



Office for
National Statistics

**Opinions and Lifestyle (Opinions)
Survey**

Information for clients

2015-16

Opinions@ons.gsi.gov.uk

<http://www.statistics.gov.uk>

Opinions and Lifestyle (Opinions) Survey Information for clients 2015-16

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The Office for National Statistics: who are we?

The Office for National Statistics (ONS) is the government's largest producer of statistics. We compile independent information about the UK's society and economy which provides evidence for policy and decision making, and for directing resources to where they are needed most. The 10-yearly census, measures of inflation, the National Accounts, population and migration statistics are some of our highest-profile outputs.

National Statistics Opinions and Lifestyle Survey Information for clients

1. The Opinions and Lifestyle Survey

1.1 Introduction

The Opinions and Lifestyle Survey (OPN) is an omnibus survey run by the Office for National Statistics (ONS). The ONS produces trusted and independent Official Statistics and analysis to support informed decision making and improved understanding of the UK economy and society. The survey provides a fast, cost effective and reliable way of collecting data and is available eight months a year (not March; June; September or December) to non-profit making bodies such as government departments, charities and academics. A standard set of questions is used to gather demographic and classificatory information. Clients may then purchase modules of questions, and book space for a period of one month or longer. A client module consists of one or more questions. There is no formal upper limit on the number of questions, but this may be limited by the overall length of the survey and the space available in any selected month. The period from the deadline for receipt of final questions until data delivery is 14 weeks.

Among other things, the survey can be used for:

- providing fast answers to questions of immediate policy interest;
- measuring the effectiveness of publicity campaigns;
- measuring public awareness of new policies;
- providing a sample of respondents for follow-up investigations where the respondent has specifically agreed to being re-contacted for further research (personal information is never linked to survey responses);
- field testing of questions being developed for larger surveys.

One of the major strengths of the Opinions and Lifestyle Survey is that customers receive results quickly; the turnaround is 14 weeks. While modules may be booked up to one year in advance, it is often possible to accommodate questions at short notice.

The Opinions and Lifestyle Survey provides a vehicle for the speedy production of quality data. Central to quality is our use of probability sampling. Survey estimates based on a sample of the population will vary from the true value in the population to some degree. The Opinions and Lifestyle probability sample allows the calculation of standard errors and confidence intervals and measures of precision for estimates of the true population values.

1.2 The Sample

The Opinions and Lifestyle Survey uses a two stage, stratified random probability sample. In common with most ONS surveys, the sampling frame is the Royal Mail Postcode Address File (PAF) of 'small users'. The PAF contains addresses for approximately 27 million private households in the UK receiving fewer than 50 items of mail per day. It is updated every three months, and is the most current and complete address database in the UK. The Opinions and Lifestyle sample covers Great Britain, excluding the Isles of Scilly and the Scottish Highlands and Islands.

The PAF sampling frame is stratified by region, household car ownership, National Statistics Socio-economic Classification (NS-SEC) and age of the household reference person. The primary sampling units, which are postcode sectors, are selected with probability proportional to size on an annual basis, but the sample is designed so that the monthly sample of 67 sectors is nationally representative. Within each sector, 30 addresses are selected at random, giving a final sample of 2,010 addresses each month. The survey aims to achieve response rates of 60%.

Within the sampled households, one respondent is randomly selected from among the adult (aged 16 or over) members of the household. The data are later weighted to correct for unequal probability of selection.

1.3 Weighting

Weighting is carried out in two stages. The first stage adjusts for the unequal probability of selection of individuals within households, while the second grosses the data to population totals by age, sex and Government Office Region. This improves precision for most variables and adjusts for non-response bias.

1.4 Opinions and Lifestyle Modules

The Opinions and Lifestyle Survey carries a set of core questions and a number of commissioned modules. The survey is available to researchers in non-profit making organisations such as government departments, charities and universities. Modules can be on topics as diverse as health issues, transport use and employment.

A variety of question types can be used. For instance, questions may have simple yes/no responses, provide running or individual prompts or enable multiple responses to be selected. We are able to route respondents appropriately through the questionnaire, and build in edit checks to prompt interviewers to check unlikely answers (soft checks) or to prevent entry of impossible responses (hard checks). We can provide show cards for complex response sets. Where topics are particularly sensitive, respondents are able to self-complete on a laptop. However, not all methodologies will be suited to the survey. To support clients in developing their questions, some guidelines are available in Appendix A.

As the Opinions and Lifestyle Survey is a National Statistics product, some questions might not be suitable for inclusion, for example market research-type questions, or those on certain sensitive or overtly political topics.

1.5 Data Collection

The Opinions and Lifestyle Survey is carried out during eight months in each year. The survey period lasts 14 weeks. This includes four weeks for questionnaire development, testing and the production of survey materials such as show cards and interviewer instructions. The survey is in the field for four weeks, and six weeks are allowed for data cleaning, weighting and descriptive analysis.

Sampled addresses receive advance letters giving a brief explanation of the purpose of the survey and advising residents that an interviewer will be calling.

Computer Assisted Interviews are conducted by ONS interviewers, who have full training for National Statistics surveys. Interviewers are expected to make up to eight calls at an address at different times of the day and week before coding the household as a non-contact. As with all National Statistics surveys, a quality check on field work is carried out through recall interviews with a proportion of respondents.

2. Outputs and Services

This section presents a summary of the Opinions and Lifestyle Survey outputs and services. If you require any additional services, please contact us to discuss this.

2.1 Outputs

Standard outputs for Opinions and Lifestyle Survey clients include a detailed survey report, consisting of a technical report and frequencies for your modules and the standard classificatory variables. It also includes an SPSS dataset and standard errors and confidence intervals (based on the complex survey design) for classificatory and module variables. Outputs are delivered in a secure format.

