

Guide to Using TRUD

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Introduction

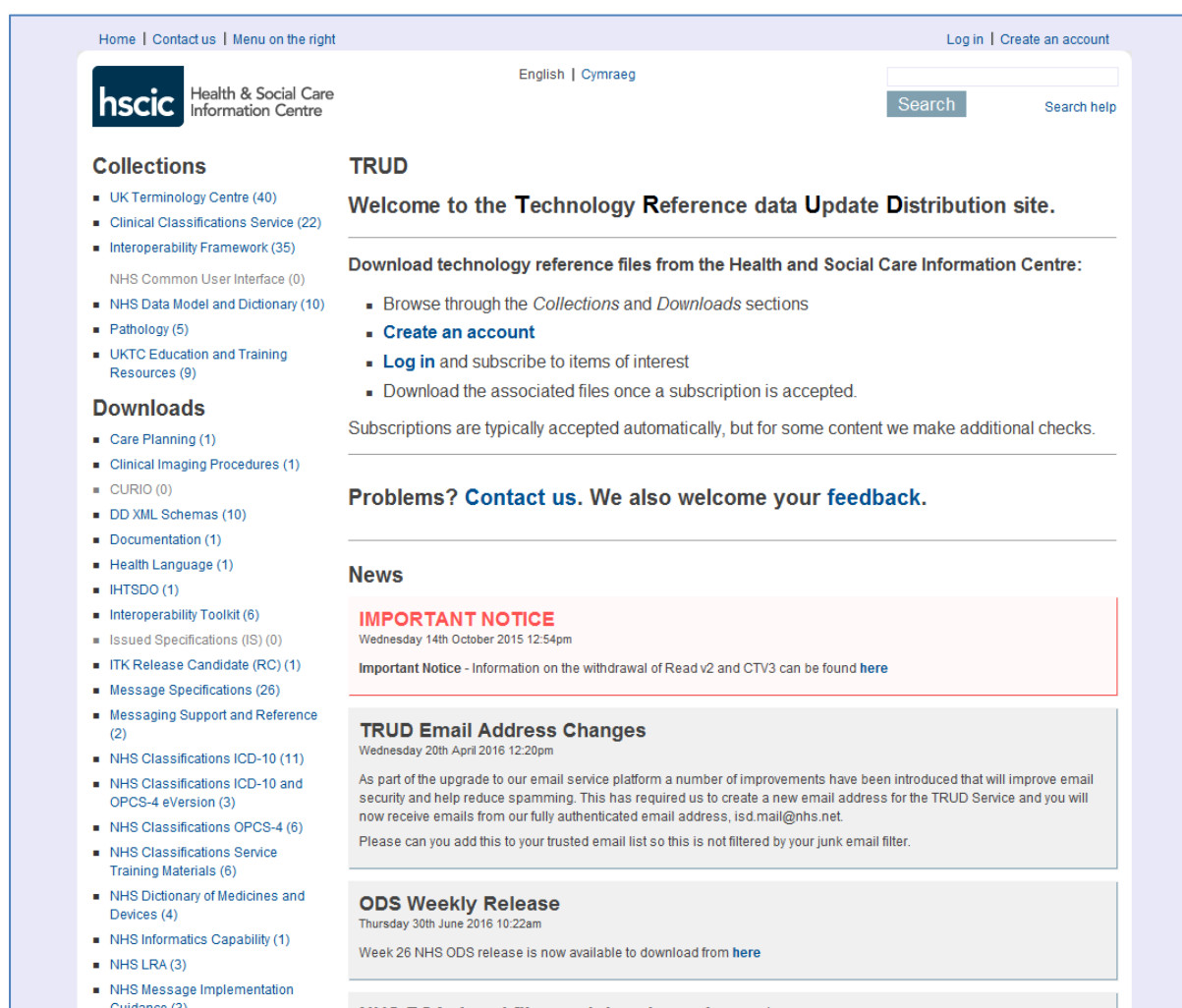
This guide will show you how to access the TRUD website, create an account and the steps involved in downloading any items of interest. TRUD stands for "Technology Reference data Update Distribution" and from this site you can download reference files from the UK Terminology Centre.

