

Sponsor:	Implementation Date: Immediate
<h1 style="text-align: center;">NHS Connecting for Health</h1>	Subject: <b>Data Standards:            National Administrative Codes Service:            Introduction of codes for the new Pan            SHAs</b>
	<b>DATA SET CHANGE NOTICE</b>
<p>This paper informs users of the approval of changes to an approved Information Standard by the Information Standards Board. This includes changes to the NHS Data Model or the NHS Data Dictionary.</p> <p><b>Summary:</b></p> <p>This DSCN introduces new organisation codes for the identification of Pan Strategic Health Authorities (SHAs) that came into effect on 1<sup>st</sup> April 2007. These codes will be published in the next release of the NACS code files in the Autumn but are available for immediate use.</p> <p>The IT Clusters in England closed on 31<sup>st</sup> March 2007 – these codes are discontinued from that date.</p> <p>It is important to note that the three new Pan SHAs are made up of confederations of SHAs and as such, are health areas, <i>not</i> organisations. However, it has been recognised that these health areas do require codes in order that NHS systems continue to function and the codes will be used to identify the new health areas and for reporting purposes.</p> <p><b>Note:</b></p> <p>This DSCN is in two parts:</p> <ul style="list-style-type: none"> <li>• Part 1 provides detailed policy information needed to implement the change</li> <li>• Part 2 provides the definitional, technical and modelling detail that will be included in the NHS Data Dictionary – Change Proposal CP 875</li> </ul>	
<p><b>Datasets / return affected:</b></p> <p>Not applicable</p>	
<b>Impact of Change:</b>	
<b>Service:</b> Minor	<b>System Suppliers:</b> Minor
<p>The Information Standards Board (ISB) is responsible for approving information standards. The ISB output related to the assurance and sign-off of this standard can be found at – <a href="http://www.isb.nhs.uk/docs/panoutput.pdf">www.isb.nhs.uk/docs/panoutput.pdf</a></p> <p>The ISB submission documents relating to the approval of this standard can be found at – <a href="http://www.isb.nhs.uk/docs/pansubmission.pdf">www.isb.nhs.uk/docs/pansubmission.pdf</a></p> <p>More information about the ISB can be found at <a href="http://www.isb.nhs.uk">www.isb.nhs.uk</a> Data Set Change Notices can be found at <a href="http://www.connectingforhealth.nhs.uk/dscn">www.connectingforhealth.nhs.uk/dscn</a></p>	

## DATA SET CHANGE NOTICE

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<b>Reference No:</b>	DSCN 33/2007 CP 875
<b>Version No:</b>	1.0
<b>Subject:</b>	National Administrative Codes Service - Introduction of codes for the new Pan SHAs
<b>Type of Change:</b>	Change to NHS Data Standards
<b>Effective Date:</b>	Immediate
<b>Business Justification:</b>	Change to the NHS organisation structure
<b>Effect on other Information Standards:</b>	Not applicable

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### Introduction

The NHS Chief Executive, David Nicholson, initiated the NPfIT Local Ownership Programme (NLOP) in October 2006. It was set up to ensure that NPfIT was re-positioned to become part of the mainstream NHS business, alongside work to ensure that the products and services being delivered under NPfIT were meeting the current priorities in the NHS.

As a result, the five IT Clusters (ITCs) in England closed on 31<sup>st</sup> March 2007 and three new health areas, known as Pan SHAs, were introduced on 1<sup>st</sup> April 2007 and are the direct replacements for the ITCs. The codes will be used to identify the new health areas and for reporting purposes.

### Details of Change

The new codes will be:

The North Midlands and East Programme for IT (NMEPfIT) – Y51  
The Southern Programme for IT (SPfIT) – Y52  
The London Programme for IT (LPfIT) – Y53

The codes will be published in the NACS file called eauth.csv. In addition to this, all records that have a mapping to an IT Cluster within the files published by NACS (including GP. practice and dental files), will be amended to show the mapping to the new Pan SHAs.