2.1.1 Survey report

The survey report comprises:

- Technical report
This contains details on the data collection methodology, the weighting procedures and the response rates for the month. It provides clients with detailed background knowledge of their data.
- Descriptive data summaries
Clients are provided with frequencies of their weighted data.
- A description of the classificatory variables
Frequency responses for a selection of the 60 classificatory variables are provided. These provide an overview of the demographics of your dataset. Full details of the classification variables are available in the appendix but some examples of the variables are displayed in the table below:

Table 1: Examples of Classificatory Variables

Household	Individual demographic variables	Individual employment related
Region (Government Office Region)	Sex	Employment status
Number of adults	Age	Type of employment
Number of children	Relationship to Household	Availability for employment
Household type	Reference Person	Reasons for unemployment
Housing tenure	Marital status	Part-time/full-time worker
	Parenthood status	Managerial status
	National Identity	NS-SEC
	Ethnicity	(National statistics – Socio-Economic Classification)
	Educational achievement	
	General health	
	Income	

2.1.2 The dataset

Clients receive their own copy of the final dataset. This includes responses for the entire sample on all questions in your module, classificatory variables and weighting variables. The dataset is usually in SPSS format; however, we may

be able to supply it in other formats if SPSS is not available to you. If the module is booked to run over several months, we are able, on request, to supply a merged file with adjusted weights covering the full survey period.

2.1.3 Standard errors

The Opinions and Lifestyle Survey is a sample survey and estimates are therefore subject to sampling variability. Sampling variability is dependent on several factors, including the size of the sample, clustering and the effect of weighting on the variable of interest. Standard errors, giving an indication of the amount that a given estimate deviates from a true population value, are supplied for the majority of variables (standard errors are not supplied if base numbers are small). The standard errors will be provided in an Excel spreadsheet. Standard errors can also be provided for merged files where clients sponsor questions for more than one month.

2.2 Other Services

If you require any additional services, the Opinions and Lifestyle Team would be happy to discuss your needs with you. However, as we work to a tight timescale, it is important that clients contact us early in the research process to ensure we have the capacity for supplementary work. In addition to the standard outputs, we may be able to provide the services below for an additional cost.

2.2.1 Use of the Opinions and Lifestyle Survey to obtain a research sample

Some of our clients use the survey to provide a follow-up sample for further research. Provided an appropriate follow-up question has been asked, we are able to supply a list of names and addresses of people who have agreed to a recall. Please note these details cannot be linked to the respondents' answers to questions.

2.2.2 Detailed analysis

The Opinions and Lifestyle team are able to offer their expertise in conducting detailed analysis of your data. This service requires early collaboration to ensure that data collected are appropriate for your required analysis.

2.2.3 Report writing

As standard, we provide clients with a summary report of their data. However, we are also able to write in-depth reports for clients.

3. How to Commission a Module on the Opinions and Lifestyle Survey

3.1 Booking Space on the Survey

Space on the survey can be booked by e-mailing the Survey Manager at Opinions@ons.gsi.gov.uk. Early booking is recommended to ensure we can meet your needs. Usually questions are booked six to 12 months in advance, but we can generally include questions at shorter notice. In order to book you need to have at least a rough idea of the questions you wish to ask so that we know how much space to reserve. Different client modules run each month so it is vital that we can reliably estimate the time for each module to prevent the survey over-running.

If you are unsure how many questions, or what type of questions you require then please contact the Opinions and Lifestyle team so that we can help you develop a questionnaire to meet your requirements.

It is possible for a module to run in a number of months, for instance if you want to boost your sample or collect measures at different time points during the year. We are able to reserve the space you require, which may be consecutive months or spread across a year or more. If you plan to run your questions in particular months, early booking is recommended to guarantee space. Please note that the Opinions and Lifestyle Survey does not undertake data collection during March, June, September or December.

3.2 Cost

Modules are charged on a flat-rate, per question basis. A 5% discount will be applied for each question that is repeated after the first month to reflect the reduction in programming.

Modules and questions within modules that are asked of subsets may be eligible for a sub-sample discount, calculated to reflect the proportion of the sample being asked the question.

Show cards, routing and self-completion options carry no additional cost. All figures in the price list exclude VAT.

3.3 Developing the Questions

The Opinions and Lifestyle team will support you to develop appropriate questions which meet ONS quality standards. Please contact us as early as possible so that the question design experts in the team can support you. If your questions are particularly long or complicated, several re-drafts may be necessary to ensure questions are coherent and correctly routed. A final draft of your questions must be agreed four weeks before the survey goes to field (the field period runs from the beginning to the end of the month). This allows us time to programme and test the questionnaire.

We are likely to need to contact you regularly in the weeks preceding the field period. Minor issues with routing or wording are common, so please ensure that there is someone to consult in your office during this time.

3.4 Contracts and Data Access Agreements

We issue a contract once the questions have been finalised. This is usually one month before the survey goes to field to allow for changes to be made to the questions. Until the contract is signed, verbal or written agreements are taken seriously and the Opinions and Lifestyle team will ensure your space is reserved.

All clients must sign a Data Access Agreement regarding the storage, access and use of the data. This agreement is compliant with the Data Protection Act (1998), the National Statistics Code of Practice and the Protocol on Data Access and Confidentiality. The agreement states that the client is aware of their obligations for protecting confidentiality, and that any outputs that are produced must be non-disclosive. Initially agreements are for five years, but can be renewed after this time. We are unable to release any data without a signed agreement in place.

4. Summary

This document is designed to provide existing, new and potential clients with information about the Opinions and Lifestyle Survey. If you require further information please contact us using the details below. We are happy to have informal discussions with you about your requirements and how we may be able to meet your needs.

Other information can be viewed on our website at:

<http://www.ons.gov.uk/ons/about-ons/products-and-services/opn/index.html>

4.1 Please contact us using the details below:

Opinions and Lifestyle Team,
Room 2.264
Office for National Statistics
Cardiff Road
Newport
Wales
NP10 8XG

Email: opinions@ons.gsi.gov.uk

Phone the Data Advice and Relations Team on: 01633 45 5678

Appendix A

Guidelines on Question Design

The following guidelines are designed to help clients to design their questions. The first thing to consider is the goal of your research. What exactly is it that you are trying to find out and how you will use the data when you get it back? It really helps with question design if you are clear on these points before the research is carried out.

Questions must be agreed four weeks in advance of the survey going into the field. They also have to meet ONS standards. These include:

- Avoiding long sentences, jargon, and complicated sentence structures.
- Any explanatory introductions to the module should be kept short.
- Steer away from hypothetical questions wherever possible.
- When using show cards, the answer options should be limited to a maximum of ten. From experience we know that if there are more options than this, it becomes difficult for the respondent to read and select options
- People should not be asked questions which require them to use mathematical skills to respond. For example, adding different elements of income and expenditure, providing answers as percentages or carrying out other arithmetic or mathematical procedures before providing an answer.
- Wherever possible, use our pre-existing scales i.e. agree/disagree etc.