The TRUD Website

Open the TRUD homepage in your browser using the following link:

<https://isd.hscic.gov.uk/trud3/user/guest/group/0/home>

A page similar to the following will appear:



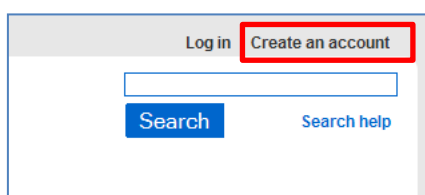
The screenshot shows the TRUD website homepage. At the top, there are navigation links for Home, Contact us, and Menu on the right. On the right side, there are links for Log in and Create an account. The main header features the hscic logo (Health & Social Care Information Centre) and a search bar with a search button and search help link. The page is divided into several sections:

- Collections:** A list of various collections with their respective counts, such as UK Terminology Centre (40), Clinical Classifications Service (22), Interoperability Framework (35), NHS Common User Interface (0), NHS Data Model and Dictionary (10), Pathology (5), and UKTC Education and Training Resources (9).
- Downloads:** A list of downloadable items, including Care Planning (1), Clinical Imaging Procedures (1), CURIO (0), DD XML Schemas (10), Documentation (1), Health Language (1), IHTSDO (1), Interoperability Toolkit (6), Issued Specifications (IS) (0), ITK Release Candidate (RC) (1), Message Specifications (26), Messaging Support and Reference (2), NHS Classifications ICD-10 (11), NHS Classifications ICD-10 and OPCS-4 eVersion (3), NHS Classifications OPCS-4 (6), NHS Classifications Service Training Materials (6), NHS Dictionary of Medicines and Devices (4), NHS Informatics Capability (1), NHS LRA (3), and NHS Message Implementation Guidance (3).
- TRUD:** A section titled "Welcome to the Technology Reference data Update Distribution site." It includes a heading "Download technology reference files from the Health and Social Care Information Centre:" followed by a list of actions: Browse through the Collections and Downloads sections, Create an account, Log in and subscribe to items of interest, and Download the associated files once a subscription is accepted. Below this, it states "Subscriptions are typically accepted automatically, but for some content we make additional checks."
- Problems? Contact us. We also welcome your feedback.**
- News:** Two news items are displayed:
 - IMPORTANT NOTICE:** Dated Wednesday 14th October 2015 12:54pm. Information on the withdrawal of Read v2 and CTV3 can be found [here](#).
 - TRUD Email Address Changes:** Dated Wednesday 20th April 2016 12:20pm. As part of the upgrade to our email service platform a number of improvements have been introduced that will improve email security and help reduce spamming. This has required us to create a new email address for the TRUD Service and you will now receive emails from our fully authenticated email address, isd.mail@nhs.net. Please can you add this to your trusted email list so this is not filtered by your junk email filter.
- ODS Weekly Release:** Dated Thursday 30th June 2016 10:22am. Week 26 NHS ODS release is now available to download from [here](#).

