

# The National Archives

## Introduction

1. This Supplementary Estimate is required for the following purposes:

	<b>Amount £</b>
<b><u>Changes in resources</u></b>	
<b>RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government</b>	
<b>Increases:</b>	
<u>Other increases</u>	
An increase in resource spending (administration costs - subhead A1) to facilitate spending on minor works. This is offset in budgetary terms by a reallocation of DEL cover within the Department for Constitutional Affairs group.	500,000
<b>Total change in resources for RfR1</b>	<b>500,000</b>
<b>Total change in resources for Estimate</b>	<b>500,000</b>
<b><u>Changes in capital</u></b>	
<b>Decreases:</b>	
<u>Other decreases</u>	
A decrease in capital spending (subhead A7) to facilitate spending on minor works. This is offset in budgetary terms by a reallocation of DEL cover within the Department for Constitutional Affairs group.	-500,000
<b>Total change in capital for Estimate</b>	<b>-500,000</b>

2. As a result of the above, and non-cash adjustments, there is no change in the net cash requirement.
3. Symbols are explained in the Introduction to this booklet.

## Part I

£

<b>RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government</b>	<b>500,000</b>
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Total additional net resource requirement	500,000
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<b>Additional net cash requirement</b>	<b>-</b>
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SUPPLEMENTARY amounts required in the year ending 31 March 2007 for expenditure by The National Archives on:

**RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government**

Payments for expenditure on administration and operational associated non-cash costs.

The National Archives will account for this Estimate.

## Part II: Changes proposed

Resources	Present Net Provision	Change in Gross Provision	Change in A in A	Change in Net Provision	£'000
					New Net Provision
<p><b>RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government</b></p>					
<b>Spending in Departmental Expenditure Limits (DEL)</b>					
RfR 1 - A Public Record Office	40,252	500	-	500	40,752
<b>Total RfR 1</b>		<b>500</b>	<b>-</b>	<b>500</b>	
<b>Total Changes to RfRs</b>		<b>500</b>	<b>-</b>	<b>500</b>	

Capital and Cash	Present Provision	Change in Provision	£000
			New Provision
Total Capital Expenditure	3,735	-500	3,235
Non-Operating A in A	-	-	-
<b>Net cash requirement</b>	<b>39,862</b>	<b>-</b>	<b>39,862</b>

**Part II: Revised subhead detail including additional provision**

Resources						Capital	£'000
1	2	3	4	5	6	7	8
Admin	Other current	Grants	Gross Total	A in A	Net Total	Capital	Non-operating A in A
<b>RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government</b>							
47,999	1,228	-	49,227	4,894	44,333	3,235	-
<b>Spending in Departmental Expenditure Limits (DEL)</b>							
<i>Central Government spending</i>							
A Public Record Office							
44,947	-	-	44,947	4,195	40,752	3,200	-
B Historical Manuscripts Commission							
1,147	-	-	1,147	5	1,142	15	-
C Office of Public Sector Information							
1,905	1,228	-	3,133	694	2,439	20	-
<b>Total for Estimate:</b>							
47,999	1,228	-	49,227	4,894	44,333	3,235	-

## Part II: Resource to cash reconciliation

	Present	Increase (+)/ Decrease (-)	£'000 Revised
<b>Net Resource Requirement</b>	<b>43,833</b>	<b>500</b>	<b>44,333</b>
<b>Voted capital items</b>			
Capital	3,735	-500	3,235
<i>Less: Non-operating A in A</i>	<i>-</i>	<i>-</i>	<i>-</i>
<b>Total net voted capital</b>	<b>3,735</b>	<b>-500</b>	<b>3,235</b>
<b>Accruals to cash adjustment</b>			
Adjustments to remove non-cash items:			
Cost of Capital charges	-3,405	-1,300	-4,705
Depreciation	-4,131	-	-4,131
New provisions and adjustments to previous provisions	-110	-	-110
Profit/loss on sale of assets	-	-	-
Prior period adjustments	-	-	-
Other non-cash items	-60	-	-60
Increase(+)/decrease (-) in stock	-	-	-
Increase(+)/decrease (-) in debtors	-	-	-
Increase(-)/decrease (+) in creditors	-	-	-
Use of provisions	-	-	-
<b>Total accruals to cash adjustments</b>	<b>-7,706</b>	<b>-1,300</b>	<b>-9,006</b>
<b>Excess cash to be CFERd</b>	<b>-</b>	<b>1,300</b>	<b>1,300</b>
<b>Net Cash Requirement</b>	<b>39,862</b>	<b>-</b>	<b>39,862</b>

## Part III: Extra receipts payable to the Consolidated Fund

In addition to Appropriations in aid, the following income and receipts relate to the department and is payable to the Consolidated Fund (cash receipts being shown in italics):

	Present provision		New provision	
	Income	<i>Receipts</i>	Income	<i>Receipts</i>
Operating income not classified as A in A	-	-	-	-
Non-operating income not classified as A in A	-	-	-	-
Other amounts collectable on behalf of the Consolidated Fund	-	-	-	-
Excess receipts to be surrendered to the Consolidated Fund	-	-	-	<i>1,300</i>
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b><i>1,300</i></b>

## Forecast Operating Cost Statement

	£'000
	2006-07 provision
<b>Net Administration Costs</b>	
RfR1	43,105
<b>Total Net Administration Costs</b>	<b>43,105</b>
<b>Net Programme Costs</b>	
RfR1	1,228
<b>Total Net Programme costs</b>	<b>1,228</b>
<b>Total Net Operating Cost</b>	<b>44,333</b>
<i>of which:</i>	
<b>Net Resource Requirement</b>	<b>44,333</b>
Non-voted expenditure	-
Consolidated Fund Extra Receipts	-
<b>Resource Budget</b>	<b>44,333</b>