If you need support from the survey team in developing your questions, you should contact us as early as possible, but at least eight weeks prior to the month in which you wish your questions to run.

Types of question we can run

The survey generally runs several basic question types which can be combined with a show card displaying answer options:-

A. Simple questions

E.g.

["In the last 12 months, have you travelled by plane at all, either within the United Kingdom or to go abroad?"](#)

- | | |
|---|-----|
| 1 | Yes |
| 2 | No |

B. Running prompts

E.g.

“How do you access the internet via mobile or smartphone, is this...”

Code all that apply

SET2]OF

- (1) ...via mobile phone network,
- (2) ...via wireless network (e.g. Wi-Fi)?
- (3) Don't know (Spontaneous only)

In this type of question the interviewer reads out the whole question to the question mark.

C. Individual prompts

This is where one basic question is repeated for a range of different answer categories.

E.g.

“When you were ill did you have any extra help from...”

- 1 your partner? Yes/No
- 2 other relatives? Yes/No
- 3 friends? Yes/No
- 4 a home help? Yes/No
- 5 none of these? Yes/No

Each of these ‘responses’ is read out separately and the answer (Yes/No) recorded. The stem of the question is usually not repeated unless the ‘response’ list is very long.

D. Multi-response questions

In these questions, the respondent can select more than one response. The final response option is usually ‘other’ and if the respondent selects this, they are then asked to specify what the ‘other’ is.

E.g.

“Why did you stop work?”

- 1 To start a family
- 2 Ill health
- 3 Retired – voluntary
- 4 Retired – compulsory
- 5 Redundancy
- 6 Other (please specify)”

On some multi-response questions, the possible responses will be listed on a card which is handed to the respondent, or read out by the interviewer. Others are ‘open’ questions where the possible responses are not prompted, and the interviewer uses the response list to code the respondent’s answer.

E. Priority coded questions

These questions are used when more than one code can apply but the list of codes has been arranged in order of descending importance. Once a positive reply has been given the interviewer does not read out any of the remaining response categories.

E.g.

“Have you done any training on any aspect of computer use..
1 in the last 12 months?
2 more than one year ago?
3 no training taken?”

Points to consider

- All modules need a short introduction. However, our interviewers tell us that respondents do not pay attention to long chunks of information. We therefore recommend keeping introductions as concise as possible. An example might be ‘The following questions are asked on behalf of the Office for National Statistics and are about any disabilities or health problems that you may have’. This will equally apply to introductions to individual questions.
- Questions must be easy to understand when read out loud by the interviewer, so should be short, use simple sentences and avoid the use of jargon and technical terms. Opinions and Lifestyle respondents are drawn from all backgrounds and cultures, are of all ages, levels of education and work experience and your questions will need to be understood by everyone. Experts in a particular field can sometimes design questions which some people would find difficult to understand. The survey team includes questionnaire design experts who will advise you on the suitability of your question, and will work with you to adapt questions for a general audience where necessary.
- There are varying levels of numerical understanding within the population, and we recommend that you do not ask questions which require a more complex understanding of numbers, for example ‘What proportion of your income do you save every month?’ is unlikely to work well because it requires the calculation of percentages or fractions.
- We often run questions which have time-frames or agree/disagree scales as response options. We have standard answer categories for this type of question and will recommend that you use them where possible. For examples of the types of questions run on the survey, please see the UK Data Archive¹ which holds information and data from previous Opinions and Lifestyle modules.

¹UK Data Archive: <http://www.data-archive.ac.uk/>

- We recommend that you do not ask hypothetical questions. For example, questions such as ‘Imagine you inherited a large amount of money. What would you do with it?’ asks people to imagine they are in a situation which is completely outside of their experience and for which they have no references. Instead, consider whether you can supply a simple and clear scenario to which people can respond. For example, ‘If you had £10,000 a year more than you have now, what would you do with it?’ You should also consider how you can indicate the sorts of information you are looking for through show cards or running prompts. Even so, you should expect to get quite a large proportion of ‘Don’t Know’ responses to questions like this.
- Aim to reduce bias towards socially acceptable responses. For instance, ‘How often do you break the speed limit?’ is unlikely to yield accurate responses. ‘Do you ever feel it is necessary to break the speed limit’ might be more useful.
- We would also recommend that when using a show card, answer options should be limited to a maximum of ten. Respondents will take some time to read the show cards leading some people to respond before they have read all the options.

Question routing

If your module, or parts of your module are to be asked to sub-groups within the population, we can route either from the classificatory data which we collect as standard, or by asking questions to identify particular subgroups.

Self-completion of interview questions

For modules or parts of modules which are designed to collect sensitive information, we can use self-completion instead of face-to-face interviewing. The interviewer hands over the laptop to the respondent who reads the questions on screen and enters the responses his or herself. We would do this, for example, for questions on contraceptive use. If we feel that your module could cause embarrassment or lead the respondent to give false or misleading responses we will advise that the module should be carried out by self-completion.

Writing the question specification

If you write your question specification in a standardised format this speeds up the survey preparation process, and ensures that your requirements are understood correctly. Therefore, it would be helpful to us to have your questions specified in a format similar to the example below.

ASK IF respondent is working age AND in employment

Please clearly specify the population who should be asked the question.

Q1 “How much do you agree or disagree with the following statement. I enjoy my job?” (showcard)

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Don't know (spontaneous only)

We generally recommend show cards for this type of question

We don't offer a Don't Know option on a show card, but we would provide a DK option for interviewers to select

IF Q1=Disagree or Strongly disagree THEN

Q2 “Can I ask why you do not enjoy your job. Please choose your answer from this card, you can select up to three reasons?”

Our interviewers are trained to read to the question mark – this may mean that the question looks a little odd when written but is an ONS requirement.

(showcard)

- I do not get on with my colleagues
- I am not paid enough
- I find the work boring
- I find the work too difficult
- I find the work stressful
- I do not like the work environment
- I am too lazy
- Other – please specify
- Don't know (spontaneous only)

For many questions the answer options may not be sufficient and you may want to find out what other reasons people may have.

