



**PERFORMANCE AND QUALITY  
MONITORING REPORT**  
December - February 2004  
**Quarter**

March 18, 2004

*For query resolution reference LFS User Guides link, Volume-1, on PQM web page.*

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# LABOUR FORCE SURVEY

## PERFORMANCE AND QUALITY MONITORING REPORT

December - February 2004

### 1 Delivery dates of data to LMD

In the quarter, December - February 2004, the dates for delivery of data files to LMD are as follows:

#### 1.1 Client file: UK data

Scheduled delivery date for file: March 16, 2004

Achieved delivery date for file: March 16, 2004

#### 1.2 Data file for other users

Scheduled availability date for public user files: April 16, 2004

to:

SPSSMR:	Superstar
ESRC:	SPSS
DfES	SPSS, Superstar
Employment Policy Institute:	SPSS
DTI:	SPSS
Northern Ireland (DETI NI):	SPSS, Superstar
HSE:	SPSS
Home Office:	Superstar
DWP:	SPSS, SAS
Bank of England	SPSS
HMT	SPSS
Scottish Executive	SPSS, SAS
National Learning and Skills Council	SPSS
Low Pay Commission	SPSS
Inland Revenue	SAS
National Assembly for Wales	Superstar

Scheduled availability date for UACounty user files: April 16, 2004

to:

DfES	Superstar, SPSS
DWP	SAS, SPSS
DTI:	SPSS
Northern Ireland (DETI NI):	SPSS
Bank of England	SPSS
Scottish executive	SAS
HM Treasury	SPSS
Inland Revenue	SAS
House of Commons Library	SPSS
National Assembly for Wales	Superstar

### 1.3 PQM Report

Scheduled delivery date: March 16, 2004

Achieved delivery date: March 18, 2004

## 2 Sample size: Great Britain

Achieved number:

	<b>Includes imputed</b>	<b>Excludes imputed</b>
Private Households	52,565	50,084
Individuals in private households	121,658	114,712
NHS Households	18	15
Individuals in NHS households	27	20

### 3 Overall Response rates

#### 3.1 Great Britain

<b>Wave 1</b>	<i>Numbers</i>			<i>Percentages</i>		
	<b>Total</b>	<b>Face-to-face</b>	<b>*Telephone</b>	<b>Total</b>	<b>Face-to-face</b>	<b>Telephone</b>
Eligible	15434	15356	78	100.0	100.0	100.0
Interviewed	11436	11390	46	74.1	74.2	59.0
Refusal	2759	2740	19	17.9	17.8	24.4
Non contact	1239	1226	13	8.0	8.0	16.7

\*Interviews North of the Caledonian Canal

<b>Waves 2-5</b>	<i>Numbers</i>			<i>Percentages</i>		
	<b>Total</b>	<b>Face-to-face</b>	<b>Telephone</b>	<b>Total</b>	<b>Face-to-face</b>	<b>Telephone</b>
Eligible	44507	8917	35590	100.0	100.0	100.0
Interviewed	41147	6468	34679	92.5	72.5	97.4
Refusal	1831	1148	683	4.1	12.9	1.9
Non contact	1529	1301	228	3.4	14.6	0.6

Notes: Households for which a response is imputed at Waves 2-5 recall are recorded in the above tables as 'interviewed'. In December - February 2004, for GB 1261 households shown as circumstantial refusals were imputed responses; and 1223 households shown as non-contacts were imputed responses.