## Notes to the Estimate

### Reconciliation of resource expenditure between Estimates, Accounts and Budgets

	£'000
	2006-07 Provision
<b>Net Resource Requirement (Estimates)</b>	<b>44,333</b>
<i>Adjustments to remove:</i>	
provision voted for earlier years	-
<i>Adjustments to additionally include:</i>	
non-voted expenditure in the OCS	-
Consolidated Fund extra receipts in the OCS	-
Other adjustments	-
<b>Net Operating Costs (Accounts)</b>	<b>44,333</b>
<i>Adjustments to remove:</i>	
capital grants	-
European Union income related to capital grants	-
voted expenditure outside the budget	-
<i>Adjustments to additionally include:</i>	
other Consolidated Fund Extra Receipts	-
resource consumption of non departmental public bodies	-
unallocated resource provision	-
Other adjustments	-
<b>Resource Budget (Budget)</b>	<b>44,333</b>
<i>of which:</i>	
Departmental Expenditure Limit (DEL)	44,333
Annually Managed Expenditure (AME)	-

### Reconciliation of capital expenditure between Estimates and Budgets

	£'000
	2006-07 Provision
<b>Net Voted Capital (Estimates)</b>	<b>3,235</b>
<i>Adjustments to remove:</i>	
gains/losses from sale of capital assets	-
<i>Adjustments to additionally include:</i>	
other Consolidated Fund Extra Receipts	-
capital spending by non departmental public bodies	-
capital grants	-
European Union income related to capital grants	-
supported capital expenditure (revenue)	-
capital spending by levy funded bodies	-
unallocated capital provision	-
Other adjustments	-
<b>Capital Budget (Budget)</b>	<b>3,235</b>
<i>of which:</i>	
Departmental Expenditure Limits (DEL)	3,235
Annually Managed Expenditure (AME)	-

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## Notes to the Estimate (*continued*)

### Explanation of Accounting Officer responsibilities

In accordance with the Government Resources and Accounts Act 2000 the Treasury has made the following Accounting Officer appointments for the Requests for Resources within this Estimate.

<b>Request for Resources 1</b>	Natalie Ceeney, Permanent Head of the Public Record Office and the sole Historical Manuscripts Commissioner
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Natalie Ceeney as the Accounting Officer of The National Archives has personal responsibility for the proper presentation of the department's resource accounts as prescribed in legislation, or by the Treasury, and their transmission to the Comptroller and Auditor General. The AO as the permanent head remains in general overall charge of The National Archives.

The responsibilities of an Accounting Officer are set out in Annex 4.1 of Government Accounting. In essence these responsibilities include a personal responsibility for the propriety and regularity of the public finances for which they are answerable; for keeping of proper accounts; for prudent and economical administration; for the avoidance of waste and extravagance; and for the efficient and effective use of all the available resources. In addition, the Accounting Officer must ensure that there is a sound system of internal control to support the achievement of the organisation's policies, aims and objectives and should regularly review the effectiveness of that system.

## Notes to the Estimate (*continued*)

### Analysis of operating appropriations in aid (A in A)

£'000

2006-07  
Provision

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<b>Administration</b>	<b>4,894</b>
<i>of which:</i>	
Sale of goods and services	4,894
<b>Programme</b>	-
<i>of which:</i>	
Sale of goods and services	-

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<b>Total RfR1</b>	<b>4,894 †</b>
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† Amount that may be applied as appropriations in aid in addition to the net total, arising from: charges for the sale of copies of documents; sale of publications and other items and services; professional fees; fees receivable from service providers; sale of fixed assets; grants received to carry out specific projects; reproduction fees and royalties for the publication of images; Crown copyright fees and royalties; fees for the management of third parties' copyright; fee for the management of the Office of Queen's Printer for Scotland; income from contractual arrangements for official publishing and partnerships to make historical records electronically accessible; and sales and recovery of costs for goods/services provided to other government departments, public bodies and the general public.

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<b>Total Operating A in A</b>	<b>4,894</b>
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## Notes to the Estimate (*continued*)

### Analysis of Consolidated Fund extra receipts

	£'000	
	2006-07 provision	
	Income	Receipts
Excess cash	-	1,300
<b>Total</b>	<b>-</b>	<b>1,300</b>

### Departmental Expenditure Limits and Administration Budgets

	Change		New DEL		£'000
	Voted	Non-voted	Voted	Non-voted	Total
Resource DEL	500	-	44,333	-	44,333
<i>of which:</i>					
Administration budget*	500	-	43,105	-	43,105
Near-cash in RDEL	-800	-	35,327	-	35,327
Capital**	-500	-	3,235	-	3,235
Less Depreciation†	-	-	-4,131	-	-4,131
<b>Total</b>	<b>-</b>	<b>-</b>	<b>43,437</b>	<b>-</b>	<b>43,437</b>

\* The total of 'Administration budget' and 'Near-cash in Resource DEL' figures may well be greater than total resource DEL, due to the definitions overlapping.

\*\*Capital DEL includes items treated as resource in Estimates and accounts but which are treated as Capital DEL in budgets.

† Depreciation, which forms part of resource DEL, is excluded from total DEL since capital DEL includes capital spending and to include depreciation of those assets would lead to double counting.

### Cash which may be retained to offset expenditure

	£'000
Cash which may be retained by the department to offset expenditure in the year due to its relationship with income (operating and non-operating) that has been or will be appropriated in aid	4,894