If Q2 = other THEN

Q3 “Please give your other reasons for not enjoying your job”

Appendix B

Classificatory Variables

Classificatory variables

Module variable names are related to the program question numbers. Module variables are prefixed with M. The classification variables use names. These follow Social Surveys Division standards for surveys wherever possible.

Notes on the classificatory variables follow:

Household:

GORA	Government Office Regions
1	North East
2	North West
3	Yorkshire and the Humber
4	East Midlands
5	West Midlands
6	East of England
7	London
8	South East
9	South West
10	Wales
11	Scotland

NUTS2**Nomenclature of Units for Territorial Statistics – Level 2**

(This can be included on your data set on request at no extra charge).

1	UKC1-Tees Valley and Durham
2	UKC2-Northumberland and Tyne and Wear
3	UKD1-Cumbria
4	UKD2-Cheshire
5	UKD3-Greater Manchester
6	UKD4-Lancashire
7	UKD5-Merseyside
8	UKE1-East Riding and North Lincolnshire
9	UKE2-North Yorkshire
10	UKE3-South Yorkshire
11	UKE4-West Yorkshire
12	UKF1-Derbyshire and Nottinghamshire
13	UKF2-Leicestershire, Rutland & Northamptonshire
14	UKF3-Lincolnshire
15	UKG1-Herefordshire, Worcestershire and Warwickshire
16	UKG2-Shropshire and Staffordshire
17	UKG3-West Midlands
18	UKH1-East Anglia
19	UKH2-Bedfordshire and Hertfordshire
20	UKH3-Essex
21	UKI1-Inner London
22	UKI2-Outer London
23	UKJ1-Berks, Buckinghamshire and Oxfordshire
24	UKJ2-Surrey East and West Sussex
25	UKJ3-Hampshire and Isle of Wight
26	UKJ4-Kent
27	UKK1-Gloucestershire, Wilts and North Somerset
28	UKK2-Dorset and Somerset
29	UKK3-Cornwall and Isles of Scilly
30	UKK4-Devon
31	UKL1-West Wales and The Valleys
32	UKL2-East Wales
33	UKM1-North Eastern Scotland
34	UKM2-Eastern Scotland
35	UKM3-South Western Scotland
36	UKM4-Highlands and Islands
37	UKN0-Northern Ireland

UrIndEW**Urban / Rural Classification for England and Wales**

(This can be included on your data set on request at no extra charge).

1	E&W: Urban >=10k, sparse
2	E&W: Town and Fringe, sparse
3	E&W: Village, sparse
4	E&W: Hamlet and isolated Dwelling, sparse
5	E&W: Urban >=10K - less sparse
6	E&W: Town and Fringe, less sparse
7	E&W: Village, less sparse'
8	E&W: Hamlet and Isolated Dwelling, less sparse
9	Not Applicable

UrIndSC	Urban / Rural Classification for Scotland (This can be included on your data set on request at no extra charge).
1	Scot: Large Urban Area
2	Scot: Other Urban Area
3	Scot: Accessible Small Town
4	Scot: Remote Small Town
5	Scot: Very Remote Small Town
6	Scot: Accessible Rural
7	Scot: Remote Rural
8	Scot: Very Remote Rural
9	Not Applicable
NUMADULT	Number of Adults in household
NUMCHILD	Number of children in household (under16)
N1TO4	Children 0-4
N5TO10	Children 5-10
N11TO15	Children 11-15
NumDepCh	Number of dependent children in household (aged under 16 or aged 16 to 18 and in full- time education).
DVHSIZE	Number of people living in household
HHTYPA	Household Type A (Computed)
1	1 Adult aged 16 to 64
2	1 Adult aged 65 or more
3	2 Adults aged 16 to 64
4	2 Adults, 1 aged 65 or more
5	3 Adults
6	1 or 2 child
7	3+ children
HHTYPB	Household Type B (Coded by Interveiwer)
1	One person only
2	HRP married cohabiting with dependent child
3	HRP married cohabiting no dependent child
4	HRP lone parent with dependent child
5	HRP lone parent no dependent child
6	All others
HHTYPE	Household Type B - grouped
1	One person only
2	Married cohabiting with dependent child
3	Married cohabiting no dependent child
4	Lone parent with dependent child
5	All others
TENGRP	Grouped Tenure
1	Owns outright
2	Owns mortgage
3	Rents Local Authority/Housing Association
4	Rents privately
5	Squatting

TEN1		Tenure (questionnaire variable)
	1	Own it outright
	2	Buying it with the help of a mortgage or loan
	3	Pay part rent and part mortgage (shared ownership)
	4	Rent it
	5	Live here rent free (including rent free in relative's/friend's property: excluding squatting)
	6	Squatting
TIED		Does the accommodation go with the job of anyone in the household?
	1	Yes
	2	No
LLORD		Who is your landlord?
	1	the local authority/council/Scottish Homes
	2	a housing association, charitable trust or local housing trust
	3	employer (organisation) of a household member
	4	another organisation
	5	relative/friend (before you lived here) of a household member
	6	employer (individual) of a household member
	7	another individual private landlord
FURN		Is the accommodation provided:
	1	furnished
	2	partly furnished
	3	unfurnished
CARS		Car or van available for use in household
	1	Yes
	2	No
NUMCAR		How many cars and or vans are available to the household?
CAR		Car or van available to the household
	1	None
	2	One
	3	Two
	4	Three or more
Quinmult		Index of Multiple Deprivation
		(This can be included on your data set on request at no extra charge).
	1	1.1562 to 9.0223
	2	9.0252 to 13.8778
	3	13.8781 to 21.01304
	4	21.0203 to 32.8728
	5	32.8796 to 83.7665
	-9	Missing - Wales

Individual - demographic

RSEX Sex of Respondent

- 1 Male
- 2 Female

RAGE Age of Respondent

AGEX Grouped Age

- 1 16 to 24
- 2 25 to 44
- 3 45 to 54
- 4 55 to 64
- 5 65 to 74
- 6 75 and over

AGEH Grouped Age

- 1 16 to 17
- 2 18 to 19
- 3 20 to 24
- 4 25 to 29
- 5 30 to 34
- 6 35 to 39
- 7 40 to 44
- 8 45 to 49
- 9 50 to 54
- 10 55 to 64
- 11 65 to 74
- 12 75 or over