#### 3.2 Greater London

<b>Wave 1</b>	<i>Numbers</i>			<i>Percentages</i>		
	<b>Total</b>	<b>Face-to-face</b>	<b>Telephone</b>	<b>Total</b>	<b>Face-to-face</b>	<b>Telephone</b>
Eligible	1873	1873	0	100.0	100.0	100.0
Interviewed	1197	1197	0	63.9	63.9	0.0
Refusal	383	383	0	20.4	20.4	0.0
Non contact	293	293	0	15.6	15.6	0.0

<b>Waves 2-5</b>	<i>Numbers</i>			<i>Percentages</i>		
	<b>Total</b>	<b>Face-to-face</b>	<b>Telephone</b>	<b>Total</b>	<b>Face-to-face</b>	<b>Telephone</b>
Eligible	5334	1944	3390	100.0	100.0	100.0
Interviewed	4539	1270	3269	85.1	65.3	96.4
Refusal	325	237	88	6.1	12.2	2.6
Non contact	470	437	33	8.8	22.5	1.0

Notes: Households for which a response is imputed at Waves 2-5 recall are recorded in the above tables as 'interviewed'. In December - February 2004, for London 179 households shown as circumstantial refusals were imputed responses; and 227 households shown as non-contacts were imputed responses.

## 4 Partial household response rates

Interviews were achieved with one or more, but not all, adult members at 3153 households, or 5.3% of all eligible households. This figure includes imputed partial interviews brought forward from the previous wave.

## 5 Response rates at National Health Service (NHS) accommodation

	<i>Numbers</i>	<i>Percent</i>
Eligible	25	100.0
Interviewed (full/part)	18	72.0
Refusal	1	4.0
Non contact	6	24.0

Note: This includes imputed households and eligible households from the previous wave.

## 6 Question-specific response rates

	<b>Variable</b>	<b>Eligible</b>	<b>No Answer</b>	<b>%</b>
Ethnicity	Eth01	121710	55	0.05
Whether ever had paid job	EVERWK	39226	13	0.03
Industry	INDM92M	56525	28	0.05
Occupation	SOC2KM	56526	26	0.05
Supervisor	SUPVIS	64443	91	0.14
Management level	MANAGER	64443	74	0.11
Employees at establishment	MPNE02	64206	0	0.00
Self-employed on own or with employees	SOLOR	9180	1	0.01
Full or part time work	FTPTWK	70882	27	0.04
Whether job permanent	JOBTYP	48910	21	0.04
Whether off sick in reference week	ILLWK	56516	0	0.00
Whether ever do overtime	EVEROT	56295	67	0.12
Total usual hours (never do overtime)	TOTUS1	34087	722	2.12
Usual hours (excluding overtime)	USUHR	22362	173	0.77
Total hours actually worked in reference week (no overtime)	TOTAC1	30262	510	1.69
Actual hours (excluding overtime)	ACTHR	20154	162	0.80
Whether had second job	SECJOB	56295	9	0.02
Whether looking for different or additional	DIFJOB	56303	20	0.04
Education and training in last 4 weeks - in employment	ED4WK	16022	53	0.33
Education and training in last 4 weeks- not in employment	FUTUR4	2308	1	0.04
Ask health questions or too ill to continue	HPRMB	2211	0	0.00

## 7 Forced response questions

The following questions were forced response, and the interview could not proceed without the information:

HHA	Relationship to head of household and to other household members
SEX	Sex of respondent
AGE	Age of respondent
MARSTT	Marital condition of respondent
MARCHK	Is spouse a member of the household
LIVTOG	Whether respondent living together with someone as a couple
HRPID	Person in which accommodation is owned or rented
SCHM99	Whether respondent on a government scheme in the reference week
NEWDEAL	For those respondents on New Deal, the type of option in which they were participating
TECLEC	Whether respondent was on a TEC, LEC or other scheme
WRKING	Whether respondent did any paid work in the reference week
JBAWAY	Whether respondent was away from paid working the reference week
OWNBUS	Whether respondent did any unpaid work in the reference week for a business owned by herself/himself
RELBUS	Whether respondent did any unpaid work in the reference week for a business owned by a relative
STAT	Whether respondent was working as an employee or self-employed
LOOK4	Whether respondent was looking for paid work in the previous 4 weeks
LKYT4	Whether respondent was looking for a place on a government scheme in the previous 4 weeks
METHMP	Method of looking for work
METHSE	“ “
METHAL	“ “
MAINME	Main method of looking for work
MAINMA	“ “
MAINMS	“ “
METHM	“ “

