responsible Minister: Parliamentary Under-Secretary of State (Defence Equipment, Support and Technology) (Peter Luff MP)**

**Chief Executive: Frances Saunders**

## DEFENCE STORAGE AND DISTRIBUTION AGENCY

The Defence Storage and Distribution Agency (DSDA) receives, stores, maintains, issues and distributes, explosive and non-explosive material to the armed forces. In addition, DSDA undertakes the processing of complex weapons and maintenance of a full range of stores including vehicles, engineer stores and medical equipment, ensuring that all stocks are consolidated, packed and meet the mandated requirements, before they enter the supply chain.

Building C16  
C Site  
Lower Arcncott  
Bicester  
Oxon  
OX25 2LD

**Telephone:** 01869 259617  
**Website:** [www.dsda.org.uk](http://www.dsda.org.uk)  
**Email:** [neil.firth848@mod.uk](mailto:neil.firth848@mod.uk)

**Parent Department: Ministry of Defence**

**Responsible Minister: Parliamentary Under-Secretary of State (Defence Equipment, Support and Technology) (Peter Luff MP)**

**Chief Executive: Neil Firth**

## DEFENCE SUPPORT GROUP

The Defence Support Group (DSG) brings together under one organisation the merged ABRO and DARA business units. DSG will provide a flexible, responsive, operationally excellent service delivering cost competitive in-house maintenance, repair, overhaul and upgrade capability to support the air and land systems of the UK Armed Forces.

DSG Head Office  
Building 203  
Monxton Road  
Andover  
Hampshire SP11 8HT

**Telephone:** 01264 383295  
**Fax:** 01264 383280  
**Website:** [www.dsg.mod.uk](http://www.dsg.mod.uk)  
**Email:** [info@dsg.mod.uk](mailto:info@dsg.mod.uk)

**Parent Department: Ministry of Defence**

**Responsible Minister: Parliamentary Under-Secretary of State (Defence Equipment, Support and Technology) (Peter Luff MP)**

**Chief Executive: Archie Hughes**

## DEFENCE VETTING AGENCY

The Defence Vetting Agency carries out security checks for defence employees, military personnel and defence industry staff who have access to sensitive Government information or valuable assets. It also undertakes some vetting tasks for other Government departments on a repayment basis.

DVA Building 107  
Imphal Barracks  
Fulford Road  
York  
YO10 4AS

**Telephone:** 01904 662644  
**Fax:** 01904 662765  
**Website:**  
[www.mod.uk/DefenceInternet/AboutDefence/whatwedo/securityandintelligence/dva/](http://www.mod.uk/DefenceInternet/AboutDefence/whatwedo/securityandintelligence/dva/)

**Parent Department: Ministry of Defence**

**Responsible Minister: Parliamentary Under-Secretary of State (Defence Personnel, Welfare and Veterans) (Andrew Robathan MP)**

**Chief Executive: Jacky Ridley**

## **DRIVER AND VEHICLE LICENSING AGENCY**

DVLA's primary responsibilities are to Improve Road Safety, Collective Vehicle Excise Duty, support law enforcement and environmental initiatives, register drivers and vehicles in Great Britain

Longview Road  
Morrison  
Swansea  
SA6 7JL

**Telephone:** 01792 782 341  
**Fax:** 01792 783 071  
**Website:** [www.dft.gov.uk/dvla/](http://www.dft.gov.uk/dvla/)

**Parent Department: Department for Transport**

**Responsible Minister: Parliamentary Under-Secretary of State (Mike Penning MP)**

**Chief Executive: Simon Tse**

## **DRIVING STANDARDS AGENCY**

The aim of the Agency is to promote road safety in Great Britain by improving driving standards, in particular by testing drivers and driving instructors fairly and efficiently.

The Axis Building  
112 Upper Parliament Street  
Nottingham NG1 6LP

**Telephone:** 0115 936 6666  
**Website:** [www.dsa.gov.uk](http://www.dsa.gov.uk)  
**Email:** [customer.services@dsa.gsi.gov.uk](mailto:customer.services@dsa.gsi.gov.uk)

**Parent Department: Department for Transport**

**Responsible Minister: Parliamentary Under-Secretary of State (Mike Penning MP)**

**Chief Executive: Rosemary Thew**

## **FCO SERVICES**

With approximately 1100 staff in the UK and overseas, FCO Services delivers a combination of secure ICT and logistics services as well as services designed to maintain a secure working environment. In addition to the FCO, existing customers include other government departments, non-governmental bodies and foreign governments.

Hanslope Park  
Milton Keynes  
MK19 7BH

**Telephone:** 01908 515789  
**Website:** [www.fcoservices.gov.uk](http://www.fcoservices.gov.uk)  
**Email:** [fco.services@fco.gov.uk](mailto:fco.services@fco.gov.uk)

**Parent Department: Foreign and Commonwealth Office**

**Responsible Minister: Responsible Minister: Parliamentary Under Secretary of State (Henry Bellingham MP)**

**Chief Executive: Chris Moxey**

## **THE FOOD AND ENVIRONMENT RESEARCH AGENCY**

The Food and Environment Research Agency's (Fera) overarching purpose is to support and develop a sustainable food chain, a healthy natural environment, and to protect the global community from biological and chemical risks. Its role within that is to provide robust evidence, rigorous analysis and professional advice to Government, international organisations and the private sector.

Sand Hutton  
York  
YO41 1LZ

**Telephone:** 01904 462000  
**Fax:** 01904 462111  
**Website:** [www.fera.defra.gov.uk](http://www.fera.defra.gov.uk)  
**Email:** [info@fera.qsi.gov.uk](mailto:info@fera.qsi.gov.uk)

**Parent Department: Department for Environment, Food and Rural Affairs**

**Responsible Minister: Parliamentary Under-Secretary (Lord Henley)**

**Chief Executive: Adrian Belton**

## **FIRE SERVICE COLLEGE**

The Fire Service College provides specialist operational Fire and Rescue training to the UK Fire and Rescue Service, and to the wider emergency service and responder community in the UK and internationally.

London Road  
Moreton-in-Marsh  
Gloucestershire  
GL56 0RH

**Telephone:** 01608 650831  
**Website:** [www.fireservicecollege.ac.uk](http://www.fireservicecollege.ac.uk)  
**Email:** [krobinson@fireservicecollege.ac.uk](mailto:krobinson@fireservicecollege.ac.uk)  
**Email:** [enquiries@fireservicecollege.ac.uk](mailto:enquiries@fireservicecollege.ac.uk)

**Parent Department: Department for Communities and Local Government**

**Responsible Minister: Parliamentary Under-Secretary of State (Bob Neill MP)**

## **FOREST ENTERPRISE ENGLAND**

To manage England's forest estate.

340 Bristol Business Park  
Coldharbour Lane  
Bristol  
BS16 1EJ

**Telephone:** 0117 906 6000  
**Fax:** 0117 931 2859  
**Website:** [www.forestry.gov.uk/forestry/HCOU-4U4HZU](http://www.forestry.gov.uk/forestry/HCOU-4U4HZU)

**Parent Department: Forestry Commission**

**Responsible Minister: Minister of State (Agriculture and Food) (James Paice MP)**

**Chief Executive: Simon Hodgson**

## FOREST RESEARCH

To provide research services relevant to UK and international forestry interests, inform and support forestry's contribution to UK governmental policies. Our core roles are to provide the evidence base for UK forestry practices and to support innovation.

Alice Holt Lodge  
Farnham  
Surrey GU10 4LH

**Telephone:** 01420 22255  
**Fax:** 01420 23653  
**Website:** [www.forestresearch.gov.uk](http://www.forestresearch.gov.uk)

**Parent Department: Forestry Commission**

**Responsible Minister: Minister of State (Agriculture and Food) (James Paice MP)**

**Chief Executive: Dr James Pendlebury**

## GOVERNMENT CAR AND DESPATCH AGENCY

The Government Car and Despatch Agency provides secure transport, distribution and mail services to central government, the public sector and other customers.

46 Ponton Road  
London  
SW8 5AX

**Telephone:** 020 7217 3814  
**Fax:** 020 7217 3875  
**Website:** [www.dft.gov.uk/qcda/](http://www.dft.gov.uk/qcda/)  
**Email:** [info@gcda.gsi.gov.uk](mailto:info@gcda.gsi.gov.uk)

**Parent Department: Department for Transport**

**Responsible Minister: Parliamentary Under-Secretary of State (Mike Penning MP)**

**Chief Executive: Paul Marwick**

## HIGHWAYS AGENCY

Responsible for operating, maintaining and improving 7000km of strategic road network, which comprises the majority of England's motorways and major 'A' roads.

123 Buckingham Palace Road  
London  
SW1W 9HA

**Telephone:** 0849 556575  
**Website:** [www.highways.gov.uk](http://www.highways.gov.uk)  
**Email:** [ha\\_info@highways.gsi.gov.uk](mailto:ha_info@highways.gsi.gov.uk)

**Parent Department: Department for Transport**

**Responsible Minister: Parliamentary Under-Secretary of State (Mike Penning MP)**

**Chief Executive: Graham Dalton**

## HM COURTS SERVICE

Her Majesty's Courts Service (HMCS) is responsible for managing the magistrates' courts, the Probate Service, the Crown Court, the county courts and the District Registries throughout England and Wales, as well as the Royal Courts of Justice in London, where the majority of High Court and Court of Appeal cases are heard.

