

Notice of appointment of an administrator by company or director(s)

(where a notice of intention to appoint has been issued)

Name of Company	Company number
In the <div style="text-align: right;">[full name of court]</div>	<i>For court use only</i> Court case number

(a) Insert name and address of registered office of the company

1. Notice is given that, in respect of (a)

*Delete as applicable

(b) Give name(s) and address(es) of administrator(s)

_____ (“the company”)
 * the company / the directors of the company (“the appointor”) hereby appoints
 (b)

*Delete as applicable

_____ as administrator(s) of the company.

- 2. The written statement(s) in Form 2.2B *is / are attached.**
- 3. The appointor is entitled to make an appointment under paragraph 22 of Schedule B1 to the Insolvency Act 1986.**
- 4. This appointment is in accordance with Schedule B1 to the Insolvency Act 1986.**
- 5. The company *is / is not *an insurance undertaking / a credit institution / an investment undertaking providing services involving the holding of funds or securities for third parties / or a collective investment undertaking under Article 1.2 of the EC Regulation.**

*Delete as applicable

(c) Insert whether main or territorial proceedings

6. For the following reasons it is considered that the EC Regulation *will / will not apply. If it does apply, these proceedings will be (c) _____ proceedings as defined in Article 3 of the EC Regulation: _____

7. Where there are joint administrators, a statement for the purposes of paragraph 100(2) of Schedule B1 to the Insolvency Act 1986 is attached.

8. The appointor has given written notice of the intention to appoint in accordance with paragraph 26(1) of Schedule B1 to the Insolvency Act 1986 and a copy of that notice was filed at court on (d)

(d) Insert date

*Delete as applicable

and *(a) five business days have elapsed from the date of the notice, or
* (b) each person to whom the notice was sent has consented to this appointment.

(e) Insert name and address of person making declaration

I (e)

_____ do

solemnly and

(If making the declaration on behalf of appointor indicate capacity e.g. director/solicitor)

sincerely declare that

- (i) the information provided in this notice and
- (ii) the statements made and information given in the notice of intention to appoint

are, and remain, to the best of my knowledge and belief, true,

AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1835.

Declared at _____

Signed _____

This _____ day of _____ 20

before me _____

A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor or Duly Authorised Officer

Endorsement to be completed by court

(f) Insert date and time

This notice was filed (f) _____