

Preamble

1. Director In-Service Submarines (DISM) is the MOD's responsible officer for Project ISOLUS (Interim Storage of Laid Up Submarines). As the budget holder, DISM is accountable through Director General Submarines and Chief of Defence Materiel to Ministers for the ISOLUS programme and carries the delegated authority to deliver it.
2. The Assistant Director ISOLUS (AD ISOLUS) has day-to-day responsibility for project managing the programme.
3. The Lancaster University ISOLUS Consultation Steering Group (CSG) was established in March 2001 to oversee the two rounds of Project ISOLUS public consultation that were conducted in 2001 and 2003. The CSG held its last meeting in July 2005.
4. The MOD ISOLUS Steering Group (MISG) has been instituted as an element of the corporate governance of Project ISOLUS. The MISG is chaired by the DISM and its Secretariat is provided by the ISOLUS Project team.

Purpose

5. The principal purpose of the MISG is to contribute to the timely development of a solution for the dismantling of the UK's defuelled nuclear powered submarines which inspires public confidence, is safe, environmentally responsible, secure and cost effective. The MISG may through its chairman influence the planning and implementation of the solution in the light of effective future public consultation and national decisions on radioactive waste management.
6. In support of the purpose of the MISG, an advisory group has been created to provide a vehicle for conducting independent assessment of initiatives and outcomes, and to furnish a conduit for providing scrutiny¹, advice and counsel to the MISG aimed at facilitating the ISOLUS programme.

Conduct of Business

7. The MISG shall meet as necessary but normally two or three times a year. In general:
 - Discussion is to be kept at a high level to review the programme and to identify and seek to resolve major issues and impediments to progress. Actions may be placed on members of the MISG as agreed;
 - No formal MISG minutes are produced, but the Secretary will issue notes of meetings and collate reports that may be produced from time to time. After ratification by members, notes of meetings will be published on the ISOLUS website.
 - Reports produced for the MISG may be used to support the purposes of the MOD ISOLUS Project team as directed by SUBIPT Team Leader;

¹ Scrutiny includes preview and review.

- Business will be transacted in an open and transparent manner. Appropriate restraint will inform the handling of security and commercial sensitivities, where these may arise;
- Business may be conducted by correspondence where appropriate;
- Observers and appropriate experts may be invited to attend on an ad-hoc basis.

Membership

8. Membership of the MISG is through personal invitation of the Chairman, based on advice from the Group. From within the MOD, the Devonport and Clyde Naval Base Commanders are members of the MISG. Relevant other Government departments, the DTI, Defra and the Scottish Government, are also included to reflect their views.

9. Outside central Government, membership on the MISG includes NGO and local authority practitioners, together with representatives covering the various interests of public consultation, industry, nuclear regulators, environment agency and advisers on radioactive waste management.

10. Over time, the constitution and the composition of the MISG will evolve to reflect the focus and priorities of the Project as it develops, particularly in respect of any Ministerial decisions following consideration of the recommendations of the Committee on Radioactive Waste Management (CoRWM) and the Low Level Waste Policy Review.

11. The members of the MISG are as follows:

- Alasdair Stirling – Director In-Service Submarines (Chairman)
- Commodore Ian Jess – Naval Base Commander Devonport
- Commodore Chris Hockley – Naval Base Commander Clyde
- Derek Lacey – Director Nuclear Liabilities, Department of Business, Enterprise and Regulatory Reform (BERR)
- Dr Robert Jackson – Head Policy Development Unit, Radiological Substances Division, Department for Environment Food and Rural Affairs
- Elizabeth Gray – Head Radioactive Waste Team, Environmental Group, Scottish Government
- Paul Hamer – Managing Director, BNG Project Services Limited
- Robert Gray – Nuclear Installations Inspectorate
- Fred Barker – Local Government Associations Nuclear Legacy Advisory Forum
- Peter Lanyon – Nuclear Submarine Forum
- Roger Jackson - Consultant
- Dr Jane Hunt – Lancaster University's Centre for the Study of Environmental Change
- Peter Brazier - Nuclear Decommissioning Authority
- George Regan - Convention of Scottish Local Authorities
- David Griffiths - Environment Agency
- Les Netherton - ISOLUS Advisory Group Chairman
- Maggie Taylor – Assistant Director ISOLUS (Secretary)
- Antony Lokier - ISOLUS2 (Secretary Support)

Review

12. This constitution will be reviewed annually or earlier if necessary.