

The National Archives †

Introduction

1. The National Archives was created in 2003 by the merger of the Public Record Office and the Historical Manuscripts Commission. In October 2006, The National Archives merged with the Office of Public Sector Information, and will play an important leadership, preservation, monitoring, standard-setting and information-gathering role in relation to government information and records management, and to the wider archives sector. The name of this Estimate is changed from 'The National Archives: Public Record Office and Historical Manuscripts Commission' to 'The National Archives'. This Supplementary Estimate is required to fund the transfer of this function.

Amount £

Changes in resources

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government

Increases:

Machinery of government change

Transfer of Office of Public Sector Information (OPSI) from Cabinet Office to The National Archives.

Administration costs (subhead A1)

1,905,000

Programme costs (subhead A2)

1,228,000

Decreases:

Machinery of government change

Transfer of Office of Public Sector Information (OPSI) from Cabinet Office to The National Archives.

Additional operating appropriations in aid (subhead A5)

-694,000

Neutral Changes:

An increase in operating Appropriations in Aid of £2,595,000 (subhead A5) generated by retail and online sales offset against an increase in administration costs of £2,595,000 (subhead A1).

-

Total change in resources for Estimate 2,439,000

Changes in capital

Increases:

Machinery of government change

Transfer of Office of Public Sector Information (OPSI) from Cabinet Office to The National Archives. Additional accommodation costs (subhead A7).

420,000

Total change in capital for Estimate 420,000

2. As a result of the above, and non-cash adjustments, there is an increase in the net cash requirement of £2,818,000.
3. Symbols are explained in the Introduction to this booklet.

† In the Main Estimate 2006-07 the department name for this Estimate was "The National Archives: Public Record Office and Historical Manuscripts Commission".

Part I

£

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government † 2,439,000

Total additional net resource requirement 2,439,000

Additional net cash requirement †† 2,818,000

SUPPLEMENTARY amounts required in the year ending 31 March 2007 for expenditure by The National Archives on:

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government

Payments for expenditure on administration and operational associated non-cash costs.

The National Archives will account for this Estimate.

† In the Main Estimate 2006-07 the RfR title was "Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records".

†† The Office of Public Sector Information was transferred from the Cabinet Office on 31 October 2006. Within the overall changes sought in this Estimate, the specific changes relating to this machinery of government transfer are:

- a) the net resource requirement is increased by £2,439,000;
- b) operating appropriations in aid are increased by £694,000;
- c) capital expenditure is increased by £420,000;
- d) the net cash requirement is increased by £2,818,000.

Part II: Changes proposed

£'000

Resources	Present Net Provision	Change in Gross Provision	Change in A in A	Change in Net Provision	New Net Provision
-----------	-----------------------	---------------------------	------------------	-------------------------	-------------------

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government

Spending in Departmental Expenditure Limits (DEL)

RfR 1 - A	Public Record Office	40,252	2,595	2,595	-	40,252
RfR 1 - C	Office of Public Sector Information	-	3,133	694	2,439	2,439
Total RfR 1			5,728	3,289	2,439	
Total Changes to RfRs			5,728	3,289	2,439	

£000

	Present Provision	Change in Provision	New Provision
Capital and Cash			
Total Capital Expenditure	3,315	420	3,735
Non-Operating A in A	-	-	-
Net cash requirement	37,044	2,818	39,862

Part II: Revised subhead detail including additional provision

Resources						Capital		£'000
1	2	3	4	5	6	7	8	
Admin	Other current	Grants	Gross Total	A in A	Net Total	Capital	Non-operating A in A	
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government								
47,499	1,228	-	48,727	4,894	43,833	3,735	-	
Spending in Departmental Expenditure Limits (DEL)								
<i>Central Government spending</i>								
A Public Record Office								
44,447	-	-	44,447	4,195	40,252	3,300	-	
B Historical Manuscripts Commission								
1,147	-	-	1,147	5	1,142	15	-	
C Office of Public Sector Information								
1,905	1,228	-	3,133	694	2,439	420	-	
Total for Estimate:								
47,499	1,228	-	48,727	4,894	43,833	3,735	-	

Part II: Resource to cash reconciliation

	Present	Increase (+)/ Decrease (-)	£'000 Revised
Net Resource Requirement	41,394	2,439	43,833
Voted capital items			
Capital	3,315	420	3,735
<i>Less:</i> Non-operating A in A	-	-	-
Total net voted capital	3,315	420	3,735
Accruals to cash adjustment			
Adjustments to remove non-cash items:			
Cost of Capital charges	-3,402	-3	-3,405
Depreciation	-4,093	-38	-4,131
New provisions and adjustments to previous provisions	-110	-	-110
Profit/loss on sale of assets	-	-	-
Prior period adjustments	-	-	-
Other non-cash items	-60	-	-60
Increase(+)/decrease (-) in stock	-	-	-
Increase(+)/decrease (-) in debtors	-	-	-
Increase(-)/decrease (+) in creditors	-	-	-
Use of provisions	-	-	-
Total accruals to cash adjustments	-7,665	-41	-7,706
Excess cash to be CFERd	-	-	-
Net Cash Requirement	37,044	2,818	39,862

