
The National Archives: Public Records Office and Historical Manuscripts Commission

Introduction

1. This Supplementary Estimate is required for the following purposes:

Amount £

Changes in resources

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records

Increases:

1. Take up of End Year Flexibility

Take-up of administration budget EYF (all near cash) on subhead A1 in respect of electronic service delivery developments and operational costs	3,723,000
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Neutral Changes:

- | | |
|--|---|
| 1. An increase in Appropriations in Aid of £2,600,000 (subhead A5) generated by retail and online sales offset against an increase in running costs of £2,600,000 (subhead A1) | - |
|--|---|

Total change in resources for RfR1	3,723,000
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Changes in capital

1. Take up of End Year Flexibility

Take-up of capital EYF (subhead A7) to fund expenditure in respect of the development of electronic service delivery.	684,000
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Total change in capital for Estimate	684,000
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2. As a result of the above and non-cash adjustments, there is an increase in the net cash requirement of £4,407,000.

3. Symbols are explained in the Introduction to this booklet.

Part I

£

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records	3,723,000
Total additional net resource requirement	3,723,000
Additional net cash requirement	4,407,000

SUPPLEMENTARY amounts required in the year ending 31 March 2006 for expenditure by the National Archives: Public Record Office and Historical Manuscripts Commission on:

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records

Payments for expenditure by the Public Record Office and Historical Manuscripts Commission on administration and operational associated non-cash costs.

The National Archives: Public Record Office and Historical Manuscripts Commission will account for this Estimate.

Part II: Changes proposed

Resources	Present Net Provision	Change in Gross Provision	Change in A in A	Change in Net Provision	£'000 New Net Provision
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records					
Spending in Departmental Expenditure Limits (DEL)					
RfR 1 - A Public Record Office	38,252	6,323	2,600	3,723	41,975
Total RfR 1		6,323	2,600	3,723	

Capital and Cash	Present Provision	Change in Provision	£000 New Provision
Total Capital Expenditure	3,315	684	3,999
Non-Operating A in A	-	-	-
Net cash requirement	35,044	4,407	39,451

Part II: Revised subhead detail including additional provision

Resources						Capital		£'000
1	2	3	4	5	6	7	8	
Admin	Other current	Grants	Gross Total	A in A	Net Total	Capital	Non-operating A in A	
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records								
47,322	-	-	47,322	4,205	43,117	3,999	-	
Spending in Departmental Expenditure Limits (DEL)								
<i>Central Government spending</i>								
A Public Record Office								
46,175	-	-	46,175	4,200	41,975	3,984	-	
B Historical Manuscripts Commission								
1,147	-	-	1,147	5	1,142	15	-	
Total for Estimate:								
47,322	-	-	47,322	4,205	43,117	3,999	-	

Part II: Resource to cash reconciliation

	<u>Present</u>	<u>Increase (+)/ Decrease (-)</u>	<u>£'000</u> <u>Revised</u>
Net total Resources	39,394	3,723	43,117
Voted capital items			
Capital expenditure	3,315	684	3,999
<i>Less:</i> non-operating A in A	<u>-</u>	<u>-</u>	<u>-</u>
Total net voted capital	3,315	684	3,999
Accruals to cash adjustment			
Adjustments to remove non-cash items:			
Cost of Capital charges	-3,402	-	-3,402
Depreciation	-4,093	-	-4,093
New provisions and adjustments to previous provisions	-110	-	-110
Profit/loss on sale of assets	-	-	-
Prior period adjustments	-	-	-
Other non-cash items	-60	-	-60
Increase(+)/decrease (-) in stock	-	-	-
Increase(+)/decrease (-) in debtors	-	-	-
Increase(-)/decrease (+) in creditors	-	-	-
Use of provisions	<u>-</u>	<u>-</u>	<u>-</u>
Total accruals to cash adjustments	-7,665	-	-7,665
Excess cash to be CFERd	-	-	-
Net cash requirement	35,044	4,407	39,451

Part III: Extra receipts payable to the Consolidated Fund

As in existing provision

Forecast Operating Cost Statement

	£'000
	2005-06 provision
Net Administration Costs	
RfR 1	43,117
Total Net Administration Costs	43,117
Net Programme Costs	
RfR 1	-
Total Net Programme costs	-
Total Net Operating Cost	43,117
<i>of which:</i>	
Net Resource Outturn	43,117
CFERs	-
Non-voted expenditure	-
Resource Budget Outturn	43,117