## 8 Proxy responses

### 8.1 Great Britain

		<b>All responses</b>	<b>Proxy</b>	<b>%</b>
<b>Age</b>	Total (16+)	95811	30682	32
	16-17	3083	2500	82
	16-19	2831	1829	66
	20+	89897	26353	30
<b>Sex</b>	Total	95811	30682	32
	Male	45370	17519	39
	Female	50441	13163	26
<b>Ethnicity</b>	Total	95811	30682	32
	White	89283	28155	32
	N-White	6484	2515	39
	Refused	44	12	27
<b>Economic activity (INECACR)</b>	Total	95811	30682	32
	Employees	48910	16610	34
	Self Emp	7270	2638	37
	Govt sch.	187	86	51
	UPFW	221	57	26
	ILO Unemp	2673	920	35
	Inactive	36550	10371	29



## 8.2 London

		<b>All responses</b>	<b>Proxy</b>	<b>%</b>
<b>Age</b>	Total (16+)	10177	3224	32
	16-17	327	260	80
	18-19	320	200	63
	20+	9530	2764	29
<b>Sex</b>	Total	10177	3224	32
	Male	4751	1711	36
	Female	5426	1513	28
<b>Ethnicity</b>	Total	10176	3224	32
	White	7304	2153	29
	N-White	2863	1068	37
	Refused	9	3	33
<b>Economic activity (INECACR)</b>	Total	10177	3224	32
	Employees	4872	1511	31
	Self Emp	918	296	32
	Govt sch.	23	4	17
	UPFW	25	4	16
	ILO Unemp	410	135	33
	Inactive	3929	1274	32

## 9 Commentary section

### 9.1 The sample

9.1.1 The reference period covered by the fourth quarter of the 2003 LFS was from Monday, November 24, 2003 to Sunday, February 22, 2003. The period comprised 13 reference weeks, each ending on a Sunday and each represented proportionally in the sample. Most of the fieldwork was carried out in the following week, with a small amount of work which could not be completed then being done in the course of a further 8 days ending on a Sunday.

9.1.2 The LFS is designed as a 5-wave quarterly panel survey with sample rotation, in which all new sample (Wave 1) households are interviewed face-to-face. The recall waves (Waves 2-5) are by telephone, where respondents agree to its use.

### 9.2 Questionnaire development

9.2.1 There were no significant changes to the core questionnaire in December to February.

9.2.2 The December 2003 - February 2004 questionnaire saw no new additions.

### 9.3 Delivery and quality of data files

9.3.1 The Client data file for the quarter for the United Kingdom was delivered on time (March 16, 2003).

### 9.4 Response rates

Response rates in December - February were slightly down on those of September - November. The wave 1 response rate was 74.1%, a decrease of 1.8 percentage points on the previous quarter; the wave 2-5 response rate was 92.5% a fall of 0.4 percentage points on the previous quarter. The wave 1 response rate for London dropped 3.0 percentage point to 63.9%. The response rate for NHS accommodation decreased 1.1 percentage points to 72.0%. The response rate in Northern Ireland increased from 66.8% to 67.6%.

### 9.5 GB Income response rates

The response rates for respondents who were eligible for the income section, which is asked only at waves 1 and 5, are:

<b>Wave</b>	<b>Response rate %</b>
Wave 1	77.7
Wave 5	86.8
Overall	81.8

## 10 Target Response Rates

The table shows the target response rates given in the Service Level Agreement and those achieved in December - February 2004:

	Target %	Achieved %
Overall Response Rate - Wave 1	84	74.1
Overall Response Rate - Waves 2-5 <sup>1</sup>	96	92.5
Response Rate in Greater London - Wave 1	76	63.9
Response Rate in Greater London - Waves 2-5 <sup>1</sup>	93	85.1
Response Rate for NHS Hospital Accommodation	84	72.0
Response Rate for Income Section <sup>2</sup>	90	86.8

Notes

- 1 Includes household where responses were imputed from previous wave
- 2 Response Rate for Income Section at Wave 5 only