### Sponsor Details

Sean Walsh – Director of Systems and Service Delivery, NHS Connecting for Health

### Further Information and Support

NACS queries to data standards helpdesk – [exeter.helpdesk@nhs.net](mailto:exeter.helpdesk@nhs.net) / 01392 251289  
Mark Dye - NACS Service Delivery Manager - [mark.dye@nhs.net](mailto:mark.dye@nhs.net)  
Caroline Page-Brown - NACS Team Leader – [caroline.page-brown@nhs.net](mailto:caroline.page-brown@nhs.net)

## Change Request

### NHS Connecting for Health

#### NHS Data Model and Dictionary Service

<b>Reference:</b>	Change Request 875
<b>Version No:</b>	1.0
<b>Subject:</b>	Introduction of Pan SHA Organisations from 1 April 2007
<b>Type of Change:</b>	Changes to NHS Data Standards
<b>Effective Date:</b>	1 April 2007
<b>Reason for Change:</b>	IT Clusters in England have been closed and new Health Areas, known as Pan SHAs, have been introduced.

#### Background:

The IT Clusters in England closed on 31 March 2007 and new Health Areas, known as Pan SHAs, were introduced on 1 April 2007.

To support this change, the NHS Data Dictionary has been updated in the following area:

Organisation Code Attribute:

- The "Organisation Coding Frames, H Frame Example" has been updated to reflect the closure of the IT Clusters and to include a new Pan SHA coding example.
- Table 1 "Coding Formats for Organisations in England and Wales" has been updated.
  - The table has been updated to reflect the closure of the IT Clusters and to include the new Pan SHA code structure and example.
  - The second character position for Directorate of Health and Social Care (DHSC), IT Cluster and Pan SHA has been updated to enable identification of each organisation.
  - The example for the DHSC has been updated as the current example is out of date.
  - The reference to the Wales DHSC has been removed as the Welsh equivalent of a DHSC is Health Solution Wales, which already has an entry in the table.
  - A note has been added to explain the make up of Pan SHAs.

*Note: The Pan SHAs are made up of confederations of SHAs and as such, are Health Areas, not organisations. However, it has been recognised that these health areas do require codes in order that NHS systems continue to function.*

#### Summary of changes:

##### Attribute Definitions

[ORGANISATION CODE](#) Change to Description

**Date:** 4 July 2007

**Sponsor:** Sean Walsh, NHS Connecting for Health

**Note:** New text is shown with a blue background. Deleted text is crossed out. Within the Diagrams deleted classes and relationships are red, changed items are blue and new items are green.

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## ORGANISATION CODE

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Change to Attribute: Change to Description

Format/length:	see tables below
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HES item:  
National Codes:  
Default Codes:

A code which identifies an ORGANISATION uniquely.

For NHS ORGANISATIONS it is a code that is managed by either the:

- National Administrative Codes Service (NACS)
- NHS Business Services Authority (BSA) Prescription Pricing Division (PPD)
- NHS BSA Dental Practice Division (DPD)

to identify most ORGANISATIONS that exchange information within the NHS or return information to the Centre. Examples of ORGANISATIONS that can be identified this way are Primary Care Trusts and Strategic Health Authorities.

## ORGANISATION CODING FRAMES

- All NHS ORGANISATIONS are coded using coding frames, as shown in the tables below:

Character Position	1	2	3	4	5	6	7	8
<b>Format</b>	a/n	a/n	a/n	a/n	a/n	a/n	a/n	a/n
<b>A Frame</b>	Organisation Type Identifier	Organisation Identifier						
<b>B Frame</b>	Organisation Type Identifier			Organisation Identifier				
<b>C Frame</b>	Organisation Type Identifier	Organisation Identifier						
<b>D Frame</b>	Organisation Type Identifier	Organisation Identifier						
<b>E Frame</b>	Organisation Identifier							
<b>F Frame</b>	Organisation Type Identifier	Organisation Identifier						
<b>G Frame</b>	Organisation Type Identifier	Practice Identifier						
<b>H Frame</b>	Organisation Type Identifier	Organisation Identifier						
<b>I Frame</b>	Organisation Type Identifier	Organisation Identifier						

<b>J Frame</b>	Organisation Type Identifier	Organisation Identifier			
<b>K Frame</b>	Organisation Identifier				