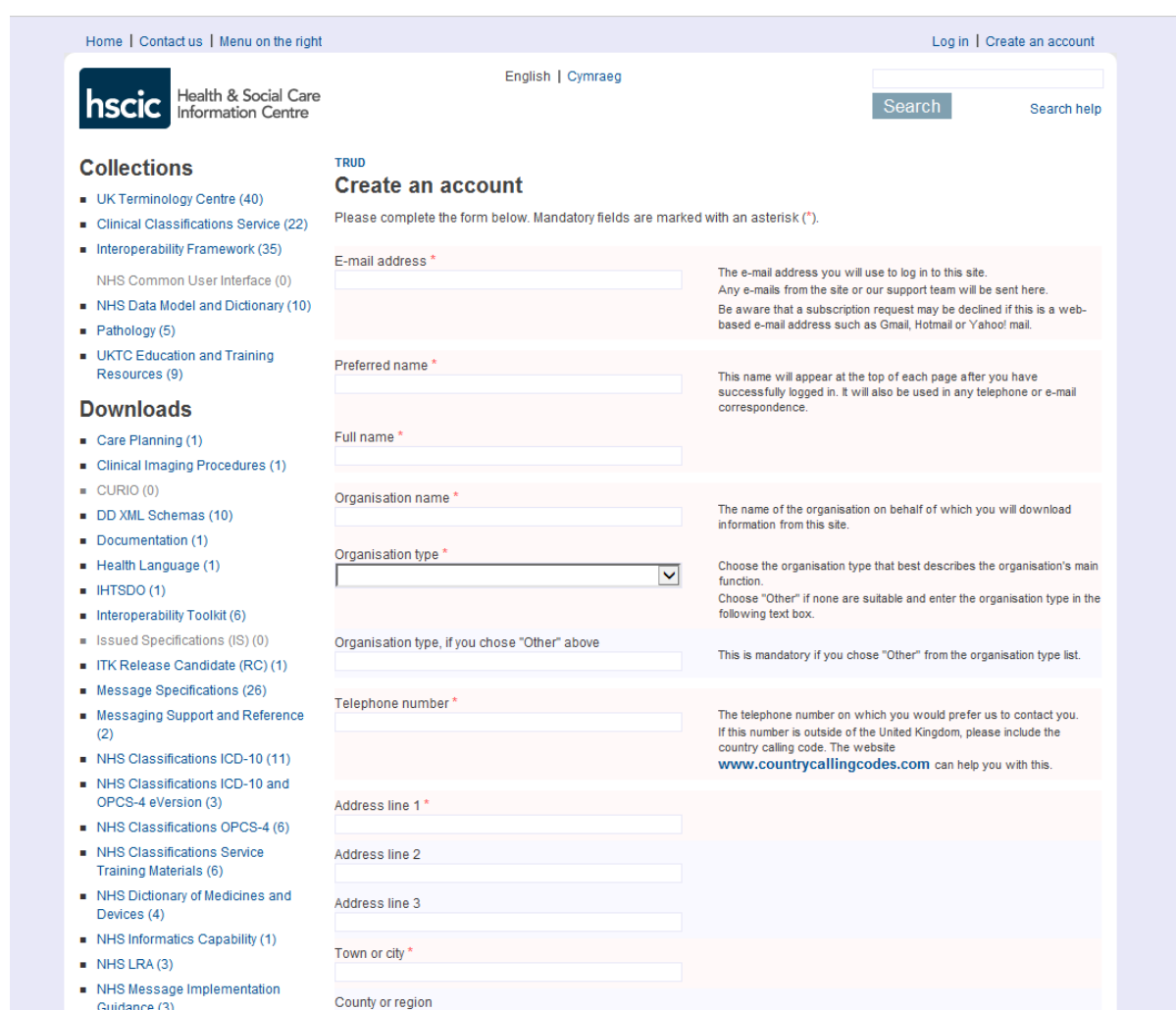
On this page you are able to view a list of everything that is available on TRUD, however, you will need to create an account to download items. Some items, such as the education materials which include items such as pre-recorded webinars and e-learning, can be viewed directly.

Creating an Account

If you need to download anything from TRUD you will need to create an account. To create an account, click on the **Create an account** option in the top right of the screen.



Once you have clicked on that a screen similar to the following will appear:



Home | Contact us | Menu on the right Log in | Create an account

English | Cymraeg Search Search help

hscic Health & Social Care Information Centre

Collections

- UK Terminology Centre (40)
- Clinical Classifications Service (22)
- Interoperability Framework (35)
- NHS Common User Interface (0)
- NHS Data Model and Dictionary (10)
- Pathology (5)
- UKTC Education and Training Resources (9)

Downloads

- Care Planning (1)
- Clinical Imaging Procedures (1)
- CURIO (0)
- DD XML Schemas (10)
- Documentation (1)
- Health Language (1)
- IHTSDO (1)
- Interoperability Toolkit (6)
- Issued Specifications (IS) (0)
- ITK Release Candidate (RC) (1)
- Message Specifications (26)
- Messaging Support and Reference (2)
- NHS Classifications ICD-10 (11)
- NHS Classifications ICD-10 and OPCS-4 eVersion (3)
- NHS Classifications OPCS-4 (6)
- NHS Classifications Service Training Materials (6)
- NHS Dictionary of Medicines and Devices (4)
- NHS Informatics Capability (1)
- NHS LRA (3)
- NHS Message Implementation Guidance (3)

TRUD

Create an account

Please complete the form below. Mandatory fields are marked with an asterisk (*).

E-mail address * The e-mail address you will use to log in to this site. Any e-mails from the site or our support team will be sent here. Be aware that a subscription request may be declined if this is a web-based e-mail address such as Gmail, Hotmail or Yahoo! mail.

Preferred name * This name will appear at the top of each page after you have successfully logged in. It will also be used in any telephone or e-mail correspondence.

Full name *

Organisation name * The name of the organisation on behalf of which you will download information from this site.

Organisation type * Choose the organisation type that best describes the organisation's main function. Choose "Other" if none are suitable and enter the organisation type in the following text box.

Organisation type, if you chose "Other" above This is mandatory if you chose "Other" from the organisation type list.

Telephone number * The telephone number on which you would prefer us to contact you. If this number is outside of the United Kingdom, please include the country calling code. The website www.countrycallingcodes.com can help you with this.