102 Petty France  
London  
SW1H 9AJ

**Telephone:** 0845 4568770  
**Fax:** 020 3334 4087  
**Website:** [www.hmcourts-service.gov.uk](http://www.hmcourts-service.gov.uk)  
**Email:** [customerserviceshq@hmcourts-service.gsi.gov.uk](mailto:customerserviceshq@hmcourts-service.gsi.gov.uk)

**Parent Department: Ministry of Justice**

**Responsible Minister: Parliamentary Under-Secretary of State (Jonathan Djanogly MP)**

**Chief Executive: Christine Mayer CBE**

## HM LAND REGISTRY\*\*

The Land Registry guarantees the title to, and records the ownership of, interests in registered land in England and Wales.

Lincoln's Inn Fields,  
Holborn  
London  
WC2A 3PH

**Telephone:** 020 7917 8888  
**Fax:** 020 7955 0110  
**Website:** [www.landregistry.gov.uk](http://www.landregistry.gov.uk)  
**Email:** [Marco.Pierleoni@landregistry.gsi.gov.uk](mailto:Marco.Pierleoni@landregistry.gsi.gov.uk)

**Parent Department: Ministry of Justice**

**Responsible Minister: Minister of State (The Rt Hon Lord McNally)**

**Chief Land Registrar and Chief Executive: Marco Pierleoni**

## IDENTITY AND PASSPORT SERVICE

The Identity and Passport Service (IPS) is responsible for issuing Passports to British citizens within the United Kingdom and providing passport verification services. Through the General Register Office, it oversees the system of civil registration in England and Wales, administering the marriage laws and securing the provision of an efficient and effective system for the registration of births, stillbirths, adoptions, civil partnerships, marriages and deaths.

4th Floor, Peel Building  
2 Marsham Street  
London  
SW1P 4DF

**Telephone:** 0300 222 0000  
**Website:** [www.ips.gov.uk](http://www.ips.gov.uk)

**Parent Department: Home Office**

**Responsible Minister: Minister of State (Immigration) (Damian Green MP)**

**Chief Executive: James Hall**

## **INSOLVENCY SERVICE**

The Insolvency Service administers and investigates the affairs of bankrupts and companies in compulsory liquidations and reports criminal offences; takes disqualification proceedings against unfit directors of failed companies; authorises and regulates insolvency practitioners; provides banking and investment services for bankruptcies and company liquidations; and provides policy advice to Ministers.

21 Bloomsbury Street  
London  
WC1B 3QW

**Telephone:** 020 7637 1110  
**Website:** [www.insolvency.gov.uk](http://www.insolvency.gov.uk)

**Parent Department: Department for Business, Innovation and Skills**

**Responsible Minister: Parliamentary Under-Secretary of State (Employment Relations, Consumer and Postal Affairs) (Edward Davey MP)**

**Chief Executive: Stephen Speed**

## **JOBCENTRE PLUS**

Jobcentre Plus supports people of working age from welfare into work, and helping employers to fill their vacancies. We are part of the Department for Work and Pensions and play a major role in supporting the Department's aim to "promote opportunity and independence for all through modern, customer-focused services.

Caxton House  
4<sup>th</sup> Floor  
Tothill Street  
London  
SW1H 9NA

**Telephone:** 020 7340 4000  
**Website:** [www.dwp.gov.uk/about-dwp/customer-delivery/jobcentre-plus/](http://www.dwp.gov.uk/about-dwp/customer-delivery/jobcentre-plus/)

**Parent Department: Department for Work and Pensions**

**Responsible Minister: Minister of State (Employment) (The Rt Hon Chris Grayling MP)**

**Chief Executive: Darra Singh**

## **MARITIME AND COASTGUARD AGENCY**

Maritime emergency response capability through Her Majesty's Coastguard including search and rescue and responding to pollution from ships, regulatory inspections of ships, registration of UK Ships and Seafarers, development and implementation of the UK Government's maritime safety policies.

Spring Place  
105 Commercial Road  
Southampton  
SO15 1EG

**Telephone:** 023 8032 9100  
**Website:** [www.mcga.gov.uk](http://www.mcga.gov.uk)  
**Email:** [infoline@mcga.gov.uk](mailto:infoline@mcga.gov.uk)

**Parent Department: Department for Transport**

**Responsible Minister: Parliamentary Under-Secretary of State (Mike Penning MP)**

**Acting Chief Executive: Richard Parks**

## **MEDICINES AND HEALTHCARE PRODUCTS AND REGULATORY AGENCY (MHRA)**

MHRA protects and promotes public health and patient safety by ensuring that medicines, healthcare products and medical equipment meet appropriate standards of safety, quality, performance and effectiveness and are used safely. The MHRA was formed from a merger of the Medicines Control Agency and the Medical Devices Agency on 1 April 2003.

10-2 Market Towers  
1 Nine Elms Lane  
London  
SW8 5NQ

**Telephone:** 020 7084 2000  
**Fax:** 020 7084 2353  
**Website:** [www.mhra.gov.uk](http://www.mhra.gov.uk)  
**Email:** [info@mhra.gsi.gov.uk](mailto:info@mhra.gsi.gov.uk)

**Chief Executive: Professor Kent Woods**

**Responsible Minister: Parliamentary Under-Secretary of State (Quality) (Earl Howe)**

## **MET OFFICE**

The Met Office provides weather and climate related services to the Armed Forces, Government Departments, the public, civil aviation, shipping, industry, agriculture, commerce and others.

Fitzroy Road  
Exeter  
Devon  
EX1 3PB

**Telephone:** 0870 900 0100  
**Fax:** 0870 900 5050  
**Website:** [www.metoffice.gov.uk](http://www.metoffice.gov.uk)  
**Email:** [enquiries@metoffice.gov.uk](mailto:enquiries@metoffice.gov.uk)

**Parent Department: Ministry of Defence**

**Responsible Minister: Parliamentary Under Secretary of State (Defence Personnel, Welfare and Veterans) (Andrew Robathan MP)**

**Chief Executive: John Hirst**

## **MINISTRY OF DEFENCE POLICE AND GUARDING AGENCY**

The Ministry of Defence Police prevent crime within the MOD estate. In addition, the Force has special responsibility for the policing and security of the Ministry of Defence and other Crown Estate environments.

Weathersfield  
Braintree  
Essex  
CM7 4AZ

**Website:**  
[www.mod.uk/defenceinternet/aboutdefence/whatwedo/securityandintelligence/mdpqa/ministryofdefenceguardservicemgs.htm](http://www.mod.uk/defenceinternet/aboutdefence/whatwedo/securityandintelligence/mdpqa/ministryofdefenceguardservicemgs.htm)

**Parent Department: Ministry of Defence**

**Responsible Minister: Parliamentary Under Secretary of State and Minister for Defence Personnel, Welfare and Veterans (Andrew Robathan MP)**

**Chief Executive: Chief Constable Steve Love**



## **NATIONAL ARCHIVES\***

The National Archives was launched in April 2003, bringing together the Public Record Office and the Historical Manuscripts Commission. It is responsible for managing the government record from creation, storage and selection to preservation, access and re-use.

Ruskin Avenue  
Kew  
Richmond  
Surrey  
TW9 4DU

**Telephone:** 020 8876 3444  
**Website:** [www.nationalarchives.gov.uk](http://www.nationalarchives.gov.uk)

**Parent Department: Ministry of Justice**

**Responsible Minister: Minister of State (The Rt Hon Lord McNally)**

**Acting Chief Executive: Oliver Morley**

## **NATIONAL FRAUD AUTHORITY**

The National Fraud Authority's remit is to coordinate activity across the whole economy, both private and public sectors, to make the UK a hostile environment for fraudsters.

PO Box 64170  
London,  
WC1A 9BP

**Telephone:** 020 3356 1000  
**Fax:** 020 3356 1001  
**Website:** [www.attorneygeneral.gov.uk/nfsa](http://www.attorneygeneral.gov.uk/nfsa)  
**Email:** [nfsa.pa@attorneygeneral.gov.uk](mailto:nfsa.pa@attorneygeneral.gov.uk)

**Parent Department: Attorney General's Office**

**Responsible Minister: Attorney General (The Rt Hon Dominic Grieve QC MP)**

**Chief Executive: Bernard Herdan CB**

## **NATIONAL OFFENDER MANAGEMENT SERVICE (NOMS)**

The National Offender Management Service (NOMS) is responsible for the commissioning and delivery of adult offender management services for England and Wales within the strategic policy framework set by Government. The Agency manages the delivery and commissioning of prison services (incorporating HM Prison Service and oversight of privately run prisons) and probation services.

