

Administration application

Name of Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

1. The application of (a) _____ being

(a) Insert full name(s) of applicant(s)

*(i) the company, in reliance on paragraph 12(1)(a) of Schedule B1 to the Insolvency Act 1986 (“the Schedule”)

*Delete as applicable

*(ii) the directors, in reliance on paragraph 12(1)(b) of the Schedule

*(iii) a creditor / a creditor presenting this application on behalf of himself and the following creditors of the company: (b) _____, in reliance on paragraph 12(1)(c) of the Schedule

(b) Name(s) of all creditors applying

*(iv) a holder of a qualifying floating charge, in reliance on paragraph 35 of the Schedule:
(c)

(c) Give details of charge relied on, date registered, (if any) financial limit

*(v) a holder of a qualifying floating charge, in reliance on paragraph 37 of the Schedule:
(c)

*(vi) the liquidator of the company, in reliance on paragraph 38 of the Schedule

*(vii) a justices’ chief executive for a magistrates’ court, in the exercise of the power conferred by section 87A of the Magistrates’ Courts Act 1980

*(viii) the supervisor of a company voluntary arrangement, in reliance on section 7(4)(b) of the Insolvency Act 1986

(d) Insert name of company subject to application

2. (d) _____ (“the company”) was incorporated

(e) Insert date of incorporation

on (e) _____ under the Companies Act 19____, and

(f) Insert registered number

the registered number of the company is (f) _____.

(g) Insert address of registered office

3. The registered office of the company is at (g) _____

(h) Insert amount of nominal capital and how it is divided

4. The nominal capital of the company is (h) £_____ divided into ____ shares of £_____ each. The amount of the capital paid up or credited as paid up is (j) £_____

(j) Insert amount of capital paid up or credited as paid up

5. The principal business which is carried on by the company is:

6. The company *is / is not *an insurance undertaking / credit institution / an investment undertaking providing services involving the holding of funds or securities for third parties / or a collective investment undertaking under Article 1.2 of the EC Regulation.

*Delete as applicable

7. For the reasons stated in the *affidavit / witness statement in support of this application it is considered that the EC Regulation *will / will not apply. If it does apply, proceedings will be (k) _____ proceedings as defined in Article 3 of the EC Regulation.

*Delete as applicable

(k) Insert whether main or territorial proceedings

8. *The applicant(s) believe(s) that the company is or is likely to become unable to pay its debts for the reasons stated in the *affidavit / witness statement in support attached to this application.
(* Delete this paragraph if application is in reliance on paragraph 35 of Schedule B1)

*Delete as applicable

9. The applicant(s) propose(s) that during the period for which the order is in force, the affairs, business and property of the company be managed by

(l) Insert full name(s) and address(es) of proposed administrator(s)

(l) _____

whose statement(s) in Form 2.2B is / are attached to this application.

10. An affidavit / witness statement in support of this application is attached.

*Delete as applicable
(m) Insert address for service - where applicant is company or directors this must be the registered office of the company unless special reason to contrary

11. The *applicant's / applicant's solicitor's address for service is (m)

12. The applicant(s) therefore request(s) as follows:-

(n) Insert full name(s) of proposed administrator(s)

(1) that the court make an administration order in relation to (d) _____

(2) that (n) _____

be appointed to be the administrator(s) of the said company

(o) Insert details of any ancillary orders sought

(3) (o) _____

or

(4) that such other order may be made as the court thinks appropriate.

*Delete as applicable

Signed _____

*Applicant / applicant's solicitor
(If signing on behalf of firm or company state position or office held)

Dated _____

Endorsement to be completed by the court

This application having been presented to the court on _____ will
be heard at (p) _____

_____ on

(Date) _____ at

(Time) _____ hours

(or as soon thereafter as the application can be heard)

The solicitor to the applicant is:—

Name _____

Address _____

Telephone No: _____

Reference _____

[Whose Agents are:—

Name _____

Address _____

Telephone No. _____

Reference _____

(p) Insert name and address
of Court/District Registry