Address line 1 *

Address line 2

Address line 3

Town or city *

County or region

Complete your details keeping in mind that all the items with a red asterisk * are mandatory. There are notes on the right of each box giving an explanation of the information required. Once you have entered the relevant information click on the **Create this account** button at the bottom of the page.

Crown copyright

The material available for download from this website is protected by, at minimum, Crown copyright. For further information on Crown copyright policy and licensing arrangements, see the guidance featured on [The National Archives information management website](#).

Create this account

Cancel

After clicking on the above mentioned button a screen similar to the following will appear:

TRUD

Account created

Your account details have been successfully validated and your account has been created.

What's next?

We've sent you an e-mail containing your password. You will need this to **log in**.

You can change your password after successfully logging in. To do this choose "Manage account" at the top of the page (this link is visible when you are logged in).

[Click here to continue](#).

As you can see, once you have requested an account you will receive an email confirming that the account has been set up. This is an automatic process and should happen almost instantly. The email will provide details including the e-mail address linked to your TRUD account and your initial password. The following is an example of the email that you should receive:

Subject: Your new TRUD account

Dear User

An account has been created for the e-mail address TRUDUser@nhs.net on the [TRUD](#) website. If you did not create this account, please ignore the remainder of this e-mail.

To log in to TRUD, choose the [Log in](#) link from the menu at the top of any TRUD page, then enter the e-mail address TRUDUser@nhs.net and the password "M1lmanth" (exclude the quotation marks).

You can change your password by logging in and choosing [Manage account](#) from the top of the page.

If you have any questions regarding the above you can contact us by replying to this e-mail.

You can also telephone us for advice and support on +44 845 13 00 114.

We are available weekdays from 9am to 5pm.

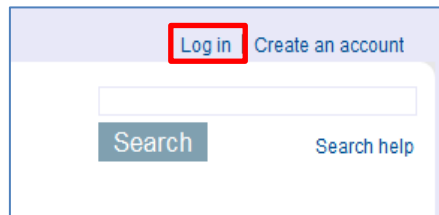
Regards

Information Standards Service Desk

Health and Social Care Information Centre (HSCIC)

Logging into TRUD

Once you have received your account details you can login to TRUD using the **Log in** option at the top right of the screen.



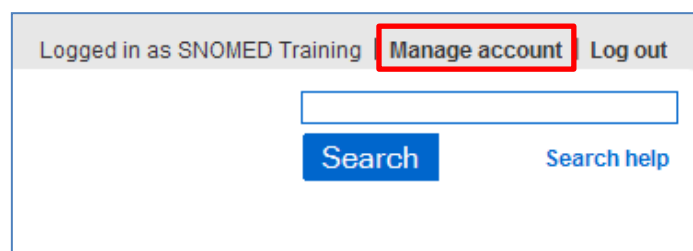
A screen similar to the following will appear:

A screenshot of the TRUD "Log in" page. The page title is "TRUD Log in". Below the title, it says "If you don't have a TRUD account you can [create one now](#)." There are two input fields: "E-mail address" and "Password". To the right of the "E-mail address" field, there is a note: "If you have forgotten the e-mail address you used to create your account you can [contact us](#) and we will try to find it for you." To the right of the "Password" field, there is a note: "If you have forgotten your password you can [request a new password](#)." At the bottom left, there is a "Log in" button.

Enter your email address and we suggest that you copy and paste your password from the email you received. We also recommend that you change your password straight away for security and also as they aren't easy to remember.

Changing your Password

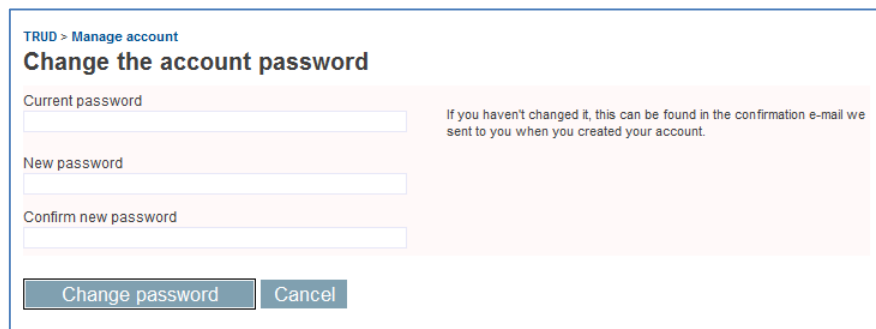
It is recommended that you change your password to something that you will remember. You can do this by selecting **Manage account** from the top right of the screen:



In the above example we are logged in as **SNOMED Training**. Once you have selected **Manage account** a screen similar to the following will appear, from which you need to select **Change the account password**:

A screenshot of the TRUD "Manage account" page. The page title is "TRUD Manage account". Below the title, it says "What would you like to do?". There is a list of five options, each preceded by a square bullet point: "Change the account password", "Change the account details", "Manage subscriptions", "Close the account", and "Return to the home page". The "Change the account password" option is highlighted with a red rectangular box.