Notes to the Estimate

Reconciliation of resource expenditure between Estimates, Accounts and Budgets

	£'000
	2005-06 Provision
Net Resource Outturn (Estimates)	43,117
<i>Adjustments to remove:</i>	
provision voted for earlier years	-
<i>Adjustments to additionally include:</i>	
non-voted expenditure in the OCS	-
Consolidated Fund extra receipts (CFERS) in the OCS	-
Other adjustments	-
Net Operating Costs (Accounts)	43,117
<i>Adjustments to remove:</i>	
capital grants to local authorities	-
capital grants financed from the Capital Modernisation Fund	-
European Union income and related adjustments	-
voted expenditure outside the budget	-
<i>Adjustments to additionally include:</i>	
other Consolidated Fund Extra Receipts	-
resource consumption of non departmental public bodies	-
unallocated resource provision	-
Other adjustments	-
Resource Budget Outturn (Budget)	43,117
<i>of which:</i>	
Departmental Expenditure Limit (DEL)	43,117
Annually Managed Expenditure (AME)	-

Reconciliation of capital expenditure between Estimates and Budgets

	£'000
	2005-06 Provision
Net Voted Capital Outturn (Estimates)	3,999
<i>Adjustments to remove:</i>	
gains/losses from sale of capital assets	-
<i>Adjustments to additionally include:</i>	
other Consolidated Fund Extra Receipts	-
capital spending by non departmental public bodies	-
capital grants to local authorities	-
capital grants financed by the Capital Modernisation Fund	-
local authority credit approvals	-
capital spending by levy funded bodies	-
unallocated capital provision	-
Other adjustments	-
Capital Budget Outturn (Budget)	3,999
<i>of which:</i>	
Departmental Expenditure Limits (DEL)	3,999
Annually Managed Expenditure (AME)	-

Notes to the Estimate (*continued*)

Explanation of Accounting Officer responsibilities

In accordance with the Government Resources and Accounts Act 2000 the Treasury has made the following Accounting Officer appointments for the Requests for Resources within this Estimate.

Request for Resources 1	Natalie Ceeney, Permanent Head of the Public Record Office and the sole Historical Manuscripts Commissioner
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Natalie Ceeney, as the Accounting Officer (AO) of the Public Record Office and sole Historical Manuscripts Commissioner has personal responsibility for the proper presentation of the National Archives:Public Record Office and Historical Manuscripts Commission's resource accounts as prescribed in legislation or by the Treasury and their transmission to the Comptroller and Auditor General. The AO as the permanent head, in addition to the responsibilities for the assigned RfR, remains in general overall charge of the National Archives: Public Record Office and Historical Manuscripts Commission.

The responsibilities of an Accounting Officer are set out in Annex 4.1 of Government Accounting. In essence these responsibilities include a personal responsibility for the propriety and regularity of the public finances for which they are answerable; for the keeping of proper accounts; for prudent and economical administration; for the avoidance of waste and extravagance; and for the efficient and effective use of all available resources. In addition, the Accounting Officer must ensure that there is a sound system of internal control to support the achievement of the National Archives's policies, aims, and objectives; and should regularly review the effectiveness of that system.

Notes to the Estimate (*continued*)

Analysis of appropriations in aid (A in A)

	£'000	
	2005-06 Provision	
	Operating A in A	Non operating A in A
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records		
Records, registration and surveys	4,205	-
Total RfR 1	4,205 *	-
<i>of which: Administration budgets</i>	<i>4,205</i>	<i>-</i>

*Amount that may be applied as appropriations in aid in addition to the net total, arising from charges for the sale of copies of documents; sale of publications and other items and services; professional fees; sale of fixed assets and grants received to carry out specific projects.

Notes to the Estimate (*continued*)

Departmental Expenditure Limits and Administration Budgets

As announced to the House of Commons, the National Archives: Public Records Office and Historical Manuscripts Departmental Expenditure Limit will change as follows:

	Change	New DEL		£'000
		Voted	Non-voted	Total
Resource	3,723	43,117	-	43,117
<i>of which : Administration Budget</i>	3,723	43,117	-	43,117
Capital	684	3,999	-	3,999
Depreciation*	-	-4,093	-	-4,093
Total	4,407	43,023	-	43,023

**Depreciation, which forms part of resource DEL, is excluded from total DEL since capital DEL includes capital spending and to include depreciation of those assets would lead to double counting.*

Cash which may be retained to offset expenditure

	£'000
Cash which may be retained by the department to offset expenditure in the year due to its relationship with income (operating and non-operating) that has been or will be appropriated in aid	4,005