

National CCTV Strategy Programme Board

Meeting Number 3

6th June 2008

Notes of discussions:

Representatives from

Association of Chief Police Officers (ACPO) – CCTV Lead and Senior responsible Officer (SRO)

British Security Industry Association (BSIA)

British Transport Police (BTP)

Crown Prosecution Service (CPS)

Department for Transport

Home Office Scientific Development Branch (HOSDB)

Ministry of Justice (MoJ)

National Policing Improvement Agency (NPIA)

Security Industry Authority (SIA)

Public CCTV Managers Association (PCMA) on behalf of the Local Government Association (LGA)

1) Introduction

Apologies were received from:

Local Government Association,
Information Commissioner's Office
Home Office

2) Minutes and Actions of the previous meeting held on 13 Feb 2008

Corrections to previous minutes

2.1 Page 2 Paragraph 3 - Should read

“The BSIA stated that European standard will override the British standard and standards published at the end of Feb & will require proper review. HOSDB replied that we cannot easily influence European standards.”

Minutes agreed, actions covered in general meeting.

3) Updates

Paper on “Turning National CCTV Strategy into a Programme”

3.1 Reference was made to the paper circulated with the minutes, the salient points being:

The NPIA will provide continuous funding provision of £500,000 from the baseline budget per annum to support the delivery of the Strategy.

The main tasks will be:

- to assist the Group in delivering the recommendations
- to responding to Parliamentary Questions and being the principal point of reference for other questions
- providing an Administrative Team to support Engagement, Stakeholder Management and Communications

The next piece of work will be the collation of the responses to the CCTV Recommendations Survey, discussed later in these minutes.

Updates

Programme Board Members

3.2 PCMA – They are trying to gain support from the Local Government Authorities.

The NPIA mentioned that they had spoken to the LGA and they are keen to work on the Recommendations and is in discussion with the Licensing & Planning Dept and IDEa (the LGA's equivalent to the NPIA) to get some of the work done in this area.

ACPO mentioned that they will be writing to the Chief Executive of the LGA to gain their engagement emphasising that this is not a Police Strategy, but a National Strategy that will make a difference to our Community.

Depending upon the response ACPO may follow this up with a letter to the Minister.

3.3 HOSDB – confirmed their support of the Recommendations. They also confirmed that this should be achieved with some revised prioritisation of current work.

3.4 SIA – confirmed that they will be able to move forward and co-ordinate the Recommendations with initiatives that are already in place. The SIA are in discussion with the ICO to co-ordinate some of these deliverables.

3.5 CPS – stated that we need to ensure that Strategies do not go in different directions. This was referencing the Cross Justice Multi Media Group. There are a number of technical refreshes due over the coming months/years and these need to align to the National CCTV Strategy.

3.6 BSIA – advised that work is progressing with CENELEC (European Standards Body) on the new European standard (5023-1), this is currently out to public comment and the BSIA have fought hard not to have these standards overlapping the existing UK Standards (BS8418¹ & BS8495²).

The BSIA are also working on a Code of Practice to inform installers about best practices, specifically focussing on Video Analysis.

3.7 CAVS Group – recently took the National Strategy to the Old Bailey. Whilst they were very pleased with the Strategy, they do have slight concern with the production of CCTV after a guilty plea (Recommendation 36), they would like to have seen heavier emphasis for Trial rather than Sentencing.

MoJ advised that the CAVS Group is likely to be wound up in July and will form part of the Technology Advisory Group to the Cross CJX Multi Media Programme Board. MOJ is seeking clarification of this Board's strategy.

3.7 DfT – advised that the TRANSEC is the route they are following to gain compliance from transport Operators. Once the Recommendations are clarified with this Group, they will have the ability to make them legally binding. The DfT is leaning on the Home Office for funding following the "Crowded Places" debate.

¹ BS8418 which sets standards for the design, installation, commissioning, operation and remote monitoring of CCTV systems

² BS8495 the code of practice for digital CCTV recording systems for the purpose of exported image data to be used as evidence, developed

3.9 BTP – advised that they are working with the Rail Industry on these Recommendations. The BTP are also the ACPO link to the Forensics Advisory Council and the new Digital Forensics Expert Group, whilst not looking specifically at CCTV at present, they are very interested in Accreditation and Standards.

3.10 ACPO – have spoken at a number of Forensic Science meetings and conferences with a view to generating a debate as to where CCTV should sit within the overall police organisation. They are of the view that CCTV is crime scene evidence and as such should be managed in a similar way to other forms of crime scene evidence.

ACPO is investigating the short term measures for collating statistics for what percentage of convictions are gained through the use of CCTV, the BSIA mentioned that they have a great deal of data in this area and will forward this information.

3.11 ACPO CCTV Working Group – this Group is shadowing progress on these Recommendations and will provide resources as these develop.