RELHRP Relation to Household Reference Person

- 0 Household Reference Person
- 1 Spouse
- 2 Cohabitee
- 3 Son/daughter
- 4 Step-son daughter
- 5 Foster child
- 6 Son daughter-in-law
- 7 Parent
- 8 Step-parent
- 9 Foster parent
- 10 Parent-in-law
- 11 Brother sister
- 12 Step-brother sister
- 13 Foster brother sister
- 14 Brother sister-in-law
- 15 Grand-child
- 16 Grand-parent
- 17 Other relative
- 18 Other non-relative
- 19 Civil Partner

RESPMAR Marital status of respondent (De Jure)

- 1 Single, never married
- 2 Married living with spouse
- 3 Married separated from spouse
- 4 Divorced
- 5 Widowed
- 6 Civil partner in a legally-recognised Civil Partnership

LIVWTH12		Living with someone in the household as a couple
	1	Yes
	2	No
DEFACTO		Marital status of respondent (De Facto)
	1	Married
	2	Cohabiting
	3	Single
	4	Widowed
	5	Divorced
	6	Separated
	7	Same sex cohabiting
	8	Civil Partner
	9	Former/separated Civil Partner
DEFACT1		Grouped marital status of respondent (De Facto)
	1	Married/cohabiting
	2	Single
	3	Widowed
	4	Divorced/separated
	5	Same sex cohabiting
	6	Civil Partner
	7	Former/separated Civil Partner
RESPHLDR		In whose name is the accommodation owned or rented
	1	This person alone
	2	This person jointly
	3	NOT owner renter
PARENT		Are you or your spouse/partner the parent or guardian of any children aged under 16 in the household?
	1	Yes
	2	No
PARTOD		Can I just check, are you or your spouse/partner the parent or guardian of any child aged 0-4 in the household?
	1	Yes
	2	No
NatId		National Identity
	1	English
	2	Scottish
	3	Welsh
	4	Northern Irish
	5	British
	6	Other
NatIdo		Description of national identity

- ETHNIC_MER Ethnicity**
- 1 English, Welsh, Scottish, Northern Irish, British
 - 2 Irish
 - 3 Gypsy or Irish Traveller
 - 4 Any other White background
 - 5 White and Black Caribbean
 - 6 White and Black African
 - 7 White and Asian
 - 8 Any other Mixed/Multiple Ethnic background
 - 9 Indian
 - 10 Pakistani
 - 11 Bangladeshi
 - 12 Chinese
 - 13 Any other Asian background
 - 14 African
 - 15 Caribbean
 - 16 Any other Black/African/Caribbean background
 - 17 Arab
 - 18 Any other Ethnic group

- EDAGECOR Age Left Full Time Education**

- QUALCHCr1-4 Do you have any qualifications.....**
- 1 From school, college or university?
 - 2 Connected with work?
 - 3 From government schemes?
 - 4 From a Modern Apprenticeship?
 - 5 From having been educated at home?
 - 6 No qualifications?

- HIGHED1 Highest level of education qualification**
- 1 Degree or higher degree
 - 2 Higher education qualification below degree level
 - 3 A Levels or highers
 - 4 ONC/BTEC
 - 5 O Level or GCSE equivalent (Grade A – C)
 - 6 O Level or GCSE (Grade D – G)
 - 7 Other qualifications
 - 8 No formal qualifications

- HIGHED4 Highest level of education qualification (4 groupings)**
- 1 Degree or equivalent
 - 2 Below Degree level
 - 3 Other *
 - 4 None (no formal qualifications)

* The 'other' category includes foreign qualifications (outside U.K) and other qualifications.

- QHEALTH How is your health in general?**
- 1 Very good
 - 2 Good
 - 3 Fair
 - 4 Bad
 - 5 Very bad

- LSILL Any Long-standing illness, disability or infirmity?**
- 1 Yes
 - 2 No

ILLLIM

Does this illness or disability/do any of these illnesses or disabilities limit your activities in any way?

- 1 Yes
- 2 No

SUMGROSS

Annual gross income

- 1. Up to £519
- 2. £520 up to £1039
- 3. £1040 up to £1559
- 4. £1560 up to £2079
- 5. £2080 up to £2599
- 6. £2600 up to £3119
- 7. £3120 up to £3639
- 8. £3640 up to £4159
- 9. £4160 up to £4679
- 10. £4680 up to £5199
- 11. £5200 up to £6239
- 12. £6240 up to £7279
- 13. £7280 up to £8319
- 14. £8320 up to £9359
- 15. £9360 up to £10399
- 16. £10400 up to £11439
- 17. £11440 up to £12479
- 18. £12480 up to £13519
- 19. £13520 up to £14559
- 20. £14560 up to £15599
- 21. £15600 up to £16639
- 22. £16640 up to £17679
- 23. £17680 up to £18719
- 24. £18720 up to £10759
- 25. £19760 up to £20799
- 26. £20800 up to £23399
- 27. £23400 up to £25999
- 28. £26000 up to £28599
- 29. £28600 up to £31199
- 30. £31200 up to £33799
- 31. £33800 up to £36399
- 32. £36400 up to £38999
- 33. £39000 up to £41599
- 34. £41600 up to £44199
- 35. £44200 up to £46799
- 36. £46800 up to £49399
- 37. £49400 up to £51999
- 38. £52000 or more

Individual - Employment related

WRKING Paid work last 7 days ending Sunday

- 1 Yes
- 2 No

SCHM12 Govt. scheme for employment training

- 1 Work Club or Enterprise Club
- 2 New Enterprise Allowance
- 3 Work Experience
- 4 Work Trial
- 5 Work Programme
- 6 Training For Success
- 7 Steps to Work
- 8 Training For Work
- 9 Get Ready For Work
- 50 Any other training scheme
- 66 None of these
- 97 Just 16 and non-response this time

JBAWAY Did you have a job or business that you were away from last week?

- 1 Yes
- 2 No

OWNBUS Unpaid work, in that week, for a business that you own?

- 1 Yes
- 2 No

RELBUS Unpaid work, in that week, for a business that a relative owns?

- 1 Yes
- 2 No

LOOK4 Looking for work in last 4 weeks?

- 1 Yes
- 2 No
- 3 Waiting to take up new job or business already obtained

START Able to start work within next 2 weeks?

