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Heads of Internal Audit

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HIA 02/06

Dear HIA

Internal Audit and Professional Skills for Government

The purpose of this letter is to ask you to assist us with embedding Internal Audit into the Professional Skills for Government (PSG) framework

2. As you know, Internal Audit is now recognised as a profession under PSG with Chris Butler as Head of Profession. We are now beginning work on developing the relevant frameworks and a working group of HIAs will shortly be having an initial meeting to help us direct and shape this work.

3. However, to help with this work and to ensure that Chris can properly and effectively represent the profession, we need your help with developing a better understanding of the government Internal Audit community and its current qualification status, staffing and pay.

4. I therefore enclose two questionnaires which I ask you to complete and return to us by **30th April**. The first questionnaire (Annex 1) needs to be completed for each member of staff (i.e. – it is a “personal” return although we are not asking for the individuals to be named) The second questionnaire (Annex 2) asks for some benchmarking information about: the number of audit staff in your organisation; minimum and maximum pay rates; the size of the organisation that you audit; and audit staff movements in the year. One questionnaire per organisation should be completed.



INVESTOR IN PEOPLE

5. I would be very grateful if you would e-mail completed questionnaires to Richard Fennelly (<mailto:richard.fennelly@hm-treasury.gov.uk>). Richard (tel: 020 7270 5792) or Karen Parsons (tel: 020 7270 5687) will be pleased to deal with any queries you or those completing questionnaires might have.

Yours sincerely

Gordon Adam
Assurance, Control and Risk