A screen similar to the following will appear:



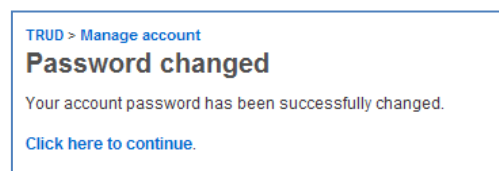
TRUD > Manage account
Change the account password

Current password If you haven't changed it, this can be found in the confirmation e-mail we sent to you when you created your account.

New password

Confirm new password

All boxes are mandatory. You will need to enter your current password which may still be in your clipboard if you haven't copied anything else since you copied your password previously, or it can be found on the original email from TRUD. You will need to create a new password and confirm it. Your password must contain a mix of at least 3 of the following 4 character types: uppercase letters, lowercase letters, numbers and symbols, e.g. ! " \$ £. Once you have done this click on the **Change password** button and a screen similar to the following will appear:

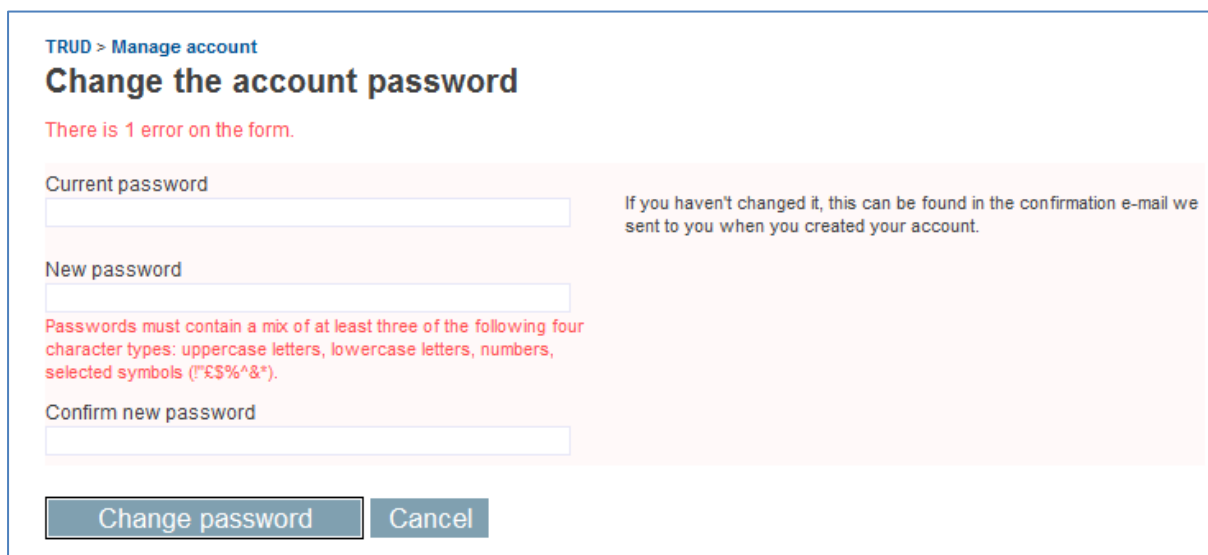


TRUD > Manage account
Password changed

Your account password has been successfully changed.

[Click here to continue.](#)

If you enter an incorrect combination of characters a screen similar to the following will appear:



TRUD > Manage account
Change the account password

There is 1 error on the form.

Current password If you haven't changed it, this can be found in the confirmation e-mail we sent to you when you created your account.

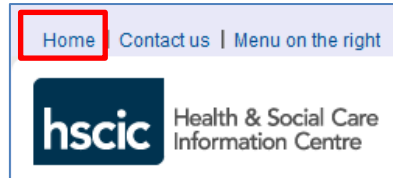
New password

Passwords must contain a mix of at least three of the following four character types: uppercase letters, lowercase letters, numbers, selected symbols (!"£\$%^&*).

Confirm new password

Simply re-enter your current password and a new password with the correct combination of characters.


Once your password has been changed click on the ***Click here to continue*** option to return to the ***Manage account*** menu. From here you can return to the home page or select a different option. To return to the home page click on the option ***Return to the home page*** or the home option at the top left of the screen.