Cleland House  
Page Street  
London  
SW1P 4LN

**Telephone:** 020 3334 3555  
**Fax:** 020 7217 6403  
**Website:** [www.noms.justice.gov.uk](http://www.noms.justice.gov.uk)  
**Email:** [public.enquiries@noms.gsi.gov.uk](mailto:public.enquiries@noms.gsi.gov.uk)

**Parent Department: Ministry of Justice**

**Responsible Minister: Parliamentary Under-Secretary of State (Crispin Blunt MP)**

**Director General: Michael Spurr**

## **NATIONAL MEASUREMENT OFFICE**

Ensuring that fair and accurate measurement is available and used for transactions regulated by law. One of our principal activities is preparing legislation under the Weights and Measures Act 1985 and European Communities Act 1972.

Stanton Avenue  
Teddington  
Middlesex  
TW11 0JZ

**Telephone:** 020 8943 7272  
**Fax:** 020 8943 7270  
**Website:** [www.nmo.bis.gov.uk](http://www.nmo.bis.gov.uk)  
**Email:** [info@nmo.gov.uk](mailto:info@nmo.gov.uk)

**Parent Department: Department for Business, Innovation and Skills**

**Responsible Minister: Minister of State ( Universities and Science) (The Rt Hon David Willetts MP)**

**Chief Executive: Peter Mason**

## **OFFICE OF THE PUBLIC GUARDIAN**

The Office of the Public Guardian empowers and protects adults, in line with the Mental Capacity Act 2005, through: promoting and registering Lasting and Enduring Powers of Attorney; supervising deputies appointed to manage the affairs and welfare of others; and investigating and acting on allegations of abuse by attorneys and deputies.

PO Box 15118  
Birmingham  
B16 6GX

**Telephone:** 0300 456 0300  
**Fax:** 08707 395780  
**Website:** [www.publicguardian.gov.uk](http://www.publicguardian.gov.uk)  
[www.direct.gov.uk](http://www.direct.gov.uk)  
**Email:**  
[customerservices@publicguardian.gsi.gov.uk](mailto:customerservices@publicguardian.gsi.gov.uk)

**Parent Department: Ministry of Justice**

**Responsible Minister: Parliamentary Under-Secretary of State (Jonathan Djanogly MP)**

**Public Guardian and Chief Executive Officer: Martin John**

## **ORDNANCE SURVEY**

Ordnance Survey carries out official surveying and definitive mapping of Great Britain.

Romsey Road  
Maybush  
Southampton  
SO16 4GU

**Telephone:** 0845 6050505  
**Fax:** 023 8079 2615  
**Website:** [www.ordnancesurvey.co.uk](http://www.ordnancesurvey.co.uk)  
**Email:** [Vanessa.lawrence@ordnancesurvey.co.uk](mailto:Vanessa.lawrence@ordnancesurvey.co.uk)  
**Email:** [customerservices@ordnancesurvey.co.uk](mailto:customerservices@ordnancesurvey.co.uk)

**Parent Department: Department for Communities and Local Government**

**Responsible Minister: Parliamentary Under-Secretary of State (Baroness Hanham)**

**Chief Executive: Vanessa Lawrence**

## **PENSION, DISABILITY AND CARERS SERVICE**

The Pension Service is part of the Pension, Disability and Carers Service provides its customers with pensions, benefits and retirement information. The Disability and Carers Service provides financial support for customers claiming disability benefits and their carers.

Caxton House  
4<sup>TH</sup> Floor  
Tothill Street  
London  
SW1H 9NA

**Telephone:** 020 7340 4000  
**Website:** [www.dwp.gov.uk/about-dwp/customer-delivery/the-pension-service/](http://www.dwp.gov.uk/about-dwp/customer-delivery/the-pension-service/)  
**Website:** [www.dwp.gov.uk/about-dwp/customer-delivery/jobcentre-plus/](http://www.dwp.gov.uk/about-dwp/customer-delivery/jobcentre-plus/)  
**Email:** [terry.moran1@dwp.gov.uk](mailto:terry.moran1@dwp.gov.uk)

**Parent Department: Department for Work & Pensions**

**Responsible Minister: Minister of State (Pensions) (Steve Webb MP)**

**Chief Executive: Terry Moran**

## **PEOPLE, PAY AND PENSIONS AGENCY**

The People, Pay and Pensions Agency provides a full range of HR services to the Ministry of Defence, its civilian staff and their managers, which is also available in whole or part to other customers on repayment. The agency enables managers in MOD to manage their staff and staff to get their entitlements and manage their terms of employment through a range of services

J Block Foxhill  
Combe Down  
Bath  
BA1 5AB

**Telephone:** 0800 345 7772  
**Website:** [www.mod.uk/DefenceInternet/microsite/pppa/](http://www.mod.uk/DefenceInternet/microsite/pppa/)  
**Email:** [payments@pppa.mod.uk](mailto:payments@pppa.mod.uk)  
**Email:** [pensions@pppa.mod.uk](mailto:pensions@pppa.mod.uk)  
**Email:** [peopleservices@pppa.mod.uk](mailto:peopleservices@pppa.mod.uk)

**Parent Department: Ministry of Defence**

**Responsible Minister: Parliamentary Under Secretary of State (Defence Personnel, Welfare and Veterans) (Andrew Robathan MP)**

**Chief Executive: Mark Hutchinson**

## **PLANNING INSPECTORATE**

The Planning Inspectorate is an Executive Agency which serves the Department for Communities and Local Government and the National Assembly for Wales on appeals and other casework under planning, housing, environment, highways and allied legislation relating to England and Wales.

Temple Quay House  
2 The Square  
Temple Quay  
Bristol  
BS1 6PN

**Telephone:** 0117 372 6372  
**Fax:** 0117 372 8181/8408  
**Website:** [www.planning-inspectorate.gov.uk](http://www.planning-inspectorate.gov.uk)  
**Email:** [enquiries@planning-inspectorate.gsi.gov.uk](mailto:enquiries@planning-inspectorate.gsi.gov.uk)

**Parent Department: Department for Communities and Local Government**

**Responsible Minister: Parliamentary Under-Secretary of State (The Rt Hon Greg Clark MP)**

**Chief Executive: Katrine Sporle**

## QUEEN ELIZABETH II CONFERENCE CENTRE

The QEII Conference Centre provides secure conference facilities for national and international Government and private sector use.

Broad Sanctuary  
London  
SW1P 3EE

**Telephone:** 020 7222 5000  
**Fax:** 020 7798 4200  
**Website:** [www.qeiicc.co.uk](http://www.qeiicc.co.uk)  
**Email:** [info@qeiicc.co.uk](mailto:info@qeiicc.co.uk)

**Parent Department: Department for Communities and Local Government**

**Responsible Minister: Parliamentary Under-Secretary of State (Baroness Hanham)**

**Chief Executive: Ernest Vincent**

## THE ROYAL PARKS

The Royal Parks manages the Royal Parks in London. In addition to maintaining the historic landscapes and the biodiversity of the estate, it provides a variety of services, including sport, cultural, environmental and educational programmes, in addition to environmental projects. The parks include St James's Park, Green Park, Hyde Park, Kensington Gardens, Regent's Park, Primrose Hill, Greenwich Park, Richmond Park and Bushy Park. The Royal Parks also manages a number of other areas.

The Old Police House  
Hyde Park  
London  
W2 2UH

**Telephone:** 020 7298 2000  
**Fax:** 020 7298 2005  
**Website:** [www.royalparks.org.uk](http://www.royalparks.org.uk)  
**Email:** [hq@royalparks.gsi.gov.uk](mailto:hq@royalparks.gsi.gov.uk)

**Parent Department: Department for Culture, Olympics, Media and Sport**

**Responsible Minister: Parliamentary Under-Secretary of State (Tourism and Heritage) (John Penrose MP)**

**Chief Executive: Mark Camley**

## RURAL PAYMENTS AGENCY

RPA is the UK Funding Body responsible for funding the CAP schemes administered by all the UK paying agencies and has responsibility for the receipt and administration of monies from the Guarantee Section of the European Agriculture Guidance and Guarantee Fund (EAGGF), provision of operational advice in support of policy formation. The Rural Payments Agency includes the former Intervention Board and MAFF Regional Service Centres. The Agency will make certain payments in Scotland, Wales and Northern Ireland on behalf of the devolved administrations.

PO Box 1058  
Newcastle Upon Tyne  
NE99 4YQ

**Telephone:** 0845 603 7777  
**Website:** [www.rpa.gov.uk](http://www.rpa.gov.uk)  
**Email:** [enquiries@rpa.gsi.gov.uk](mailto:enquiries@rpa.gsi.gov.uk)

**Parent Department: Department for Environment, Food and Rural Affairs**

**Responsible Minister: Minister of State (Agriculture and Food) (James Paice MP)**

**Chief Executive: Tony Cooper**

## SERVICE CHILDREN'S EDUCATION

Service Children's Education provides schooling to dependent children of MOD Armed Forces personnel including children of UK based civilians serving overseas. The Agency also provides educational advice and support to Armed Forces parents and children in the UK.

