

The National Archives

Introduction

1. This Supplementary Estimate is required for the following purposes:

		Amount (£)	
		<u>Increases</u>	<u>Reductions</u>
<u>Changes in resources</u>			
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government			
<u>Section</u>	<u>Reason for change</u>		
<u>Changes related to movements in budgets</u>			
<u>Other changes in DEL spending</u>			
Following a review with HM Treasury, it was agreed that it was appropriate to reclassify administration budget spending as programme spending. This reflects the fact that the majority of the resources are now consumed in providing direct services of, for example, public access to national records, family records and archives at Kew and other sites; the publishing, conservation and preservation of records; and U.K. information management advice and policy including standards, compliance, and copyright. This change is neutral in DEL overall.			
Section A	Transfer from subhead A1 to subhead A2.	42,852,000	-42,852,000
Section B	Transfer from subhead B1 to subhead B2.	1,147,000	-1,147,000
Section C	Transfer from subhead C1 to subhead C2.	2,016,000	-2,016,000
<u>Other changes</u>			
<u>Changes in operating appropriations-in-aid (fully offset by changes in spending)</u>			
Section A	An increase in operating income (subhead A5) generated by licensing, grant and service sales to other government departments. This is offset by an increase in other current spending (subhead A2).	4,103,000	-4,102,000
Section C	An increase in operating income (subhead C5) generated by support and service sales. This is offset by an increase in other current spending (subhead C2).	1,039,000	-1,039,000
		<u>Total</u>	<u>51,157,000</u>
Total change in resources for RfR1			-51,156,000
			1,000
Total change in resources for Estimate			1,000

Introduction *(continued)*

Changes in Capital

<u>Section</u>	<u>Reason for change</u>	<u>Increases</u>	<u>Reductions</u>
<u>Changes related to movements in budgets</u>			
<u>Take up of DEL End Year Flexibility</u>			
Section A	Improvements to facilities at Kew site.		
	Funded from capital EYF.	2,100,000	
	Funded from resource EYF.	2,185,000	
		<u>Total</u>	<u>-</u>
Total change in capital for Estimate		4,285,000	4,285,000

- As a result of the above and non-cash adjustments, there is an increase in the net cash requirement of £2,411,000.
- Symbols are explained in the Introduction to this booklet.

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Part I

£

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government **1,000**

Total additional net resource requirement **1,000**

Additional net cash requirement **2,411,000**

SUPPLEMENTARY amounts required in the year ending 31 March 2008 for expenditure by The National Archives on:

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government

Payments for expenditure on administration and operational associated non-cash costs.

The National Archives will account for this Estimate

Part II: Changes proposed

£'000

Resources	Present Net Provision	Change in Gross Provision	Change in A in A	Change in Net Provision	New Net Provision
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RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government

Spending in Departmental Expenditure Limits (DEL)

Central Government spending

RfR 1 - A	Public Record Office	41,252	4,103	4,102	1	41,253
RfR 1 - C	Office of Public Sector Information	2,545	1,039	1,039	-	2,545
Total RfR 1			5,142	5,141	1	
Total Changes to RfRs			5,142	5,141	1	

£000

	Present Provision	Change in Provision	New Provision
Capital and Cash			
Total Capital Expenditure	3,315	4,285	7,600
Non-Operating A in A	-	-	-
Net cash requirement	38,786	2,411	41,197

Part II: Revised subhead detail including additional provision

Resources						Capital	£'000
1	2	3	4	5	6	7	8
Admin	Other current	Grants	Gross Total	A in A	Net Total	Capital	Non-operating A in A
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government							
-	52,385	-	52,385	7,445	44,940	7,600	-
Spending in Departmental Expenditure Limits (DEL)							
<i>Central Government spending</i>							
A	Public Record Office						
-	46,955	-	46,955	5,702	41,253	7,433	-
B	Historical Manuscripts Commission						
-	1,147	-	1,147	5	1,142	-	-
C	Office of Public Sector Information						
-	4,283	-	4,283	1,738	2,545	167	-
Total for Estimate:							
-	52,385	-	52,385	7,445	44,940	7,600	-

Part II: Resource to cash reconciliation

	<u>Present</u>	<u>Increase (+)/ Decrease (-)</u>	<u>£'000</u> <u>Revised</u>
Net Resource Requirement	44,939	1	44,940
Voted capital items			
Capital	3,315	4,285	7,600
<i>Less: Non-operating A in A</i>	-	-	-
Total net voted capital	3,315	4,285	7,600
Accruals to cash adjustment			
Adjustments to remove non-cash items:			
Cost of Capital charges	-5,205	1,492	-3,713
Depreciation	-4,093	-907	-5,000
New provisions and adjustments to previous provisions	-110	110	-
Profit/loss on sale of assets	-	-	-
Prior period adjustments	-	-	-
Other non-cash items	-60	-	-60
Increase(+)/decrease (-) in stock	-	-	-
Increase(+)/decrease (-) in debtors	-	-	-
Increase(-)/decrease (+) in creditors	-	-2,700	-2,700
Use of provisions	-	130	130
Total accruals to cash adjustments	-9,468	-1,875	-11,343
Excess cash to be CFERd	-	-	-
Net Cash Requirement	38,786	2,411	41,197