Downloads Available

There are various items available for you to download and these are found on the left of the page.

Collections are downloadable items grouped together for your convenience.



Collections

- UK Terminology Centre (40)
10 subscriptions
- Clinical Classifications Service (22)
2 subscriptions
- Interoperability Framework (35)
- NHS Common User Interface (0)
- NHS Data Model and Dictionary (10)
- Pathology (5)
- UKTC Education and Training Resources (9)
8 subscriptions

Downloads – you can go straight to a download if you know which items you require and where they can be found. Items for download are grouped together logically, e.g. the NHS Dictionary of Medicines and Devices has three items for download which can be seen here.

Downloads

- Care Planning (1)
- Clinical Imaging Procedures (1)
- CURIO (0)
- DD XML Schemas (10)
- Documentation (1)
- Health Language (1)
- IHTSDO (1)
- Interoperability Toolkit (6)
- Issued Specifications (IS) (0)
- ITK Release Candidate (RC) (1)
- Message Specifications (26)
- Messaging Support and Reference (2)
- NHS Classifications ICD-10 (11)
2 subscriptions
- NHS Classifications ICD-10 and OPCS-4 eVersion (3)
- NHS Classifications OPCS-4 (6)
2 subscriptions
- NHS Classifications Service Training Materials (6)
1 subscription
- NHS Dictionary of Medicines and Devices (4)
1 subscription
- NHS Informatics Capability (1)

A screen similar to the following will appear if you select NHS Dictionary of Medicines and Devices giving more detail of the available items:

The screenshot shows the NHS Dictionary of Medicines and Devices website. At the top left is the hscic logo (Health & Social Care Information Centre) and the language 'English | Cymraeg'. A search bar is at the top right. The main content is divided into three sections:

- Collections:** A list of various collections with their respective subscription counts, such as 'UK Terminology Centre (40)' with 10 subscriptions and 'NHS Dictionary of Medicines and Devices (40)' with 1 subscription.
- Downloads:** A list of downloadable items, including 'Care Planning (1)', 'Clinical Imaging Procedures (1)', 'CURIO (0)', 'DD XML Schemas (10)', 'Documentation (1)', 'Health Language (1)', 'IHTSDO (1)', 'Interoperability Toolkit (6)', 'Issued Specifications (IS) (0)', 'ITK Release Candidate (RC) (1)', 'Message Specifications (26)', 'Messaging Support and Reference (2)', 'NHS Classifications ICD-10 (11)' with 2 subscriptions, 'NHS Classifications ICD-10 and OPCS-4 eVersion (3)', 'NHS Classifications OPCS-4 (6)' with 2 subscriptions, 'NHS Classifications Service Training Materials (6)' with 1 subscription, and 'NHS Dictionary of Medicines and Devices (40)' with 1 subscription.
- Items available for download:** Three items are listed:
 - NHSBSA dm+d:** The next release is scheduled for Monday 11th July 2016. It is a vendor-neutral format. Status: Supported. 7 releases are available.
 - NHSBSA dm+d Supplementary:** The next release is scheduled for Monday 11th July 2016. It contains supplementary files. Status: Supported. 7 releases are available.
 - dm+d XML Transformation Tool:** An application to read and convert XML files. Status: Supported. 1 release is available.

Each item for download may have several **Releases** available. As you can see here the NHSBSA dm+d has 7 releases available:

This is a close-up of the 'NHSBSA dm+d' item details. It shows the following information:

- NHSBSA dm+d**
- The next release is scheduled for Monday 11th July 2016
- [view future releases in detail \(30\)](#)
- NHS Dictionary of Medicines and Devices (dm+d) in a vendor-neutral format.
- For further details see the [NHS Prescription Services](#) pages.
- Status: Supported
- You are not subscribed to this item.
- Buttons: [Subscribe](#), [View releases \(7\)](#), [View licences \(1\)](#)

Releases allow you to download the release that is relevant to you, e.g. you may wish to download an older version of NHSBSA dm+d. A screen similar to the following will appear if you select the option **View releases**.

hscic Health & Social Care Information Centre English | Cymraeg

Search Search help

Collections

- UK Terminology Centre (40) **10 subscriptions**
- Clinical Classifications Service (22) **2 subscriptions**
- Interoperability Framework (35)
- NHS Common User Interface (0)
- NHS Data Model and Dictionary (10)
- Pathology (5)
- UKTC Education and Training Resources (9) **8 subscriptions**

Downloads

- Care Planning (1)
- Clinical Imaging Procedures (1)
- CURIO (0)
- DD XML Schemas (10)
- Documentation (1)
- Health Language (1)
- IHTSDO (1)
- Interoperability Toolkit (6)
- Issued Specifications (IS) (0)
- ITK Release Candidate (RC) (1)
- Message Specifications (26)
- Messaging Support and Reference (2)
- NHS Classifications ICD-10 (11) **2 subscriptions**

TRUD > NHS Dictionary of Medicines and Devices

NHSBSA dm+d releases

You are not subscribed to this item.