HQ SCE  
Building 5  
Military Complex  
Wegberg  
BFPO 40

**Telephone:** 0049 2161 908 2372

**Website:**

[www.mod.uk/DefenceInternet/DefenceFor/ServiceCommunity/Education/sce/](http://www.mod.uk/DefenceInternet/DefenceFor/ServiceCommunity/Education/sce/)

**Email:** [info@scschools.com](mailto:info@scschools.com)

**Parent Department: Ministry of Defence**

**Responsible Minister: Parliamentary Under Secretary of State (Defence Personnel, Welfare and Veterans) (Andrew Robathan MP)**

**Chief Executive: Lynda Fisher**

## SERVICE PERSONNEL AND VETERANS AGENCY

Service Personnel and Veterans Agency (SPVA) delivers a range of 'through life' support functions direct to around 900,000 serving and ex-Service personnel. These include pay and HR for the Armed Forces through the Joint Personnel Administration (JPA) system, administration for the Services' occupational pension schemes, MOD Medals Office, Joint Casualty and Compassionate Centre, Armed Forces Compensation Scheme and the War Pension Scheme. Support for veterans is provided through a dedicated helpline, the Veterans Welfare Service and the Ilford Park Polish Home.

### **Service Personnel Issues:**

JPAC Enquiry Centre  
Mail Point 465  
Kentigern House  
65 Brown Street  
Glasgow G2 8EX

**Telephone:** 0800 085 3600

**Website:**

[www.mod.uk/defenceinternet/aboutdefence/whatwedo/personnel/spva](http://www.mod.uk/defenceinternet/aboutdefence/whatwedo/personnel/spva)

**Email:** [JPAC@spva.mod.uk](mailto:JPAC@spva.mod.uk)

### **Ex-Service and Veterans Issues:**

Directorate of Veterans Services  
Service Personnel and Veterans Agency  
Norcross  
Thornton Cleveleys  
Lancashire  
FY5 3WP

**Telephone:** 0800 169 2277

**Website:** [www.veterans-uk.info](http://www.veterans-uk.info)

**Email:** [veterans.help@spva.gsi.gov.uk](mailto:veterans.help@spva.gsi.gov.uk)

**Parent Department: Ministry of Defence**

**Responsible Minister: Parliamentary Under Secretary of State and Minister for Defence Personnel, Welfare and Veterans (Andrew Robathan MP)**

**Chief Executive: Kathy Barnes**

## **SKILLS FUNDING AGENCY**

The Skills Funding Agency funds and regulates adult further education and skills in England (excluding higher education). It took over this responsibility from the former Learning and Skills Council.

Cheylesmore House  
Quinton Road  
Coventry CV1 2WT

**Telephone:** 08450 194 170

**Fax:** 024 7682 3675

**Website:**

[www.bis.gov.uk/skillsfundingagency](http://www.bis.gov.uk/skillsfundingagency)

**Email:** [info@skillsfundingagency.gov.uk](mailto:info@skillsfundingagency.gov.uk)

**Parent Department: Department for Business, Innovation and Skills**

**Responsible Minister: Minister of State (Further Education, Skills and Lifelong Learning) (John Hayes MP)**

**Chief Executive: Geoff Russell**

## **TREASURY SOLICITOR'S DEPARTMENT\***

The Treasury Solicitor's Department provides litigation and advisory services to Government departments and other publicly funded bodies in England and Wales. It also administers the estates of people who die in estate with no known kin.

One Kemble Street  
London  
WC2B 4TS

**Telephone:** 020 7210 3000

**Website:** [www.tsol.gov.uk](http://www.tsol.gov.uk)

**Email:** [thetreasury solicitor@tsol.gsi.gov.uk](mailto:thetreasury solicitor@tsol.gsi.gov.uk)

**Parent Department: Attorney General's Office**

**Responsible Minister: Attorney General (The Rt Hon Dominic Grieve QC MP)**

**Chief Executive and The Treasury Solicitor: Paul Jenkins**

## **TRIBUNALS SERVICE**

The Tribunals Service was launched on 1 April 2006 to provide common administrative support to the main central government tribunals.

8th Floor  
102 Petty France  
London  
SW1H 9AJ

**Telephone:** 01142 2794354

**Website:** [www.tribunals.gov.uk](http://www.tribunals.gov.uk)

**Email:** [tscommsunit@tribunals.gsi.gov.uk](mailto:tscommsunit@tribunals.gsi.gov.uk)

**Parent Department: Ministry of Justice**

**Responsible Minister: Parliamentary Under-Secretary of State (Jonathan Djanogly MP)**

**Chief Executive: Kevin Sadler**

## UK BORDER AGENCY

The UK Border Agency is responsible for securing the United Kingdom borders and controlling migration in the United Kingdom. We manage border control for the United Kingdom, enforcing immigration and customs regulations. We also consider applications for permission to enter or stay in the United Kingdom, citizenship and asylum.

Seacole Building  
2 Marsham Street  
London  
SW1P 4DF

**Telephone:** 0870 606 7766  
**Website:** [www.ukba.homeoffice.gov.uk/](http://www.ukba.homeoffice.gov.uk/)  
**Email:** [UKBApublicenquiries@ind.homeoffice.gsi.gov.uk](mailto:UKBApublicenquiries@ind.homeoffice.gsi.gov.uk)

**Parent Department: Home Office**

**Responsible Minister: Minister of State (Immigration) (Damian Green MP)**

**Chief Executive: Lin Homer**

## UK DEBT MANAGEMENT OFFICE

The DMO's aim is to carry out the Government's debt management policy of minimising its financing costs over the long term, taking account of risk, and to manage the aggregate cash needs of the Exchequer in the most cost-effective way. The DMO took over full responsibility for management of the Exchequer's daily cash flow on 3 April 2000; this involves issuing Treasury bills, buying and selling securities in the money markets to ensure that the National Loans Fund is balanced on a daily basis and to secure cost-effective short-term asset or liability management.

Eastcheap Court  
11 Philpot Lane  
London  
EC3M 8UD

**Telephone:** 0845 357 6500  
**Fax:** 0845 357 6509  
**Website:** [www.dmo.gov.uk](http://www.dmo.gov.uk)

**Parent Department: HM Treasury**

**Responsible Minister: Commercial Secretary (Lord Sassoon)**

**Chief Executive: Robert Stheeman**

## UK HYDROGRAPHIC OFFICE

The UK Hydrographic Office produces charts and navigational publications for the Royal Navy and other customers at home and abroad.

Admiralty Way  
Taunton  
Somerset  
TA1 2DN

**Telephone:** 01823 723366  
**Fax:** 01823 284077  
**Website:** [www.ukho.gov.uk](http://www.ukho.gov.uk)  
**Email:** [helpdesk@ukho.gov.uk](mailto:helpdesk@ukho.gov.uk)

**Parent Department: Ministry of Defence**

**Responsible Minister: Parliamentary Under Secretary of State (Defence Personnel, Welfare and Veterans) (Andrew Robathan MP)**

**Chief Executive: Mike Robinson**

## UK INTELLECTUAL PROPERTY OFFICE

The UK Intellectual Property Office (IPO) became an operating name of The Patent Office on 2 April 2007. The UK IPO administers Patents, Trade Marks, Designs and Copyright. It is also responsible for developing UK policy and representing the UK in international negotiations on intellectual property. The aim of the Office is to facilitate growth in industry and commerce through the establishment of intellectual property rights relating to patents, trade marks, registered designs and copyright.

Concept House  
Cardiff Road  
Newport  
Gwent  
NP10 8QQ

**Telephone:** 0845 950 0505  
**Fax:** 01633 817777  
**Website:** [www.ipa.gov.uk](http://www.ipa.gov.uk)  
**Email:** [enquiries@ipo.gov.uk](mailto:enquiries@ipo.gov.uk)

**Parent Department: Department for Business, Innovation and Skills**

**Responsible Minister: Parliamentary Under-Secretary for Business, Innovation and Skills (Baroness Wilcox)**

**Chief Executive: John Alty**

## VALUATION OFFICE

The VOA provides a range of statutory and non-statutory property valuation services to the public sector in England, Wales and Scotland, including the compilation and maintenance of the business rating and council tax valuation lists for England and Wales.

Wingate House  
93/107 Shaftesbury Avenue  
London  
W1D 5BU

**Telephone:** 0845 602 1507  
**Fax:** 020 7506 1998  
**Website:** [www.voa.gsi.gov.uk](http://www.voa.gsi.gov.uk)  
**Email:** [customerservices@voa.gsi.gov.uk](mailto:customerservices@voa.gsi.gov.uk)

**Parent Department: HM Revenue and Customs**

**Responsible Minister: Exchequer Secretary (David Gauke MP)**

**Chief Executive: Penny Ciniwicz**

## VEHICLE AND OPERATOR SERVICES AGENCY

To Ensure compliance with road safety legislation for lorries, buses, and coaches, such as vehicle condition, drivers' rest periods and operator licensing conditions. Statutory annual testing of lorries, buses and coaches plus some specialist inspection of vehicles. Supervision of the MOT testing scheme ensuring standards are maintained at circa 20,000 MOT garages nationwide. Collision inspections and monitoring of vehicle recalls. Administrative and investigative support for the Traffic Commissioners who decide on operator licensing, vocational drivers and bus registration requirements.