- 1 Yes
- 2 No

NOLOWA Main reason for not seeking work

- 1 Waiting for the results of an application for a job.
- 2 Student
- 3 Looking after the family/home
- 4 Temporarily sick or injured
- 5 Long-term sick/disabled
- 6 Believes no job available
- 7 Not yet started looking
- 8 Doesn't need employment
- 9 Retired from paid work
- 10 Any other reason

EVERWK Have you ever had a paid job?

- 1 Yes
- 2 No

DVIL03a **DV for ILO in employment - 3 categories**
 1 In employment
 2 Unemployed
 3 Economically inactive
 (In employment includes people in a paid job, away from their job, on a government training scheme, doing unpaid work for their own/relative's business, during the last week)

DVIL04a **DV for ILO in employment - 4 categories**
 1 In employment
 2 Unpaid family worker
 3 Unemployed
 4 Economically inactive

FTPTWK **Were you working...**
 1 Full-time
 2 Part-time

STAT **Working as an employee or self-employed**
 1 Employee
 2 Self-employed
 3 Government Scheme
 4 Unpaid family worker

Supvis **Supervisory status**
 1 Yes
 2 No

MANAGE **Do you have any managerial duties?**
 1 Manager
 2 Foreman/supervisor
 3 Not manager/supervisor

SOLO **Working on own or have employees?**
 1 On own with partner(s) but no employees
 2 With employees

MpnE0 **How many people worked for your employer at the place where you work?**
 1 1-10
 2 11-19
 3 20-24
 4 Don't know but under 25
 5 25 - 49
 6 Don't know but over 24 and under 500
 7 50-499
 8 500 or more

MpnS0 **How many people did you employ at the place where you work?**
 1 1-10
 2 11-19
 3 20-24
 4 Don't know but under 25
 5 25 - 49
 6 Don't know but over 24 and under 500
 7 50-499
 8 500 or more

ES2010	Employment status
1	Self-employed : large (25+ employees)
2	Self-employed : small (1-24 employees)
3	Self-employed : no employees
4	Manager : large (25+ employees)
5	Manager : small (1-24 employees)
6	Foreman or supervisor
7	Employee (not classified)
8	No employment status info given

NSSECB	NS-SECB - long version (Operational categories)
1.0	Employers in large organisations
2.0	Higher managerial
3.1	Higher professional (traditional) - employees
3.2	Higher professional (new) - employees
3.3	Higher professional (traditional) - self-employed
3.4	Higher professional (new) - self-employed
4.1	Lower professional & higher technical (traditional) - employees
4.2	Lower professional & higher technical (new) - employees
4.3	Lower professional & higher technical (traditional) - self-employed
4.4	Lower professional & higher technical (new) - self-employed
5.0	Lower managerial
6.0	Higher supervisory
7.1	Intermediate clerical and administrative
7.2	Intermediate sales and service
7.3	Intermediate technical and auxiliary
7.4	Intermediate engineering
8.1	Employers (small organisations, non-professional)
8.2	Employers (small - agriculture)
9.1	Own account workers (non-professional)
9.2	Own account workers (agriculture)
10.0	Lower supervisory
11.1	Lower technical craft
11.2	Lower technical process operative
12.1	Semi-routine sales
12.2	Semi-routine service
12.3	Semi-routine technical
12.4	Semi-routine operative
12.5	Semi-routine agricultural
12.6	Semi-routine clerical
12.7	Semi-routine childcare
13.1	Routine sales and service
13.2	Routine production
13.3	Routine technical
13.4	Routine operative
13.5	Routine agricultural
14.1	Never worked
14.2	Long-term unemployed
15.0	Full-time students
16.0	Occupations not stated or inadequately described
17.0	Not classifiable for other reasons

(Codes 1.0 to 13.5 are assigned to everyone who is currently employed OR who has worked in the last 8 years – unless they are currently a full-time student. That is – ‘full-time student’ takes precedence over past employment.)

NSSECAC	NS-SEC – Analytic classes
1.1	Employers in large organisations & higher managerial occupations
1.2	Higher professional occupations
2.0	Lower professional and higher technical occupations
3.0	Intermediate occupations
4.0	Small employers and own account workers
5.0	Lower supervisory and technical occupations
6.0	Semi-routine Occupations
7.0	Routine occupations
8.0	Not classified

NSECAC5	NS-SEC – 5 classes
1	Managerial and professional occupations
2	Intermediate occupations
3	Small employers and own account workers
4	Lower supervisory and technical occupations
5	Semi-routine and routine occupations
6	Not classified

NSECAC3	NS-SEC – 3 classes
1	Managerial and professional occupations
2	Intermediate occupations
3	Routine and manual occupations
4	Never worked and long term unemployed
5	Not classified

SIC2007 Standard Industrial Classification 2007

(This can be included on your data set on request at no extra charge).

1	A - Agriculture, forestry and fishing
2	B - Mining and quarrying
3	C - Manufacturing
4	D - Electricity, gas, air cond supply
5	E - Water supply, sewerage, waste
6	F - Construction
7	G - Wholesale, retail, repair of vehicles
8	H - Transport and storage
9	I - Accommodation and food services
10	J - Information and communication
11	K - Financial and insurance activities
12	L - Real estate activities
13	M - Prof, scientific, technical activ.
14	N - Admin and support services
15	O - Public admin and defence
16	P - Education
17	Q - Health and social work
18	R - Arts, entertainment and recreation
19	S - Other service activities
20	T - Households as employers
21	U - Extraterritorial organisations
98	Refusal
99	Don't Know

(This can be included on your data set on request at no extra charge).

