

Notice of appointment of an administrator by holder of qualifying floating charge

Name of Company	Company number
In the _____ [full name of court]	<i>For court use only</i> Court case number

(a) Name and address of holder of qualifying floating charge

1. (a) _____

_____ (“the appointor”)

gives notice that (b) _____

(b) Give name(s) and address(es) of administrator(s)

_____ is / are hereby appointed as administrator(s) of (c) _____ (“the company”)

(c) Insert name and address of registered office of company

2. The written statement(s) in Form 2.2B *is / are attached.

3. The appointor is the holder of the following qualifying floating charge:

(d) _____

*Delete as applicable

4. The above charge is enforceable at the date of this appointment.

+Delete if not applicable

5. + [The appointor has given at least two business days’ written notice to the holder of any prior qualifying floating charge(s), and a copy of that notice, *(which was filed at _____ court on _____ (date)) is attached.]

*Delete as applicable

OR
+ [all the holders of any prior qualifying floating charges have consented in writing to the making of this appointment and copies of the written consents are attached.]

*Delete as applicable

OR
+ [there are no prior qualifying floating charges.]

(e) Give details of any current or outstanding insolvency proceedings

6. The company *is / is not, at the date of this notice, the subject of insolvency proceedings:
(e) _____

7. The company *is / is not *an insurance undertaking / a credit institution / an investment undertaking providing services involving the holding of funds or securities for third parties / or a collective investment undertaking under Article 1.2 of the EC Regulation.

(f) Insert whether main or territorial proceedings

8. For the following reasons it is considered that the EC Regulation *will / will not apply. If it does apply, these proceedings will be (f) _____ proceedings as defined in Article 3 of the EC Regulation:

9. This appointment is in accordance with Schedule B1 to the Insolvency Act 1986.

10. Where there are joint administrators, a statement for the purposes of paragraph 100(2) of Schedule B1 to the Insolvency Act 1986 is attached.

(g) Insert full name and address of person making declaration

11. I (g) _____
of _____

(If making the delcaration on behalf of appointor indicate capacity e.g. director/solicitor)

do solemnly and sincerely declare that the information provided in this notice is, to the best of my knowledge and belief, true,

AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

Declared at _____

Signed _____

This _____ day of _____ 20

before me _____

A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor or Duly Authorised Officer.

Endorsement to be completed by the court

This notice and the attached documents were filed

(h) Insert date and time of filing

(h) _____