NHSBSA_7.0.0_20160704000001
Released on Monday 4th July 2016
NHSBSA Release Week 27

Would you like to download this release? If so, you first need to [subscribe to this item.](#)

NHSBSA_6.3.0_20160627000001
Released on Monday 27th June 2016
NHSBSA Release Week 26

Would you like to download this release? If so, you first need to [subscribe to this item.](#)

NHSBSA_6.2.0_20160620000001
Released on Monday 20th June 2016
NHSBSA Release Week 25

Would you like to download this release? If so, you first need to [subscribe to this item.](#)

NHSBSA_6.1.0_20160613000001
Released on Monday 13th June 2016
NHSBSA Release Week 24

Would you like to download this release? If so, you first need to [subscribe to this item.](#)

The above shows the different releases available for download, listed from newest to oldest.

Subscribing to Items

In order to download an item from TRUD you must **Subscribe** to it. So in the previous example, if you wanted to download the NHSBSA dm+d you would first need to subscribe to it by clicking on the **Subscribe** option underneath it.

Items available for download

NHSBSA dm+d
The next release is scheduled for Monday 11th July 2016
– [view future releases in detail \(30\)](#)

NHS Dictionary of Medicines and Devices (dm+d) in a vendor-neutral format.

For further details see the [NHS Prescription Services](#) pages.

Status: Supported

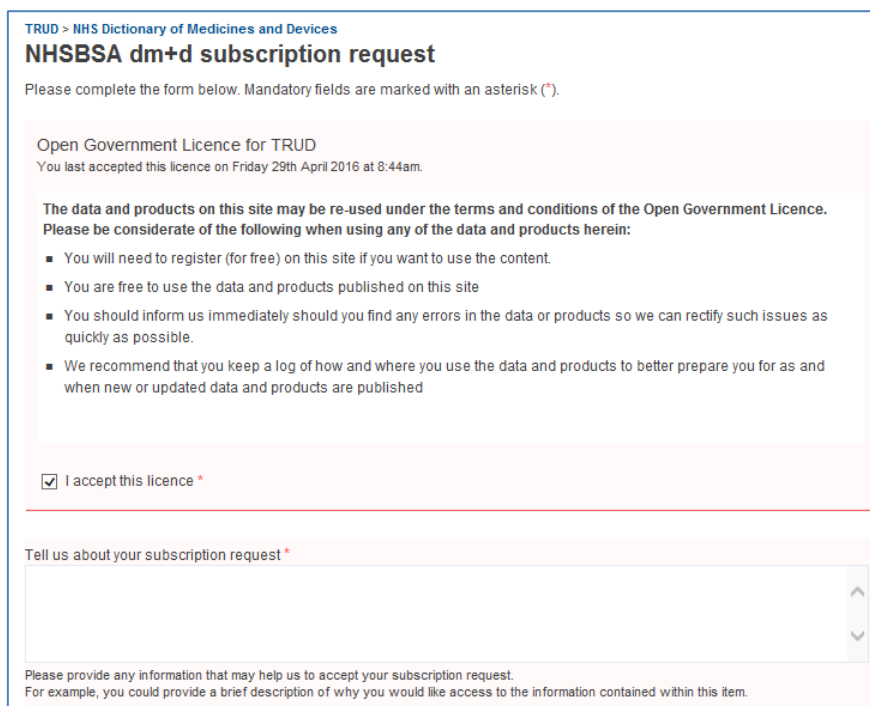
You are not subscribed to this item.

[Subscribe](#) | [View releases \(7\)](#) | [View licences \(1\)](#)

dictionary of medicines + devices

Accepting Licences

After you have chosen to subscribe to an item you will also be asked to agree to the licensing associated with it. A screen similar to the following will appear:



The screenshot shows a web form titled "NHSBSA dm+d subscription request" from the "TRUD > NHS Dictionary of Medicines and Devices" section. The form includes a header with the title and a sub-header "Open Government Licence for TRUD" with a note: "You last accepted this licence on Friday 29th April 2016 at 8:44am." Below this is a section titled "The data and products on this site may be re-used under the terms and conditions of the Open Government Licence. Please be considerate of the following when using any of the data and products herein:" followed by a bulleted list of four conditions. A checkbox labeled "I accept this licence *" is checked. Below this is a text input field with the label "Tell us about your subscription request *" and a scroll bar. At the bottom, there is a note: "Please provide any information that may help us to accept your subscription request. For example, you could provide a brief description of why you would like access to the information contained within this item."