Part III: Extra receipts payable to the Consolidated Fund

As in existing provision

Forecast Operating Cost Statement

	£'000
	2007-08 provision
Net Administration Costs	
RfR1	-
Total Net Administration Costs	-
Net Programme Costs	
RfR1	44,940
Non-voted	-
Total Net Programme costs	44,940
Total Net Operating Cost	44,940
<i>of which:</i>	
Net Resource Requirement	44,940
Non-voted expenditure	-
Consolidated Fund Extra Receipts	-
Resource Budget	44,940

Notes to the Estimate

Reconciliation of resource expenditure between Estimates, Accounts and Budgets

	£'000
	2007-08 Provision
Net Resource Requirement (Estimates)	44,940
<i>Adjustments to remove:</i>	
provision voted for earlier years	-
<i>Adjustments to additionally include:</i>	
non-voted expenditure in the OCS	-
Consolidated Fund extra receipts in the OCS	-
Other adjustments	-
Net Operating Costs (Accounts)	44,940
<i>Adjustments to remove:</i>	
Gains/losses from sale of capital assets	-
Capital grants	-
European Union income related to capital grants	-
voted expenditure outside the budget	-
<i>Adjustments to additionally include:</i>	
other Consolidated Fund Extra Receipts	-
resource consumption of non departmental public bodies	-
unallocated resource provision	-
Other adjustments	-
Resource Budget (Budget)	44,940
<i>of which:</i>	
Departmental Expenditure Limit (DEL)	44,940
Annually Managed Expenditure (AME)	-

Reconciliation of capital expenditure between Estimates and Budgets

	£'000
	2007-08 Provision
Net Voted Capital (Estimates)	7,600
<i>Adjustments to additionally include:</i>	
other Consolidated Fund Extra Receipts	-
capital spending by non departmental public bodies	-
capital grants	-
European Union income related to capital grants	-
supported capital expenditure (revenue)	-
capital spending by levy funded bodies	-
unallocated capital provision	-
Other adjustments	-
Capital Budget (Budget)	7,600
<i>of which:</i>	
Departmental Expenditure Limits (DEL)	7,600
Annually Managed Expenditure (AME)	-

Notes to the Estimate (*continued*)

Explanation of Accounting Officer responsibilities

In accordance with the Government Resources and Accounts Act 2000 the Treasury has made the following Accounting Officer appointments for the Requests for Resources within this Estimate.

Request for Resources 1	Natalie Ceeney, Permanent Head of the Public Record Office and the sole Historical Manuscripts Commissioner
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Natalie Ceeney as the Accounting Officer of The National Archives has personal responsibility for the proper presentation of the department's resource accounts as prescribed in legislation, or by the Treasury, and their transmission to the Comptroller and Auditor General. The AO as the permanent head, remains in general overall charge of The National Archives.

The responsibilities of an Accounting Officer are set out in chapter 3 of Managing Public Money. In essence these responsibilities include a personal responsibility for the propriety and regularity of the public finances for which they are answerable; for keeping of proper accounts; for prudent and economical administration; for the avoidance of waste and extravagance; and for the efficient and effective use of all the available resources. In addition, the Accounting Officer must ensure that there is a sound system of internal control to support the achievement of the organisation's policies, aims and objectives and should regularly review the effectiveness of that system.

Notes to the Estimate (*continued*)

Analysis of operating appropriations in aid (A in A)

£'000

2007-08

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Administration

of which:

-

Programme

of which:

7,445

Sale of goods and services

6,664

Cost recovery from other government departments

781

Total RfR1

7,445 †

† Amount that may be applied as operating appropriations in aid in addition to the net total arising from: charges for the sale of copies of documents; sale of publications and other items and services; professional fees; fees receivable from service providers; sale of fixed assets; grants received to carry out specific projects; reproduction fees and royalties for the publication of images; Crown copyright fees and royalties; fees for the management of third parties' copyright; fee for the management of the Office of the Queen's Printer for Scotland; income from contractual arrangements for official publishing and partnerships to make historical records electronically accessible; and sales and recovery of costs for goods/services provided to other government departments, public bodies and the general public.

Total Operating A in A

7,445

Notes to the Estimate (*continued*)

Departmental Expenditure Limits and Administration Budgets

	Change		New DEL		£'000
	Voted	Non-voted	Voted	Non-voted	Total
Resource DEL	1	-	44,940	-	44,940
<i>of which: †</i>					
Administration budget	-43,711	-	-	-	-
Near-cash in RDEL	-	-	35,471	-	35,471
Capital DEL ††	4,285	-	7,600	-	7,600
Less Depreciation †††	-907	-	-5,000	-	-5,000
Total DEL	3,379	-	47,540	-	47,540

† The total of 'Administration budget' and 'Near-cash in Resource DEL' figures may well be greater than total resource DEL, due to the definitions overlapping.

†† Capital DEL includes items treated as resource in Estimates and accounts but which are treated as Capital DEL in budgets.

††† Depreciation, which forms part of resource DEL, is excluded from total DEL since capital DEL includes capital spending and to include depreciation of those assets would lead to double counting.

Cash which may be retained to offset expenditure

	£'000
Cash which may be retained by the department to offset expenditure in the year due to its relationship with income (operating and non-operating) that has been or will be appropriated in aid	7,445