## 11 Response Rates by Wave

	Response Rate %	% of cases done face-to- face	% of cases done by telephone
Wave 1	74	100	0
Wave 2	65	21	79
Wave 3	63	16	84
Wave 4	61	14	86
Wave 5	60	13	87

## 12 United Kingdom sample size and response rates

### 12.1 Sample size

Achieved number:

	<b>Includes imputed</b>	<b>Excludes imputed</b>
Private Households	54494	51922
Individuals in private households	126708	119526
NHS Households	18	15
Individuals in NHS households	27	20

### 12.2 Overall response rates - United Kingdom

<b>Wave 1</b>	<i>Numbers</i>			<i>Percentages</i>		
	<b>Total</b>	<b>Face-to-face</b>	<b>Telephone</b>	<b>Total</b>	<b>Face-to-face</b>	<b>Telephone</b>
Eligible	16012	15934	78	100.0	100.0	100.0
Interviewed	11827	11781	46	73.9	73.9	59.0
Refusal	2843	2824	19	17.8	17.7	24.4
Non contact	1342	1329	13	8.4	8.3	16.7

Interviews North of the Caledonian Canal

<b>Waves 2-5</b>	<i>Numbers</i>			<i>Percentages</i>		
	<b>Total</b>	<b>Face-to-face</b>	<b>Telephone</b>	<b>Total</b>	<b>Face-to-face</b>	<b>Telephone</b>
Eligible	46280	10690	35590	100.0	100.0	100.0
Interviewed	42685	8006	34679	92.2	74.9	97.4
Refusal	1907	1224	683	4.1	11.4	1.9
Non contact	1688	1460	228	3.6	13.7	0.6

Notes: Households for which a response is imputed at Waves 2-5 recall are recorded in the above tables as 'interviewed'. In December - February 2004 for the UK, 1263 of the households shown as circumstantial refusals were imputed responses; and 1312 shown as non-contacts were imputed responses.

### 12.3 Proxy responses - United Kingdom

		All responses	Proxy	%
<b>Age</b>	Total 16+	99653	32384	32
	16-17	3268	2671	82
	18-19	2981	1965	66
	20+	93404	27748	30
<b>Sex</b>	Total	99653	32384	32
	Male	47183	18533	39
	Female	52470	13851	26
<b>Ethnicity</b>	Total	99653	32384	32
	White	93083	29837	32
	N-White	6526	2535	39
	Refused	44	12	27
<b>Economic Activity (INECACR)</b>	Total	99653	32384	32
	Employees	50641	17446	34
	Self Emp	7598	2815	37
	Govt sch.	225	114	51
	UPFW	236	62	26
	ILO Unemp	2786	985	35
	Inactive	38167	10962	29

See section 8.1 for an explanation of the lower total numbers for the Ethnicity question.

### 12.5 UK Income response rates

The UK response rates for respondents who were eligible for the income section, which is asked only at waves 1 and 5, are:

Wave	Response Rate %
Wave 1	77.7
Wave 5	85.4
Overall	81.2

### 13 United Kingdom Response Rates by Government Office Region

The United Kingdom response rates at Wave 1 for eligible households, by Government Office Region, were:

<b>GOR</b>	<b>Eligible n</b>	<b>Response Rate %</b>
Tyne & Wear	310	76.1
Rest of North East	397	72.8
Greater Manchester	662	82.0
Merseyside	357	75.9
Rest of North West	767	81.6
South Yorkshire	358	77.9
West Yorkshire	559	77.5
Rest of Yorkshire & The Humber	433	79.4
East Midlands	1135	72.2
West Midlands Metropolitan County	683	68.5
Rest of West Midlands	716	73.6
East of England	1463	73.5
Inner London	725	60.7
Outer London	1148	65.9
South East	2148	74.6
South West	1369	72.8
Wales	768	82.6
Strathclyde	607	75.1
Rest of Scotland	829	77.2
Northern Ireland	578	67.6
England	13230	73.4
Scotland	1436	76.3
Great Britain	15434	74.1
United Kingdom	16012	73.9