1115	Chief executives and senior officials
1116	Elected officers and represent
1121	Production managers and directors in manufacturing
1122	Production managers and directors in construction
1123	Production managers and directors in mining and energy
1131	Financial managers and directors
1132	Marketing and sales directors
1133	Purchasing managers and directors
1134	Advertising and public relations directors
1135	Human resource managers and directors
1136	Information technology and telecommunications directors
1139	Functional managers and directors nec
1150	Financial institution managers and directors
1161	Managers and directors in transport and distribution
1162	Managers and directors in storage and warehousing
1171	Officers in armed forces
1172	Senior police officers
1173	Senior officers in fire ambulance prison and related services
1181	Health services and public health managers and directors
1184	Social services managers and directors
1190	Managers and directors In retail and wholesale
1211	Managers and proprietors in agriculture and horticulture
1213	Managers and proprietors in forestry fishing and related services
1221	Hotel and accommodation managers and proprietors
1223	Restaurant and catering establishment managers and proprietors
1224	Publicans and managers of licensed premises
1225	Leisure and sports managers
1226	Travel agency managers and proprietors
1241	Health care practice managers
1242	Residential day and domiciliary care managers and proprietors
1251	Property housing and estate managers
1252	Garage managers and proprietors
1253	Hairdressing and beauty salon managers and proprietors
1254	Shopkeepers and proprietors - wholesale and retail
1255	Waste disposal and environmental services managers
1259	Managers and proprietors in other services nec
2111	Chemical scientists
2112	Biological scientists and biochemists
2113	Physical scientists
2114	Social and humanities scientists
2119	Natural and social science professionals nec
212	Engineering Professionals
2121	Civil engineers
2122	Mechanical engineers
2123	Electrical engineers
2124	Electronics engineers
2126	Design and development engineers
2127	Production and process engineers
2129	Engineering professionals nec
2133	IT specialist managers
2134	IT project and programme managers
2135	IT business analysts architects and systems designers
2136	Programmers and software development professionals
2137	Web design and development professionals
2139	Information technology and telecommunications professionals nec
2141	Conservation professionals

2142 Environmental professionals
 2150 Research and development managers
 2211 Medical practitioners
 2212 Psychologists
 2213 Pharmacists
 2214 Ophthalmic opticians
 2215 Dental practitioners
 2216 Veterinarians
 2217 Medical radiographers
 2218 Podiatrists
 2219 Health professionals nec
 2221 Physiotherapists
 2222 Occupational therapists
 2223 Speech and language therapists
 2229 Therapy professionals nec
 2231 Nurses
 2232 Midwives
 2311 Higher education teaching professionals
 2312 Further education teaching professionals
 2314 Secondary education teaching professionals
 2315 Primary and nursery education teaching professionals
 2316 Special needs education teaching professionals
 2317 Senior professionals of educational establishments
 2318 Education advisers and school inspectors
 2319 Teaching and other educational professionals nec
 2412 Barristers and judges
 2413 Solicitors
 2419 Legal professionals nec
 2421 Chartered and certified accountants
 2423 Management consultants and business analysts
 2424 Business and financial management professionals
 2425 Actuaries economists and statisticians
 2426 Business and related research professionals
 2429 Business research and administrative professionals nec
 2431 Architects
 2432 Town planning officers
 2433 Quantity surveyors
 2434 Chartered surveyors
 2435 Chartered architectural technologists
 2436 Construction project managers and related professionals
 2442 Social workers
 2443 Probation officers
 2444 Clergy
 2449 Welfare professionals nec
 2451 Librarians
 2452 Archivists and curators
 2461 Quality control and planning engineers
 2462 Quality assurance and regulatory professionals
 2463 Environmental health professionals
 2471 Journalists newspaper and periodical managers
 2472 Public relations professionals
 2473 Advertising accounts managers and creative directors
 3111 Laboratory technicians
 3112 Electrical and electronics technicians
 3113 Engineering technicians
 3114 Building and civil engineering technicians
 3115 Quality assurance technicians
 3116 Planning process and production technicians
 3119 Science engineering and production technicians nec
 3121 Architectural and town planning technicians

3122 Draughtspersons
 3131 IT operations technicians
 3132 IT user support technicians
 3213 Paramedics
 3216 Dispensing opticians
 3217 Pharmaceutical technicians
 3218 Medical and dental technicians
 3219 Health associate professionals nec
 3231 Youth and community workers
 3233 Child and early years officers
 3234 Housing officers
 3235 Counsellors
 3239 Welfare and housing associate professionals nec
 3311 NCOs and other ranks
 3312 Police officers sergeant and below
 3313 Fire service officers watch managers and below
 3314 Prison service officers below principal officer
 3315 Police community support officers
 3319 Protective service associate professionals nec
 3411 Artists
 3412 Authors writers and translators
 3413 Actors entertainers and presenters
 3414 Dancers and choreographers
 3415 Musicians
 3416 Arts officers producers and directors
 3417 Photographers audio-visual and broadcasting equipment operators
 3421 Graphic designers
 3422 Product clothing and related designers
 3441 Sports players
 3442 Sports coaches instructors and officials
 3443 Fitness instructors
 3511 Air traffic controllers
 3512 Aircraft pilots and flight engineers
 3513 Ship and hovercraft officers
 3520 Legal associate professionals
 3531 Estimators valuers and assessors
 3532 Brokers
 3533 Insurance underwriters
 3534 Finance and investment analysts and advisers
 3535 Taxation experts
 3536 Importers and exporters
 3537 Financial and accounting technicians
 3538 Financial accounts managers
 3539 Business and related associate professionals nec
 3541 Buyers and procurement officers
 3542 Business sales executives
 3543 Marketing associate professionals
 3544 Estate agents and auctioneers
 3545 Sales accounts and business development managers
 3546 Conference and exhibition managers and organisers
 3550 Conservation and environmental associate professionals
 3561 Public services associate professionals
 3562 Human resources and industrial relations officers
 3563 Vocational and industrial trainers and instructors
 3564 Careers advisers and vocational guidance specialists
 3565 Inspectors of standards and regulations
 3567 Health and safety officers
 4112 National government administrative occupations
 4113 Local government administrative occupations
 4114 Officers of non-governmental organisations