As before the items marked with a red asterisk * are mandatory. Once you have checked to accept the license and entered details about your subscription request, click on the **Request this subscription** button to make your request.

You may be required to accept a number of licences, however, you only have to do this once per licence unless that licence has changed since you last accepted it.

In some instances you will be given automatic access to the download after subscribing, however, in others you will have to await a confirmation email before you can download the item.

Subscribed Items

Once you have subscribed to an item, it is highlighted in the list on the front page so that you can immediately see which items you are subscribed to. In the example below you can see that there is one subscription under NHS Dictionary of Medicines and Devices:

- ### Downloads
- Clinical Imaging Procedures (1)
 - CURIO (2)
 - Documentation (2)
 - Health Language (1)
 - IHTSDO (3)
 - ITK Issued Specifications (IS) (2)
 - ITK Release Candidate (RC) (7)
 - NHS Care Planning (1)
 - NHS Classifications (6)
 - NHS Classifications Service Training Materials (6)
 - NHS Data Model and Dictionary (1)
 - NHS Dictionary of Medicines and Devices (6)
 - [1 subscription](#)
 - NHS Informatics Capability (1)
 - NHS LRA (2)

Downloading the Item

Once you have completed all the above steps you will be able to return to the releases page of the item and download the release you require simply by clicking on the **Download releases** option underneath the release you are interested in. You will also notice that items you are subscribed to are now shaded in green.

Items available for download

NHSBSA dm+d
 The next release is scheduled for Monday 11th July 2016
 – [view future releases in detail \(30\)](#)

dictionary of
medicines + devices

NHS Dictionary of Medicines and Devices (dm+d) in a vendor-neutral format.
 For further details see the [NHS Prescription Services](#) pages.

Status: Supported

You are subscribed to this item. Your subscription request was accepted on Monday 4th July 2016 at 10:21am.

[Download releases \(7\)](#) | [View licences \(1\)](#) | [Unsubscribe](#)

If more than one release is available for download, i.e. there is more than one version of an item, you will see a list of those available to download when you select **Download releases**. In the example above you can see that there are 7 versions available to download. When you select this a screen similar to the following will appear:

TRUD > NHS Dictionary of Medicines and Devices

NHSBSA dm+d releases

You are subscribed to this item. Your subscription request was accepted on Monday 4th July 2016 at 10:21am.

NHSBSA_7.0.0_20160704000001
 Released on Monday 4th July 2016
 NHSBSA Release Week 27
[Download this release \(11.0 MB\)](#)
[Checksum](#) | [Signature](#) | [Public key #6](#)
[About checksums](#) | [About signatures and public keys](#)

NHSBSA_6.3.0_20160627000001
 Released on Monday 27th June 2016
 NHSBSA Release Week 26
[Download this release \(11.0 MB\)](#)
[Checksum](#) | [Signature](#) | [Public key #6](#)
[About checksums](#) | [About signatures and public keys](#)

NHSBSA_6.2.0_20160620000001
 Released on Monday 20th June 2016
 NHSBSA Release Week 25
[Download this release \(11.0 MB\)](#)
[Checksum](#) | [Signature](#) | [Public key #6](#)
[About checksums](#) | [About signatures and public keys](#)

Under each version is the option to **Download this release** together with the size of the file. Select the item that you wish to download and click on the option **Download this release**, a screen similar to the following will appear:

- NHS Classifications ICD-10 and OPCS-4 eVersion (3)
- NHS Classifications OPCS-4 (6) 2 subscriptions
- NHS Classifications Service Training Materials (6)

NHSBSA_6.1.0_20160613000001
 Released on Monday 13th June 2016
 NHSBSA Release Week 24
[Download this release \(11.0 MB\)](#)
[Checksum](#) | [Signature](#) | [Public key #6](#)

Do you want to open or save **nhsbsa_dmd_6.2.0_20160620000001.zip** (11.0 MB) from **isd.hscic.gov.uk**?

x

Select the **Save** option to save the file to disk for you to use as required.
 Please note the save bar may appear in a slightly different format depending on the Internet browser you are using.