Berkeley House  
Croydon Street  
Bristol  
BS5 0DA

**Telephone:** 0300 123 9000  
**Fax:** 0117 954 3209  
**Website:** [www.vosa.gov.uk](http://www.vosa.gov.uk)  
**Email:** [enquiries@vosa.gov.uk](mailto:enquiries@vosa.gov.uk)

**Parent Department: Department for Transport**

**Responsible Minister: Parliamentary Under Secretary of State (Mike Penning MP)**

**Chief Executive: Alastair Peoples**



## **VEHICLE CERTIFICATION AGENCY**

VCA is the UK approval authority for the type approval of motor vehicles and components as well as a leading certification body offering management system certification to ISO 9000:2000, ISO 14001, ISO/TS 16949, QS-9000, EMAS as well as OHSAS 18001.

1 Eastgate Office Centre  
Eastgate Road  
Bristol  
BS5 6XX

**Telephone:** 0117 952 5151  
**Fax:** 0117 952 4104  
**Email:** [enquiries@vca.gov.uk](mailto:enquiries@vca.gov.uk)  
**Website:** [www.vca.gov.uk](http://www.vca.gov.uk)

**Parent Department: Department for Transport**

**Responsible Minister: Parliamentary Under-Secretary of State (Mike Penning MP)**

**Chief Executive: Paul Markwick**

## **VETERINARY LABORATORIES AGENCY**

The Veterinary Laboratories Agency (VLA) safeguards public and animal health through world class veterinary research and surveillance of farmed livestock and wildlife.

New Haw  
Addlestone  
Surrey  
KT15 3NB

**Telephone:** 01932 341111  
**Fax:** 01932 347046  
**Website:** [www.defra.gov.uk/corporate/vla](http://www.defra.gov.uk/corporate/vla)  
**Email:** [enquiries@vla.defra.gsi.gov.uk](mailto:enquiries@vla.defra.gsi.gov.uk)

**Parent Department: Department for Environment, Food and Rural Affairs**

**Responsible Minister: Minister of State (Agriculture and Food) (James Paice MP)**

**Chief Executive: Prof Peter Borriello**

## **VETERINARY MEDICINES DIRECTORATE**

The Veterinary Medicines Directorate (VMD) is responsible for protecting public health, animal health, the environment and promoting animal welfare by assuring the safety, quality and efficacy of veterinary medicines in the United Kingdom. Certain enforcement and food safety matters devolved to Scotland, Wales and Northern Ireland.

Woodham Lane  
New Haw  
Addlestone  
Surrey  
KT15 3LS

**Telephone:** 01932 336911  
**Fax:** 01932 336618  
**Website:** [www.vmd.gov.uk](http://www.vmd.gov.uk)  
**Email:** [postmaster@vmd.defra.gsi.gov.uk](mailto:postmaster@vmd.defra.gsi.gov.uk)

**Parent Department: Department for Environment, Food and Rural Affairs**

**Responsible Minister: Minister of State (Agriculture and Food) (James Paice MP)**

**Chief Executive: Prof Steve Dean**

## **WILTON PARK**

Wilton Park arranges and runs conferences on international affairs for politicians, officials, academics and others from around the world. It also runs a limited number of conferences for private sector customers.

Wilton Park  
Wiston House  
Steyning  
Sussex  
BN44 3DZ

**Telephone:** 01903 815020  
**Website:** [www.wiltonpark.org.uk](http://www.wiltonpark.org.uk)  
**Email:** [admin@wiltonpark.org.uk](mailto:admin@wiltonpark.org.uk)

**Parent Department: Foreign and Commonwealth Office**

**Responsible Minister: Parliamentary Under-Secretary of State (Henry Bellingham MP)**

**Chief Executive: Donald Lamont**

## **V - GOVERNMENT OFFICES FOR THE REGIONS**

### **GOVERNMENT OFFICE NETWORK CENTRE AND SERVICES (NCS)**

The Government Office Network Centre and Services (NCS) is the corporate centre for the Government Office Network, combining core services. The NCS also provides the link between the Network and Whitehall.

Government Office Network Centre and Services  
4th Floor  
Eland House  
Bressenden Place  
London  
SW1E 5DU

**Telephone:** 0303 444 0000  
**Website:** [www.gonetwork.gos.gov.uk](http://www.gonetwork.gos.gov.uk)  
**Email:** [GONCSENQUIRIES@goncs.gsi.gov.uk](mailto:GONCSENQUIRIES@goncs.gsi.gov.uk)

**Director: Brian Hackland**

### **GOVERNMENT OFFICE FOR THE EAST OF ENGLAND**

The Government Office for the East of England serves the counties of Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Norfolk and Suffolk and the Unitary Authorities of Peterborough, Thurrock, Luton and Southend.

Government Office for the East of England  
Eastbrook  
Shaftesbury Road  
Cambridge  
CB2 8DF

**Telephone:** 01223 372500  
**Fax:** 01223 372501  
**Website:** [www.gonetwork.gos.gov.uk](http://www.gonetwork.gos.gov.uk)  
**Email:** [Enquiries.GOEast@goeast.gsi.gov.uk](mailto:Enquiries.GOEast@goeast.gsi.gov.uk)

**Regional Director: Paul Pugh**

### **GOVERNMENT OFFICE FOR THE EAST MIDLANDS**

The Government Office for the East Midlands covers the unitary authorities of Derby, Leicester, Lincoln, Nottingham and Rutland and the counties of Derbyshire, Leicestershire, Lincolnshire, Northamptonshire and Nottinghamshire. .

Government Office for the East Midlands  
The Belgrave Centre  
Stanley Place  
Talbot Street  
Nottingham  
NG1 5GG

**Telephone:** 0115 971 9971  
**Fax:** 0115 971 2404  
**Website:** [www.gonetwork.gos.gov.uk](http://www.gonetwork.gos.gov.uk)  
**Email:** [enquiries@goem.gsi.gov.uk](mailto:enquiries@goem.gsi.gov.uk)

**Regional Director: Stephen Hillier**

### **GOVERNMENT OFFICE FOR LONDON**

The Government Office for London serves Greater London (32 boroughs and the City of London).

Government Office for London  
Riverwalk House  
157-161 Millbank  
London  
SW1P 4RR

**Telephone:** 020 7217 3111  
**Fax:** 020 7217 3450  
**Website:** [www.gonetwork.gos.gov.uk](http://www.gonetwork.gos.gov.uk)  
**Email:** [enquiries@gol.gsi.gov.uk](mailto:enquiries@gol.gsi.gov.uk)

**Regional Director: Chris Hayes**

## **GOVERNMENT OFFICE FOR THE NORTH EAST**

The Government Office for the North East serves Tees Valley (comprising the Unitary Authorities of Middlesbrough, Stockton-on-Tees, Hartlepool, Redcar and Cleveland and Darlington); the current county council areas of Durham, and Northumberland and the county of Tyne and Wear comprising the Unitary Authorities of Newcastle, Gateshead, Sunderland and the Metropolitan districts of North Tyneside and South Tyneside.

Government Office for the North East  
Citygate  
Gallowgate  
Newcastle upon Tyne  
NE1 4WH

**Telephone:** 0191 201 3300  
**Fax:** 0191 202 3998  
**Website:** [www.gonetwork.gos.gov.uk](http://www.gonetwork.gos.gov.uk)  
**Email:** [general.enquiries@gone.gsi.gov.uk](mailto:general.enquiries@gone.gsi.gov.uk)

**Regional Director: Jonathan Blackie**

## **GOVERNMENT OFFICE FOR THE NORTH WEST**

The Government Office for the North West covers the metropolitan districts within Greater Manchester and Merseyside, the Unitary Authorities of Blackpool, Blackburn with Darwen, Halton and Warrington, and the counties of Cumbria, Lancashire and Cheshire (which will become the two Unitary Authorities: East Cheshire and West Cheshire).

Government Office for the North West  
City Tower  
Piccadilly Plaza  
Manchester  
M1 4BE

**Telephone:** 0161 952 4000  
**Fax:** 0161 952 4099  
**Website:** [www.gonetwork.gos.gov.uk](http://www.gonetwork.gos.gov.uk)  
**Email:** [gonwmailbox@gonw.gsi.gov.uk](mailto:gonwmailbox@gonw.gsi.gov.uk)

**Regional Director: Liz Meek**

## **GOVERNMENT OFFICE FOR THE SOUTH EAST**

The Government Office for the South East serves the Counties of Surrey, East and West Sussex including the Unitary Authority of Brighton & Hove, the Thames Valley areas of Buckinghamshire, and Oxfordshire together with the Unitary Authorities of West Berkshire, Milton Keynes, Reading, Windsor & Maidenhead, Slough, Bracknell Forest and Wokingham, Kent County and Medway Unitary Authority, and Hampshire together with the Unitary Authorities of Portsmouth, Southampton and the Isle of Wight.

Government Office for the South East  
Bridge House  
1 Walnut Tree Close  
Guildford  
Surrey  
GU1 4GA

**Telephone:** 01483 882255  
**Fax:** 01483 882259  
**Website:** [www.gonetwork.gos.gov.uk](http://www.gonetwork.gos.gov.uk)  
**Email:** [info@gose.gsi.gov.uk](mailto:info@gose.gsi.gov.uk)

**Regional Director: Colin Byrne**

## GOVERNMENT OFFICE FOR THE SOUTH WEST

The Government Office for the South West serves the Unitary Authorities of Bristol, Bath and North East Somerset, North Somerset and South Gloucestershire and the counties of: Cornwall and Isles of Scilly, Devon (including the Unitary Authorities of Plymouth and Torbay), Dorset (including the new Unitary Authorities of Bournemouth and Poole), Gloucestershire, Somerset and Wiltshire (including the new unitary authority of Swindon).