4121 Credit controllers
 4122 Book-keepers payroll managers and wages clerks
 4123 Bank and post office clerks
 4124 Finance officers
 4129 Financial administrative occupations nec
 4131 Records clerks and assistants
 4132 Pensions and insurance clerks and assistants
 4133 Stock control clerks and assistants
 4134 Transport and distribution clerks and assistants
 4135 Library clerks and assistants
 4138 Human resources administrative occupations
 4151 Sales administrators
 4159 Other administrative occupations nec
 4161 Office managers
 4162 Office supervisors
 4211 Medical secretaries
 4212 Legal secretaries
 4213 School secretaries
 4214 Company secretaries
 4215 Personal assistants and other secretaries
 4216 Receptionists
 4217 Typists and related keyboard occupations
 5111 Farmers
 5112 Horticultural trades
 5113 Gardeners and landscape gardeners
 5114 Groundsmen and greenkeepers
 5119 Agricultural and fishing trades nec
 5211 Smiths and forge workers
 5212 Moulders core makers and die casters
 5213 Sheet metal workers
 5214 Metal plate workers and riveters
 5215 Welding trades
 5216 Pipe fitters
 5221 Metal machining setters and setter-operators
 5222 Tool makers tool fitters and markers-out
 5223 Metal working production and maintenance fitters
 5224 Precision instrument makers and repairers
 5225 Air-conditioning and refrigeration engineers
 5231 Vehicle technicians mechanics and electricians
 5232 Vehicle body builders and repairers
 5234 Vehicle paint technicians
 5235 Aircraft maintenance and related trades
 5236 Boat and ship builders and repairers
 5237 Rail and rolling stock builders and repairers
 5241 Electricians and electrical fitters
 5242 Telecommunications engineers
 5244 TV video and audio engineers
 5245 IT engineers
 5249 Electrical and electronic trades nec
 5250 Skilled metal electrical and electronic trades supervisors
 5311 Steel erectors
 5312 Bricklayers and masons
 5313 Roofers roof tilers and slaters
 5314 Plumbers and heating and ventilating engineers
 5315 Carpenters and joiners
 5316 Glaziers window fabricators and fitters
 5319 Construction and building trades nec
 532 Building Finishing Trades
 5321 Plasterers
 5322 Floorers and wall tilers

5323 Painters and decorators
 5330 Construction and building trades supervisors
 5411 Weavers and knitters
 5412 Upholsterers
 5413 Footwear and leather working trades
 5414 Tailors and dressmakers
 5419 Textiles garments and related trades nec
 5421 Pre-press technicians
 5422 Printers
 5423 Print finishing and binding workers
 5431 Butchers
 5432 Bakers and flour confectioners
 5433 Fishmongers and poultry dressers
 5434 Chefs
 5435 Cooks
 5436 Catering and bar managers
 5441 Glass and ceramics makers decorators and finishers
 5442 Furniture makers and other craft woodworkers
 5443 Florists
 5449 Other skilled trades n e c
 6121 Nursery nurses and assistants
 6122 Childminders and related occupations
 6123 Playworkers
 6125 Teaching assistants
 6126 Educational support assistants
 6131 Veterinary nurses
 6132 Pest control officers
 6139 Animal care services occupations nec
 6141 Nursing auxiliaries and assistants
 6142 Ambulance staff excluding paramedics
 6143 Dental nurses
 6144 Houseparents and residential wardens
 6145 Care workers and home carers
 6146 Senior care workers
 6147 Care escorts
 6148 Undertakers mortuary and crematorium assistants
 6211 Sports and leisure assistants
 6212 Travel agents
 6214 Air travel assistants
 6215 Rail travel assistants
 6219 Leisure and travel service occupations nec
 6221 Hairdressers barbers
 6222 Beauticians and related occupations
 6231 Housekeepers and related occupations
 6232 Caretakers
 6240 Cleaning and housekeeping managers and supervisors
 7111 Sales and retail assistants
 7112 Retail cashiers and check-out operators
 7113 Telephone salespersons
 7114 Pharmacy and other dispensing assistants
 7115 Vehicle and parts salespersons and advisers
 7121 Collector salespersons and credit agents
 7122 Debt rent and other cash collectors
 7123 Roundspersons and van salespersons
 7124 Market and street traders and assistants
 7125 Merchandisers and window dressers
 7129 Sales related occupations nec
 7130 Sales supervisors
 7211 Call and contact centre occupations
 7213 Telephonists

7214 Communication operators
 7215 Market research interviewers
 7219 Customer service occupations nec
 7220 Customer service managers and supervisors
 8111 Food drink and tobacco process operatives
 8112 Glass and ceramics process operatives
 8113 Textile process operatives
 8114 Chemical and related process operatives
 8115 Rubber process operatives
 8116 Plastics process operatives
 8117 Metal making and treating process operatives
 8118 Electroplaters
 8119 Process operatives nec
 8121 Paper and wood machine operatives
 8122 Coal mine operatives
 8123 Quarry workers and related operatives
 8124 Energy plant operatives
 8125 Metal working machine operatives
 8126 Water and sewerage plant operatives
 8127 Printing machine assistants
 8129 Plant and machine operatives nec
 8131 Assemblers electrical and electronic products
 8132 Assemblers vehicles and metal goods
 8133 Routine inspectors and testers
 8134 Weighers graders and sorters
 8135 Tyre exhaust and windscreen fitters
 8137 Sewing machinists
 8139 Assemblers and routine operatives nec
 8141 Scaffolders staggers and riggers
 8142 Road construction operatives
 8143 Rail construction and maintenance operatives
 8149 Construction operatives nec
 8211 Large goods vehicle drivers
 8212 Van drivers
 8213 Bus and coach drivers
 8214 Taxi and cab drivers and chauffeurs
 8215 Driving instructors
 8221 Crane drivers
 8222 Fork-lift truck drivers
 8223 Agricultural machinery drivers
 8229 Mobile machine drivers and operatives nec
 8231 Train and tram drivers
 8232 Marine and waterways transport operatives
 8233 Air transport operatives
 8234 Rail transport operatives
 8239 Other drivers and transport operatives nec
 9111 Farm workers
 9112 Forestry workers
 9119 Fishing and agriculture related occupations nec
 9120 Elementary construction occupations
 9132 Industrial cleaning process occupations
 9134 Packers bottlers canners and fillers
 9139 Elementary process plant occupations nec
 9211 Postal workers mail sorters messengers and couriers
 9219 Elementary administration occupations nec
 9231 Window cleaners
 9232 Street cleaners
 9233 Cleaners and domestics
 9234 Launderers dry cleaners and pressers
 9235 Refuse and salvage occupations

9236 Vehicle valeters and cleaners
9239 Elementary cleaning occupations nec
9241 Security guards and related occupations
9242 Parking and civil enforcement occupations
9244 School mid-day and crossing patrol occupations
9249 Elementary security occupations nec
9251 Shelf fillers
9259 Elementary sales occupations nec
9260 Elementary storage occupations
9271 Hospital porters
9272 Kitchen and catering assistants
9273 Waiters and waitresses
9274 Bar staff
9275 Leisure and theme park attendants
9279 Other elementary services occupations nec