

The Insolvency Act 1986

Notice of vacation of office by administrator

Pursuant to paragraph 88 or 89 of Schedule B1 to the Insolvency Act 1986 and Rule 2.52 or 2.56 of the Insolvency (Scotland) Rules 1986

Name of Company	Company number
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(a) Insert name and address of person giving notice
Notice is hereby given by (a) _____

(b) Insert name of administrator
that (b) _____
who was appointed *administrator/ one of the administrators of (c) _____

*Delete as applicable
(c) Insert name and address of registered office of company

(d) Insert date appointed
on (d) _____ by (e) _____

(e) Insert name of applicant / appointor
has vacated the office of administrator because:

(f) Insert date
* he died on (f) _____ (attach copy of death certificate)

*Delete as applicable
* he was removed from office by order of the court, a copy of which is attached

* he ceased to be qualified to act as an administrator of the company

Signed _____

Dated _____

Contact Details:

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record

	Tel
DX Number	DX Exchange

Companies House receipt date barcode

When you have completed and signed this form please send it to the Registrar of Companies at:

**Companies House, 4th Floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, EH3 9FF
DX 235 Edinburgh / LP 4 Edinburgh-2**