Government Office for the South West  
Bristol:  
5<sup>th</sup> Floor  
2 Rivergate  
Temple Quay  
Bristol  
BS1 6EH

**Telephone:** 0117 900 1700  
**Fax:** 0117 900 1900  
**Website:** [www.gonetwork.gos.gov.uk](http://www.gonetwork.gos.gov.uk)  
**Email:** [swcontactus@gosw.gsi.gov.uk](mailto:swcontactus@gosw.gsi.gov.uk)

Plymouth:  
Mast House  
Shepherds Wharf  
24 Sutton Road  
Plymouth  
PL4 0HJ

**Telephone:** [0117 900 1700](tel:01179001700)  
**Fax:** [01752 227647](tel:01752227647)

**Regional Director: Jon Bright**

## GOVERNMENT OFFICE FOR THE WEST MIDLANDS

The Government Office for the West Midlands serves the counties of Warwickshire, Staffordshire, Shropshire, West Midlands, Herefordshire and Worcestershire, the Metropolitan Districts of Birmingham, Coventry, Dudley, Sandwell, Solihull, Walsall and Wolverhampton, and the Unitary Authorities of Telford and Wrekin, Herefordshire and Stoke-on-Trent.

Government Office for the West Midlands  
3 St Philip's Place  
Colmore Row  
Birmingham  
B3 2PW

**Telephone:** 0121 352 5050  
**Fax:** 0121 352 1010  
**Website:** [www.gonetwork.gos.gov.uk](http://www.gonetwork.gos.gov.uk)  
**Email:** [enquiries.team@gowm.gsi.gov.uk](mailto:enquiries.team@gowm.gsi.gov.uk)

**Regional Director: Trudi Elliott**

## GOVERNMENT OFFICE FOR YORKSHIRE AND THE HUMBER

The Government Office for Yorkshire and the Humber serves the counties of North, South and West Yorkshire and The Humber covering the authorities of Barnsley, Bradford, Calderdale, Doncaster, Kirklees, Leeds, Rotherham, Sheffield, Wakefield, East Riding of Yorkshire, Hull, North East Lincolnshire, North Lincolnshire, North Yorkshire (covering seven district authorities) and York.

Government Office for Yorkshire and The Humber  
Lateral  
8 City Walk  
Leeds  
LS11 9AT

**Telephone:** 0113 341 3000  
**Fax:** 0113 341 3065  
**Website:** [www.gonetwork.gos.gov.uk](http://www.gonetwork.gos.gov.uk)  
**Email:** [yhenquiries@goyh.gsi.gov.uk](mailto:yhenquiries@goyh.gsi.gov.uk)

**Regional Director: Felicity Everiss**

## **VI - NON-MINISTERIAL DEPARTMENTS**

### **CHARITY COMMISSION FOR ENGLAND AND WALES**

The Charity Commission is the independent regulator for charitable activity in England and Wales. It aims to put charity at the heart of society, working to promote public trust and confidence in the integrity of charity. It does this through enabling charities to maximise their impact, encouraging innovation and effectiveness, ensuring compliance with legal requirements and championing the work of the sector. Under the Charities Act 1993 it is responsible for registering charities, advising trustees and developing policy on best practice, monitoring charitable activity through regular reporting and for investigating and tackling maladministration and abuse. In fulfilling these functions the Commission derives its authority from the Charities Act 1993, but its role is independent from ministerial direction. It acts on the same basis as the courts, working within and developing the legal rules that determine which organisations are charitable in law.

Charity Commission Direct  
PO Box 1227  
Liverpool  
L69 3UG

**Telephone:** 0845 3000218  
**Fax:** 0151 7031 555  
**Website:** [www.charitycommission.gov.uk](http://www.charitycommission.gov.uk)  
**Email:** [enquiries@charitycommission.gsi.gov.uk](mailto:enquiries@charitycommission.gsi.gov.uk)

**Chair: Dame Suzi Leather**

### **COMMISSIONERS FOR THE REDUCTION OF THE NATIONAL DEBT**

The Commissioners for the Reduction of the National Debt (CRND), established in 1786, primarily manage the investment portfolios of a number of government and public bodies including HM Revenue & Customs (National Insurance Fund), National Savings and Investments (National Savings Bank Fund), Her Majesty's Courts Service (Court Funds Investment Account) and the Department for Culture, Media and Sport (National Lottery Distribution Fund). It also manages some residual operations relating to the National Debt including Donations and Bequests and 3.5 per cent Conversion Loan Sinking Fund. The statutory functions of the Commissioners for the Reduction of the National Debt (CRND) are carried out within the United Kingdom Debt Management Office.

UK Debt Management Office  
Eastcheap Court  
11 Philpot Lane  
London  
EC3M 8UD

**Telephone:** 0845 357 6518  
**Fax:** 0845 357 6504  
**Website:** [www.crnd.gov.uk](http://www.crnd.gov.uk)  
**Email:** [crnd@dmo.gsi.gov.uk](mailto:crnd@dmo.gsi.gov.uk)

**Comptroller General of CRND: Jo Whelan**

### **CROWN ESTATE**

The Crown Estate is a portfolio of buildings, shoreline, seabed, forestry, agriculture and common land that generates valuable revenue for the treasury every year. The Crown Estate Act 1961 requires that returns are maintained and enhanced, with due regard to good management and stewardship.

16 New Burlington Place  
London  
W1S 2HX

**Telephone:** 020 7851 5000  
**Website:** [www.thecrownestate.co.uk](http://www.thecrownestate.co.uk)  
**Email:** [enquiries@thecrownestate.co.uk](mailto:enquiries@thecrownestate.co.uk)

**Second Commissioner, Chief Executive, Deputy Chairman and Accounting Officer:**  
**Roger Bright**  
**First Commissioner and Chairman: Sir Stuart Hampson**

## **CROWN PROSECUTION SERVICE**

The Crown Prosecution Service (CPS) is an independent body, responsible for prosecuting people in England and Wales. Created by the Prosecution of Offences Act 1985, the CPS works closely with the police to advise on lines of inquiry and to decide on appropriate charges or other disposals in all but minor cases. CPS prosecutors prepare cases for court and present cases in both the magistrates' courts and, increasingly, in the higher courts. The Director of Public Prosecutions (DPP) is the head of the CPS; he is superintended by the Attorney General and accounts, through the Law Officers, to Parliament. The CPS's Headquarters are in London and York. The CPS has offices based on a structure of 42 geographical areas, corresponding to the 43 police forces in England and Wales. The CPS London Area covers the operational boundaries of both City of London Police and Metropolitan Police Service. The CPS incorporates the Revenue and Customs Prosecutions Office who are responsible for prosecuting major drug trafficking and tax fraud cases in the UK.

Rose Court  
2 Southwark Bridge  
London SE1 9HS  
DX 154263 SOUTHWARK 12

**Telephone:** 020 3357 0000  
**Fax:** 020 7796 8680  
**Website:** [www.cps.gov.uk](http://www.cps.gov.uk)  
**Email:** [enquiries@cps.gsi.gov.uk](mailto:enquiries@cps.gsi.gov.uk)

**Director of Public Prosecutions: Keir Starmer QC**  
**Chief Executive: Peter Lewis**

## **FOOD STANDARDS AGENCY**

The Food Standards Agency was set up in April 2000 under the Food Standards Act 1999. Its main aim is to protect people's health and the interest of the consumer in relation to food. The Agency is a UK wide non-ministerial government department operating at arm's length from Ministers. It also has statutory powers to publish its own independent advice.

Aviation House  
125 Kingsway  
London  
WC2B 6NH

**Telephone:** 020 7276 8829  
**Fax:** 020 7276 8627  
**Website:** [www.food.gov.uk](http://www.food.gov.uk)  
**Email:** [helpline@foodstandards.gsi.gov.uk](mailto:helpline@foodstandards.gsi.gov.uk)

**Chairman: The Rt Hon Jeff Rooker**  
**Chief Executive: Tim Smith**

## **FORESTRY COMMISSION**

The Forestry Commission is the Government Department responsible for forestry policy in Great Britain. It reports directly to forestry Ministers to whom it is responsible for advice on forestry policy and for the implementation of that policy. It manages nearly 1 million hectares of public forests throughout Great Britain. Forestry is a devolved matter: the Secretary of State for the Environment, Food and Rural Affairs has responsibility for forestry in England, Scottish Ministers have responsibility for forestry in Scotland and the National Assembly for Wales has responsibility for forestry in Wales.

Silvan House  
231 Corstorphine Road  
Edinburgh  
EH12 7AT

**Telephone:** 0131 334 0303  
**Fax:** 0131 334 4473  
**Website:** [www.forestry.gov.uk](http://www.forestry.gov.uk)  
**Email:** [enquiries@forestry.gsi.gov.uk](mailto:enquiries@forestry.gsi.gov.uk)

**Chairman: Pamela Warhurst CBE**  
**Director General: Tim Rollinson**

## GOVERNMENT ACTUARY'S DEPARTMENT

GAD provides pensions consultancy services to many of the UK public service schemes and to a number of funded pension schemes; actuarial advice to the UK Department for Work and Pensions on government pension policy affecting occupational pension schemes; advice to public sector organisations on transfers of employment; and advises the UK government, and a range of other countries and jurisdictions throughout the world, on their social security and insurance arrangements. GAD also provides advice in a variety of other actuarial and statistical areas, including statistical analysis, healthcare financing and actuarial training.