**NHS Organisations:**

**A Frame:**

**Example**

Independent Provider e.g. 8HA03

- 8 = Organisation Type Identifier
- Remainder of code identifies organisation

Also:

Cancer Registry	e.g. Y0401
Primary Care Group/Local Health Group (now all closed)	e.g. 4AA24

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**B Frame:**

**Example**

Local Service Provider e.g. LSP01

- LSP = Organisation Type Identifier
- 01 = Organisation Identifier

Also:

Application Service Provider	e.g. YGM01
Education (Deanery)	e.g. YDF01
NHS Support Agencies	e.g. YDD01
Workforce Development Confederation <b>(All closed June 2006)</b>	e.g. LWF03

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**C Frame:**

**Example**

School e.g. EE134290

- EE = Organisation Type Identifier
  - Remainder of code identifies organisation
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**D Frame:**

**Example**

Strategic Health Authority e.g. Q30

- Q = Organisation Type Identifier
- 30 = Organisation Identifier

Also:

Care Trust	e.g. TAK
NHS Trust	e.g. RH8
Primary Care Trust	e.g. 5CT
Special Health Authority	e.g. T2A
Welsh Local Health Board	e.g. 6C4

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#### **E Frame:**

##### **Example**

Government Office Region (GOR) e.g. K

- K = Organisation Identifier

Note: Organisation Type of GOR is identified by a one character code; no other one character code exists.

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#### **F Frame:**

##### **Example**

Pharmacy HQ e.g. P001

- P = Organisation Type Identifier
- 001 = Organisation Identifier

Also:

Local Authority	e.g. V001
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#### **G Frame:**

##### **Example**

GP Practice e.g. Y00001

- Y = Organisation Type Identifier
- 00001 = Practice Identifier

Also:

General Dental Practice	e.g. V20052
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#### **H Frame:**

##### **Example**

Cancer Network e.g. N01

- N0 (where the 2nd character is numeric and not alpha) = Organisation Type Identifier
- 1 = Organisation Identifier

Also:

Booking Management System (BMS) Call Centre Establishment	e.g. YF1
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Government Department	e.g. XDA
Independent Sector Healthcare Provider (where the 2nd character is alpha)	e.g. NT1
<del>IT Cluster (ITC)</del>	<del>e.g. Y41</del>
IT Cluster (ITC) <b>(All closed in England on 31 March 2007)</b>	e.g. Y41
National Application Service Provider (NASP) (NPFIT)	e.g. YEA
Other Statutory Authority	e.g. X16
Pan SHA	e.g. Y51

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**I Frame:**

**Example**

Special Health Authority (SpHA) e.g. T1150

- T1 = Organisation Type Identifier
  - 150 = Organisation Identifier
- 

**J Frame:**

**Example**

Transplant Consortium e.g. Y01T1

- Y01T = Organisation Type Identifier
  - 1 = Organisation Identifier
- 

**K Frame:**

**Example**

Health Solutions Wales e.g. W00

- W00 = Organisation Identifier
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The structure and format of ORGANISATION CODES maintained by the National Administrative Codes Service (NACS), NHS Business Services Authority (BSA) Prescription Pricing Division (PPD) and other agencies are detailed in the tables below.

For the National Administrative Codes Service (NACS) contact details, see [Contact Details](#)

## ORGANISATION CODES TABLES

**Table 1: CODING FORMATS for ORGANISATIONS in ENGLAND and WALES**

Organisation Type	Frame Type	Character Position								Code allocated by:	Notes/Comments
	<a href="#">See</a>	1	2	3	4	5	6	7	8		