Part III: Extra receipts payable to the Consolidated Fund

As in existing provision

Forecast Operating Cost Statement

	£'000
	2006-07 provision
Net Administration Costs	
RfR1	42,605
Total Net Administration Costs	42,605
Net Programme Costs	
RfR1	1,228
Total Net Programme costs	1,228
Total Net Operating Cost	43,833
<i>of which:</i>	
Net Resource Requirement	43,833
Non-voted expenditure	-
Consolidated Fund Extra Receipts	-
Resource Budget	43,833

Notes to the Estimate

Reconciliation of resource expenditure between Estimates, Accounts and Budgets

	£'000
	2006-07 Provision
Net Resource Requirement (Estimates)	43,833
<i>Adjustments to remove:</i>	
provision voted for earlier years	-
<i>Adjustments to additionally include:</i>	
non-voted expenditure in the OCS	-
Consolidated Fund extra receipts in the OCS	-
Other adjustments	-
Net Operating Costs (Accounts)	43,833
<i>Adjustments to remove:</i>	
capital grants	-
European Union income related to capital grants	-
voted expenditure outside the budget	-
<i>Adjustments to additionally include:</i>	
other Consolidated Fund Extra Receipts	-
resource consumption of non departmental public bodies	-
unallocated resource provision	-
Other adjustments	-
Resource Budget (Budget)	43,833
<i>of which:</i>	
Departmental Expenditure Limit (DEL)	43,833
Annually Managed Expenditure (AME)	-

Reconciliation of capital expenditure between Estimates and Budgets

	£'000
	2006-07 Provision
Net Voted Capital (Estimates)	3,735
<i>Adjustments to remove:</i>	
gains/losses from sale of capital assets	-
<i>Adjustments to additionally include:</i>	
other Consolidated Fund Extra Receipts	-
capital spending by non departmental public bodies	-
capital grants	-
European Union income related to capital grants	-
supported capital expenditure (revenue)	-
capital spending by levy funded bodies	-
unallocated capital provision	-
Other adjustments	-
Capital Budget (Budget)	3,735
<i>of which:</i>	
Departmental Expenditure Limits (DEL)	3,735
Annually Managed Expenditure (AME)	-

Notes to the Estimate (*continued*)

Explanation of Accounting Officer responsibilities

In accordance with the Government Resources and Accounts Act 2000 the Treasury has made the following Accounting Officer appointments for the Requests for Resources within this Estimate.

Request for Resources 1	Natalie Ceeney, Permanent Head of the Public Record Office and the sole Historical Manuscripts Commissioner
--------------------------------	---

Natalie Ceeney as the Accounting Officer of The National Archives has personal responsibility for the proper presentation of the department's resource accounts as prescribed in legislation, or by the Treasury, and their transmission to the Comptroller and Auditor General. The AO as the permanent head remains in general overall charge of The National Archives.

The responsibilities of an Accounting Officer are set out in Annex 4.1 of Government Accounting. In essence these responsibilities include a personal responsibility for the propriety and regularity of the public finances for which they are answerable; for keeping of proper accounts; for prudent and economical administration; for the avoidance of waste and extravagance; and for the efficient and effective use of all the available resources. In addition, the Accounting Officer must ensure that there is a sound system of internal control to support the achievement of the organisation's policies, aims, and objectives and should regularly review the effectiveness of that system.

Notes to the Estimate (*continued*)

Analysis of operating appropriations in aid (A in A)

£'000

2006-07
Provision

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government

Administration	4,894
<i>of which:</i>	
Sale of goods and services	4,894
Programme	-
<i>of which:</i>	
Sale of goods and services	-

Total RfR1	4,894 †
-------------------	----------------

† Amount that may be applied as appropriations in aid in addition to the net total, arising from: charges for the sale of copies of documents; sale of publications and other items and services; professional fees; sale of fixed assets; grants received to carry out specific projects; reproduction fees and royalties for the publication of images; Crown copyright fees and royalties; fees for the management of third parties' copyright; fee for the management of the Office of Queen's Printer for Scotland; income from contractual arrangements for official publishing and partnerships to make historical records electronically accessible; and sales and recovery of costs for goods/services provided to other government departments, public bodies and the general public.

Total Operating A in A	4,894
-------------------------------	--------------

Notes to the Estimate (*continued*)

Departmental Expenditure Limits and Administration Budgets

	Change		New DEL		£'000
	Voted	Non-voted	Voted	Non-voted	Total
Resource DEL	2,439	-	43,833	-	43,833
<i>of which:</i>					
Administration budget*	1,211	-	42,605	-	42,605
Near-cash in RDEL	2,398	-	36,127	-	36,127
Capital**	420	-	3,735	-	3,735
Less Depreciation†	-38	-	-4,131	-	-4,131
Total	2,821	-	43,437	-	43,437

* The total of 'Administration budget' and 'Near-cash in Resource DEL' figures may well be greater than total resource DEL, due to the definitions overlapping.

**Capital DEL includes items treated as resource in Estimates and accounts but which are treated as Capital DEL in budgets.

†Depreciation, which forms part of resource DEL, is excluded from total DEL since capital DEL includes capital spending and to include depreciation of those assets would lead to double counting.

Cash which may be retained to offset expenditure

	£'000
Cash which may be retained by the department to offset expenditure in the year due to its relationship with income (operating and non-operating) that has been or will be appropriated in aid	4,894