Finlaison House  
15-17 Furnival Street  
London  
EC4A 1AB

**Telephone:** 020 7211 2601  
**Fax:** 020 7211 2650  
**Website:** <http://www.gad.gov.uk/>  
**Email:** [enquiries@gad.gov.uk](mailto:enquiries@gad.gov.uk)

**Government Actuary: Trevor Llanwarne**

## HM REVENUE & CUSTOMS

HMRC is responsible for making sure that the money is available to fund the UK's public services and for helping families and individuals with targeted financial support. They manage:

- Income, Corporation, Capital Gains, Inheritance, Insurance Premium, Stamp, Land and Petroleum Revenue Taxes;
- Environmental taxes: climate change and aggregates levy and landfill tax;
- VAT;
- Excise Duties;
- National Insurance;
- Tax Credits;
- Child Benefit and the Child Trust Fund;
- Enforcement of the National Minimum Wage; and
- Recovery of Student Loan repayments.

100 Parliament Street  
London  
SW1A 2BQ

**Telephone:** 020 7438 6622  
**Website:** [www.hmrc.gov.uk](http://www.hmrc.gov.uk)

**Chief Executive and Permanent Secretary: Lesley Strathie**  
**Permanent Secretary for Tax: Dave Hartnett**  
**Non-Executive Chairman: Mike Clasper**

## NATIONAL SAVINGS AND INVESTMENTS

National Savings and Investments (NS&I) is a Government Department and became an Executive Agency of the Chancellor of the Exchequer in 1996. As part of the Government's debt management arrangements, NS&I is responsible for providing cost-effective financing by issuing and selling savings and investment products to the public. NS&I is one of the largest savings organisations in the UK, with £78 billion of investors' money at the end of February 2007 (representing 15% of the National Debt and 8.7% of the cash based deposit market) and annual cash flows in excess of £20 billion. Its mission is to help reduce the cost to the taxpayer of Government borrowing now and in the future. To achieve this, its single strategic objective is to provide retail funding for Government that is cost-effective in relation to funds raised on the wholesale market.

375 Kensington High Street  
London  
W14 8SD

**Telephone:** 0500 007007  
**Website:** [www.nsandi.com](http://www.nsandi.com)

**Chief Executive: Jane Platt**



## **NATIONAL SCHOOL OF GOVERNMENT**

The role of the National School of Government, a separate Non-Ministerial Department since 1 January 2007, is to act as a centre of excellence for learning and development in support of the business priorities of government. The National School works nationally and internationally to help government departments and public sector organisations build capacity in good governance and offer more effective, better value services.

The National School aims to invigorate the thinking of public servants and to evolve their constituent organisations. It offers a combination of open programmes, tailored and bespoke solutions and consultancy work.

The National School of Government Steering Board, appointed by the Cabinet Secretary, comprises leaders from across Whitehall, the wider public and not-for-profit sectors. Chaired by Sir Brian Bender, the Steering Board oversees the work of the National School.

Sunningdale Park  
Larch Avenue  
Ascot  
Berks  
SL5 0QE

**Telephone:** 01344 634000  
**Fax:** 01344 634233  
**Website:** [www.nationalschool.gov.uk](http://www.nationalschool.gov.uk)  
**Email:** [customer.services@nationalschool.gsi.gov.uk](mailto:customer.services@nationalschool.gsi.gov.uk)

**Principal and Chief Executive: Rod Clark**

## **OFFICE FOR STANDARDS IN EDUCATION, CHILDREN'S SERVICES AND SCHOOLS (OFSTED)**

The new Ofsted (the Office for Standards in Education, Children's Services and Skills) came into being on 1 April 2007. It brings together the wide experience of four formerly separate inspectorates. Ofsted inspects and regulates care for children and young people, and inspects education and training for learners of all ages.

The Education and Inspections Act 2006 set out the general duties to be placed on Her Majesty's Chief Inspector and preserves the Chief Inspector's independent and sole responsibility for inspection judgements. It also put in place a new governance structure, creating a non executive chair and members who, along with the Chief Inspector, form the Ofsted Board which has responsibility for setting the strategic direction of Ofsted

Aviation House  
125 Kingsway  
London  
WC2B 6SE

**Telephone:** 0300 1231231  
**Fax:** 0300 123 3159  
**Website:** [www.ofsted.gov.uk](http://www.ofsted.gov.uk)  
**Email:** [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk)

**HM Chief Inspector of Education, Children's Services and Skills in England:  
Christine Gilbert OBE**

## OFFICE OF FAIR TRADING

The OFT's job is to make markets work well for consumers. Markets work well when businesses are in open, fair and vigorous competition with each other for the consumer's custom. Our job is to make sure that consumers have as much choice as possible across all the different sectors of the marketplace. When consumers have choice they have genuine and enduring power.

As an independent professional organisation, the OFT plays a leading role in promoting and protecting consumer interests throughout the UK, while ensuring that businesses are fair and competitive. Our tools to carry out this work are the powers granted to the OFT under consumer and competition legislation.

The OFT works under a structure that is arranged by markets, rather than legislation. This enables us to look more easily at whole markets and to use all the tools available to us to improve them if they are not operating effectively. We will use consumer and competition enforcement, market studies and references, education and communication in whatever combination is appropriate.

Fleetbank House  
2-6 Salisbury Square  
London  
EC4Y 8JX

**Telephone:** 0845 7224499  
**Website:** [www.oft.gov.uk](http://www.oft.gov.uk)  
**Email:** [enquiries@oft.gsi.gov.uk](mailto:enquiries@oft.gsi.gov.uk)

**Chairman of the Board of the Office of Fair Trading: Philip Collins**  
**Chief Executive: John Fingleton**

## OFFICE OF GAS AND ELECTRICITY MARKETS

The Office of Gas and Electricity Markets (Ofgem), regulates the gas and electricity industries in Great Britain. Ofgem's aim is to bring choice and value to all gas and electricity customers by promoting competition and regulating monopolies.

9 Millbank  
London  
SW1P 3GE

**Telephone:** 020 7901 7000  
**Fax:** 020 7901 7066  
**Website:** [www.ofgem.gov.uk](http://www.ofgem.gov.uk)

**Chairman of the Gas and Electricity Markets Authority: Lord Mogg**  
**Chief Executive: Alistair Buchanan**

## OFFICE OF QUALIFICATIONS AND EXAMINATIONS REGULATION (OFQUAL)

Ofqual was set up in April 2010 under the Apprenticeships, Skills, Children and Learning Act 2009 and is the regulator of qualifications, examinations and assessments in England and of vocational qualifications in Northern Ireland. Ofqual ensures that learners get the results they deserve and that the qualifications they receive count, both now and in the future.

Spring Place  
Coventry Business Park  
Herald Avenue  
Coventry  
CV5 6UB

**Telephone:** 0300 303 3344  
**Fax:** 0300 303 3348  
**Website:** [www.ofqual.gov.uk](http://www.ofqual.gov.uk)  
**Email:** [info@ofqual.gov.uk](mailto:info@ofqual.gov.uk)

**Chairman: Kathleen Tattersall**  
**Chief Executive: Isabel Nisbet**

## OFFICE OF RAIL REGULATION

The Office of Rail Regulation (ORR) was established on 5 July 2004 under the Railways and Transport Safety Act 2003. It replaced the Office of the Rail Regulator. On 1 April 2006, ORR assumed new responsibilities as a combined safety and economic regulator under The Railways Act 2005. It also has concurrent jurisdiction with the Office of Fair Trading under the Competition Act 1998 as the competition authority for the Railways.

As the railway industry's independent health and safety and economic regulator, the Office's principal functions are to: ensure that Network Rail manages the national network efficiently and in a way that meets the needs of its users; encourages continuous health and safety performance; secures compliance with relevant health and safety law, including taking enforcement action as necessary; develops policy and enhances relevant railway health and safety legislation; and licences operators of railway assets, setting the terms for access by operators to the network and other railway facilities, and enforces competition law in the rail sector. ORR is led by a Board appointed by the Secretary of State for Transport, under the chairmanship of Chris Bolt.

One Kemble Street  
London  
WC2B 4AN

**Telephone:** 020 7282 2000  
**Fax:** 020 7282 2040  
**Website:** [www.rail-reg.gov.uk](http://www.rail-reg.gov.uk)  
**Email:** [contact.cct@orr.gsi.gov.uk](mailto:contact.cct@orr.gsi.gov.uk)

**Chairman: Anna Walker**  
**Chief Executive: Bill Emery**

## OFFICE OF WATER SERVICES

The Office of Water Services (Ofwat) is a Non-Ministerial Government Department that ensures that the water and sewerage companies in England and Wales carry out their functions and can finance them. Ofwat limits the prices that these companies can charge and monitors the levels of service that they provide to their customers.