	<a href="#">Coding Frames Table</a>										
Application Service Provider	B	Y	G	M	A-9	A-9				NACS	e.g. YGM01
Booking Management System (BMS) Call Centre Establishment	H	Y	F	A-9						NACS	e.g. YF1
Cancer Network	H	N	0-9	A-9						NACS	e.g. N01
Cancer Registry	A	Y	A-9	A-9	A-9	A-9				NACS	e.g. Y0401
Care Trust	D	T	A-Y	A-Y						NACS	e.g. TAK
<del>Directorate of Health and Social Care (DHSC)</del>	<del>N/A</del> All Closed	<del>W or Y</del>	<del>0-9</del>	<del>0-9</del>						<del>NACS</del>	<del>1st char = Y for English ROs, W00-Wales</del>  <del><b>DHSCs in England all closed in June 2003</b></del>  e.g. Y01
Directorate of Health and Social Care (DHSC)	N/A All Closed	Y	2	0-9						NACS	<b>DHSCs in England all closed in June 2003</b>  e.g. Y21
Education (Deanery)	B	Y	D	F	A-9	A-9				NACS	e.g. YDF01
<del>Executive Agency</del>	<del>N/A</del> <a href="#">See Note</a>	<del>*</del>	<del>0-9</del>	<del>0-9</del>						<del>NACS</del>	<del>e.g. X09</del>
Executive Agency	N/A <a href="#">See Note 1</a>	X	0-9	0-9						NACS	e.g. X09
<del>Executive Agency Programme</del>	<del>N/A</del> <a href="#">See Note</a>	<del>*</del>	<del>0-9</del>	<del>0-9</del>	<del>0-9</del>	<del>0-9</del>	<del>0-9</del>			<del>NACS</del>	<del>First three characters denote Executive Agency</del>  <del>e.g. X09001</del>
Executive Agency Programme	N/A <a href="#">See Note 1</a>	X	0-9	0-9	0-9	0-9	0-9			NACS	First three characters denote Executive Agency  e.g. X09001



General Dental Practice - England and Wales	G	V	0-9	0-9	0-9	0-9	0-9			NHS BSA DPD	e.g. V20052
Government Department	H	X	A-Y	A-Y						NACS	e.g. XDA
Government Office Region (GOR)	E	A-Y								ONS	e.g. K
GP Practice - England and Wales	G	A-H, J-N, P, W & Y	0-9	0-9	0-9	0-9	0-9			NHS BSA PPD	Char 1 = W for Welsh GP Practice. All other values represent English GP Practices  <b>From 2003, ALL newly allocated Practice Codes begin with a Y"</b>  e.g. Y00001
Health Solution Wales	K	W	0	0						NACS	<b>Only one organisation of this type exists for Wales</b>  e.g. W00
Independent Provider	A	8	A-Y	A-9	0-9	0-9				NACS - England Health Solutions Wales - Wales	Used for Care Homes, Independent Therapists, Independent Hospices and Charities Char 2: W - Wales.  All other values represent England.  e.g. 8HA03
Independent Sector Healthcare Provider	H	N	A-Y	A-9						NACS	e.g. NT1
<del>IT Cluster (ITC)</del>	<del>H</del>	<del>Y</del>	<del>0-9</del>	<del>0-9</del>						<del>NACS</del>	<del>e.g. Y41</del>
IT Cluster (ITC)	H	Y	4	0-9						NACS	e.g. Y41  <b>All IT Clusters in England closed on 31 March 2007</b>
Local Authority (LA)	F	V	A-9	A-9	A-9					NACS	e.g. V001
Local Service Provider (LSP)	B	L	S	P	0-9	0-9				NACS	e.g. LSP01

National Application Service Provider (NASP) (NPFIT)	H	Y	E	A-9						NACS	e.g. YEA
NHS Support Agencies (Shared Services and Health Informatics Services)	B	Y	D	D	A-9	A-9				NACS	e.g. YDD01
NHS Trust	D	R	A-9	A-9						NACS	e.g. RH8
Other Statutory Authority (OSA)	H	X	0-9	0-9						NACS	e.g. X16
Pan SHA	H See Note 2	Y	5	0-9						NACS	e.g. Y51
Pharmacy HQ	F	P	A-9	A-9	A-9					NACS	e.g. P001
Primary Care Group/ Local Health Group	A	4	A-Y	A-Y	0-9	0-9				NACS	Primary Care Groups in England and Local Health Groups in Wales 2nd char = W for Welsh LHGs.  <b><u>PCGs all closed by March 2002</u></b>  e.g. 4AA24
Primary Care Trust (PCT)	D	5	A-9	A-9						NACS	e.g. 5CT
School	C	E	E	A-9	A-9	A-9	A-9	A-9	A-9	DfES and NACS	e.g. EE134290
Special Health Authority (SpHA)	I	T	0-9	1-9	0-9	0				NACS	e.g. T1150
Strategic Health Authority (SHA)	D	Q	A-9	A-9						NACS	Strategic Health Authorities in England and Wales Q99 - Wales  e.g. Q30
Transplant Consortium	J	Y, S, W or Z	0-9	0-9	T	0-9				NACS	<b><u>English Transplant Consortia are all Closed.</u></b>  England = Y, Scotland = S, Wales = W and N.Ireland = Z