3.12 ICO – There is soon to be a consultation paper regarding new powers for the ICO including extending the scope of registration for CCTV systems.

4) Membership and Scope of the Strategy Board

4.1 The NPIA highlighted that further development of the NCSPB is required, the target is for a few larger organisations representing a number of smaller groups who will be working on the Recommendations. They also mentioned that it is the NCSPB's responsibility to look at the Strategic development and direction with specific Sub Groups feeding back to the Board.

5) Ownership of Delivery

Terms of Reference (Revised)

5.1 The NPIA presented the Terms of Reference (ToR) and suggested a few additions to widen the Scope.

The ToR needs to reflect the wider involvement of other Agencies and cross Government involvement

The ToR needs to articulate clearly what the benefits are, how these will be realised and where they will be demonstrable. Need to look at what difference will these 44 Recommendations make to our Society – needs to be Citizen focussed.

The ToR needs to address Public Relations and Communications. There must be a co-ordinated message from the Group. Initially this will be handled by the Programme Board Administration team with reference to the SRO to agree. ACPO will provide the "Voice" across Government, not just for the Police.

The ToR must highlight that the Strategy requires continuous review to ensure that it is fit for purpose and that the Recommendations still meet the Strategy.

The ToR must encompass Innovation, we as a group need to ensure that what we collectively bring to this forum provides opportunities for the benefit of all.

Ownership of Delivery

Clarity of Roles in recommendations involving leads and co-leads

5.2 The NCSPB agreed that all parties have ownership of the deliverables.

Programme Support are looking for Single Leads, accountable for the delivery of each Recommendation. This means one Primary contact although it will need involvement from other areas

The SRO asked for discussions on ownership to be completed by **20 June 2008**.

The NPIA emphasised the need for a pragmatic approach to the question of Ownership, need to identify who can push the Recommendation forward quickest.

6) Next Steps

Programme Board Survey

6.1 With regard to the Programme Board Survey that has been circulated to NCSPB Members, the Programme Support are looking for:

What can be achieved with existing resources?

What can be done with additional resources and where will be potential sources of funding?

Responses to the Survey need to be indicative BUT will not be binding. The responses also need to highlight the **benefits** that the Recommendations will deliver and highlight **Risks** that the Programme need to consider.

Please note – The NPIA asked for the Survey Responses to be specific regarding the outcome of the Recommendations. What difference will these make? If we are asking for more funds we need hard objectives and should be linked to what benefits will be delivered to the Public (Citizen Focus).

6.2 The BSIA highlighted that is important that Public space is not the only route, private sector make significant use of CCTV as well and there maybe funding streams from this area.

7) Any Other Business

Developments in mobile computing and mobile data

7.1 The NPIA highlighted the recent advances in the area of mobile computing and data. On 26 May, the Home Office, released £40M for Mobile Devices to be provided to front line Police Officers.

Potential mobile applications include Identification of Persons of Interest, completion of relevant forms and access to appropriate data, all of which will lead to the Police being able to spend more time in public service. As systems develop, there is the potential of display CCTV stills and CCTV streaming of relevant events.

7.2 The MoJ raised the need of the Programme to be aware of parallel projects. Within the CJS there is a development being considered to use the Criminal Justice Messaging System to use WiMax technology to deliver Broadband applications.

HOSDB CCTV Trials

7.3 The HOSDB updated the Programme Board on the CCTV Trials that are currently being organised.

7.4 BTP are looking at suicide incidents on the tubes to see if they can establish a pattern of behaviour captured by CCTV and use this in the future to help prevent such suicide attempts.

PR and Communications

7.5 The SRO updated the Board on the recent media coverage of comments made by a Metropolitan Police Officer and, whilst it raised the profile of CCTV, the Officer's words were misquoted by the media. The true context of what he was saying referred to one Metropolitan Police Borough being given 19 CCTV images on which they failed to take any action – the Officer said that, in this instance, CCTV was an utter fiasco with only 3% of Street Crime being detected by this Borough

7.6 The Board needs to give a consistent message to the Media, The BSIA representative suggested that an Authorised Media Spokesperson list be established, the BSIA have done this in the past. Whilst this can be co-ordinated at a National level, individuals will be responsible for their own areas.

The above has highlighted the need for a Media Pack which the Programme Team will look at developing over the next few months.

The SRO will arrange for a Media Email Group to be set up, this will allow anything that the SRO says to the media to be quickly distributed to Board members, Cheshire Constabulary will co-ordinate this communication.

7.7 The PCMA are gathering information regarding the use of CCTV for “Good News” stories as an illustration of CCTV’s effectiveness, when available, they will copy to the SRO.

8) Date of next Programme Board Meeting

To be arranged for sometime during September.

Programme Office Administration will confirm in July.