Centre City Tower  
7 Hill Street  
Birmingham  
B5 4UA

**Telephone:** 0121 644 7500  
**Fax:** 0121 644 7699  
**Website:** [www.ofwat.gov.uk](http://www.ofwat.gov.uk)  
**Email:** [enquiries@ofwat.gsi.gov.uk](mailto:enquiries@ofwat.gsi.gov.uk)

**Chairman of the Water Services Regulation Authority: Philip Fletcher CBE**  
**Chief Executive: Regina Finn**

## POSTAL SERVICES COMMISSION

The Postal Services Commission is an independent regulator. It has been set up to further the interests of users of postal services. Postcomm's other main tasks are to:

- Seek to ensure a universal postal service at a uniform tariff;
- Encourage competition in postal services;
- Licence postal operators;
- Control postal prices and quality of service;
- Give advice on the future of the sub post office network.

Postcomm's policies are steered by a board of eight commissioners, headed by the chairman, Nigel Stapleton.

Hercules House  
6 Hercules Road  
London  
SE1 7DB

**Telephone:** 020 7593 2100  
**Fax:** 020 7593 2142  
**Website:** [www.psc.gov.uk](http://www.psc.gov.uk)  
**Email:** [info@psc.gov.uk](mailto:info@psc.gov.uk)

**Chief Executive: Tim Brown**

## **PUBLIC WORKS LOAN BOARD**

The Public Works Loan Board, which dates in its present form from 1875, lends from the National Loans Fund to local authorities in England, Scotland and Wales.

UK Debt Management Office  
Eastcheap Court  
11 Philpot Lane  
London  
EC3M 8UD

**Telephone:** 0845 357 6610  
**Fax:** 0845 357 6509  
**Website:** [www.pwlb.gov.uk](http://www.pwlb.gov.uk)  
**Email:** [pwlb@dmo.gsi.gov.uk](mailto:pwlb@dmo.gsi.gov.uk)

**Secretary to the Public Works Loan Commissioners: Mark Frankel**

## **ROYAL MINT**

The Royal Mint is responsible for the production of coins for the United Kingdom and for overseas customers; also military and civil decorations and medals; commemorative medals and royal and official seals.

Llantrisant  
Pontyclun  
Mid-Glamorgan  
CF72 8YT

**Telephone:** 01443 222111  
**Website:** [www.royalmint.com](http://www.royalmint.com)

**Deputy Master (Chief Executive): Andrew Stafford**

## **SERIOUS FRAUD OFFICE**

The Serious Fraud Office is responsible in England, Wales and Northern Ireland for the investigation and prosecution of cases involving serious and complex fraud.

Elm House  
10-16 Elm Street  
London  
WC1X 0BJ

**Telephone:** 020 7239 7272  
**Fax:** 020 7837 1689  
**Website:** [www.sfo.gov.uk](http://www.sfo.gov.uk)  
**Email:** [public.enquiries@sfo.gsi.gov.uk](mailto:public.enquiries@sfo.gsi.gov.uk)

**Director: Richard Alderman**

## **UK STATISTICS AUTHORITY**

The UK Statistics Authority is an independent body operating at arm's length from government as a non-ministerial department, directly accountable to Parliament. It was established on 1 April 2008 by the Statistics and Registration Service Act 2007.

The UK Statistics Authority's overall objective is to promote and safeguard the quality and comprehensiveness of official statistics that serve the public good. The Authority is also required to promote good practice in relation to official statistics.

The Authority has three main functions: oversight of the Office for National Statistics (ONS) - its executive office; monitoring and reporting on all official statistics, wherever produced; and independent assessment of official statistics.

Statistics House  
Tredegar Park  
Newport  
Gwent  
NP10 8XG

**Telephone:** 0845 601 3034  
**Fax:** 01633 456179  
**Website:** [www.statistics.gov.uk](http://www.statistics.gov.uk)  
**Email:** [National.Statistician@statistics.gsi.gov.uk](mailto:National.Statistician@statistics.gsi.gov.uk)

**Chairman: Sir Michael Scholar KCB**

## UK TRADE AND INVESTMENT

UK Trade & Investment is the government organisation that provides integrated support services for UK companies engaged in overseas trade and foreign businesses focused on the UK as an inward investment location. It brings together the work of teams in British Embassies and FCO posts overseas and government departments across Whitehall. In England, international trade support is coordinated by nine International Trade Directors working in partnerships with each Regional Development Agency. UK Trade & Investment services are delivered locally through a network of International Trade Teams typically located in Business Link operators or Chambers of Commerce. The devolved administrations in Scotland, Wales and Northern Ireland have their own arrangements for local delivery of services.

Kingsgate House  
66-74 Victoria Street  
London  
SW1E 6SW

**Telephone:** 020 7215 8000  
**Website:** [www.uktradeinvest.gov.uk](http://www.uktradeinvest.gov.uk)  
**Email:** [enquiries@ukti.gsi.gov.uk](mailto:enquiries@ukti.gsi.gov.uk)

**Chief Executive: Andrew Cahn**

## **VII - GOVERNMENT WHIPS**

### **HOUSE OF COMMONS**

**Chief Whip and Parliamentary Secretary to the Treasury** The Rt Hon Patrick McLoughlin MP

**Deputy Chief Whip (Treasurer of Her Majesty's Household)** The Rt Hon John Randall MP

**Comptroller of Her Majesty's Household (Deputy Chief Whip)** Alistair Carmichael MP

**Vice-Chamberlain of Her Majesty's Household (Government Whip)** The Rt Hon Mark Francois MP

**Lord Commissioner of Her Majesty's Treasury (Government Whip)** Michael Fabricant MP  
Angela Watkinson MP  
Jeremy Wright MP  
Brooks Newmark MP  
James Duddridge MP

#### **Assistant Government Whip**

Philip Dunne MP  
Stephen Crabb MP  
Robert Goodwill MP  
Shailesh Vara MP  
Bill Wiggin MP  
Chloe Smith MP  
Norman Lamb MP (and Chief Parliamentary and Political Adviser to the Deputy Prime Minister)  
Mark Hunter MP

### **HOUSE OF LORDS**

**Chief Whip (Captain of the Honourable Corps of the Gentlemen-at-Arms)** The Rt Hon Baroness Anelay of St Johns DBE

**Deputy Chief Whip (Captain of the Queen's Bodyguard of the Yeomen of the Guard)** The Rt Hon The Lord Shutt of Greetland OBE

**Lord in Waiting (Government Whip)** Earl Attlee  
Lord Astor of Hever DL  
Lord De Mauley  
Lord Taylor of Holbeach CBE  
Lord Wallace of Saltaire  
**Baroness in Waiting (Government Whip)** Baroness Northover  
Baroness Rawlings  
Baroness Verma

## **VIII - GOVERNMENT SPOKESPERSONS IN THE HOUSE OF LORDS**

### **Leader of The House Of Lords and Chancellor of the Duchy of Lancaster**

The Rt Hon Lord Strathclyde  
The Rt Hon Lord McNally

### **Advocate General for Scotland**

Rt Hon The Lord Wallace of Tankerness QC  
Baroness Northover

### **Attorney General Office**

Rt Hon The Lord Wallace of Tankerness QC  
Baroness Northover

### **Department for Business, Innovation and Skills**

Baroness Wilcox  
Lord De Mauley  
Lord Wallace of Saltaire (Higher Education)

### **Cabinet Office**

Lord Taylor of Holbeach CBE  
Baroness Verma

### **Department for Education**

Lord Hill of Oareford  
Lord Wallace of Saltaire

### **Department for Communities and Local Government**

Baroness Hanham  
Earl Attlee

### **Department of Culture, the Olympics, Media And Sport**

The Rt Hon The Lord Shutt of Greetland  
Baroness Rawlings

### **Ministry of Defence**

Lord Astor of Hever DL  
Lord Wallace of Saltaire

### **Department of Energy and Climate Change**

Lord Marland  
Lord Taylor of Holbeach CBE

### **Department for Environment, Food And Rural Affairs**

Lord Henley  
Lord De Mauley TD

### **Equality & Women's Issues**

Baroness Verma  
Baroness Northover

### **Foreign and Commonwealth Office**

The Rt Hon The Lord Howell of Guildford  
Lord Wallace of Saltaire

**Department of Health**

Earl Howe  
Baroness Northover

**Home Office**

The Rt Hon Baroness Neville-Jones  
Lord Astor of Hever DL  
Lord De Mauley TD

**Department for International Development**

Baroness Verma  
Earl Attlee

**Ministry of Justice**

The Rt Hon Lord McNally  
Baroness Northover

**Northern Ireland Office**

The Rt Hon The Lord Shutt of Greetland  
Earl Attlee

**Scotland Office**

The Rt Hon The Lord Wallace of Tankerness QC  
Baroness Rawlings

**Department For Transport**

Earl Attlee  
The Rt Hon The Lord Shutt of Greetland

**HM Treasury**

Lord Sassoon of Ashley Park  
Lord De Mauley TD

**Wales Office**

The Rt Hon The Lord Wallace of Tankerness QC  
Baroness Northover

**Department for Work and Pensions**

Lord Freud  
Lord Taylor of Holbeach CBE



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