											e.g. Y01T1
Welsh Local Health Board (WLHB)	D	6	A-Y	0-9						NACS	e.g. 6C4
Workforce Development Confederation	B	L	W	F	A-9	A-9				NACS	e.g. LWF03 <b>All closed June 2006</b>

~~Note: Codes for Executive Agency, Executive Agency Programme, Executive Agency Site and Executive Agency Programme Department do not easily fit into the coding frames as shown above and are therefore not included.~~

**Note 1:** Codes for Executive Agency, Executive Agency Programme, Executive Agency Site and Executive Agency Programme Department do not easily fit into the coding frames as shown above and are therefore not included. This is due to their unusual structure in that there are more hierarchical 'tiers' than with other organisations.

Executive Agency and Executive Agency Programme are both considered Organisation level entities, although each Programme does have a relationship to an Executive Agency. Executive Agency codes are three characters long. Executive Agency Programme codes are six, and their first three characters are the same as the Executive Agency they are associated to.

Department codes of eight characters long can then be allocated underneath a Programme code (sharing the first six characters). Executive Agency Site codes of five characters long can be allocated under an Executive Agency code (and share the first three characters).

**Note 2:** The Pan SHAs are made up of confederations of SHAs and as such, are Health Areas, not organisations. However, it has been recognised that these health areas do require codes in order that NHS systems continue to function.

Note: A-9 indicates that characters A-Z and 0-9 are valid: except B, I, O, S, U and Z (to avoid ambiguity).

**Table 2: CODING FORMATS for ORGANISATIONS in SCOTLAND**

Organisation Type	Character Position						Code allocated by:	Notes/Comments
	1	2	3	4	5	6		
GP Practice - Scotland	S	0-9	0-9	0-9	0-9	0-9	NHS	
Scottish GP Fundholder	S	A-Z	B	0-9	0-9		ISD, Scotland	2nd character identifies the Health Board the GPFH reports to. 3rd character (always B) shows GPFH status.
Scottish Health Agency	S	D	0-9	0-9	0-9		ISD, Scotland	2nd character (D) identifies Scottish Office agencies
Scottish Health Board	S	A-Z	9	9	9		ISD, Scotland	

Scottish Provider	S	A-Z	A,C,D	0-9	0-9		ISD, Scotland	2nd character identifies the Health Board the organisation reports to. 3rd character identifies the organisation type: A= Health Unit C = Hospital Trust D = Nursing Home
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**Table 4: CODING FORMATS for ORGANISATIONS in OTHER HOME COUNTRIES**

Organisation Type	Character Position						Code allocated by:	Notes/Comments
	1	2	3	4	5	6		
GP Practice - Alderney	A	L	D	0-9	0-9	0-9	NHS BSA PPD	
GP Practice - Guernsey	G	U	E	0-9	0-9	0-9	NHS BSA PPD	
GP Practice - Isle of Man (IOM)	Y	0-9	0-9	0-9	0-9	0-9	NHS BSA PPD	
GP Practice - Jersey	J	E	R	0-9	0-9	0-9	NHS BSA PPD	
Isle of Man (IOM) Government Department	Y	J	A-9				NACS	Eg. YJM
Isle of Man (IOM) Government Directorate	Y	K	A-9				NACS	Eg. YK1

Note: A-9 indicates that characters A-Z and 0-9 are valid: except B, I, O, S, U and Z (to avoid ambiguity).

For the National Administrative Codes Service (NACS) contact details, see [Contact Details](#)

**This attribute is also known by these names:**

Context	Alias
plural	ORGANISATION CODES

For enquiries about this Data Set Change Notice, please email [datastandards@nhs.net](mailto:datastandards@nhs.net)