

The National Archives: Public Record Office and Historical Manuscripts Commission

Introduction

1. This Estimate covers the cost of the administration of the public records system of the United Kingdom under the Public Records Acts of 1958 and 1967 and the promotion of the highest standards of care and public access for archives of historical value outside the public records.
2. For further details of the expenditure contained in this Estimate, refer to section chapter 9 of the Department of Constitutional Affairs Departmental Report (Cm 6820).
3. Symbols are explained in the Introduction to this booklet.

Part I

	£
Request for Resources 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records	41,394,000
Total net resource requirement	41,394,000
Net cash requirement	37,044,000

Amounts required in the year ending 31 March 2007 for expenditure by The National Archives: Public Record Office and Historical Manuscripts Commission on:

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records

Payments for expenditure by the Public Record Office and Historical Manuscripts Commission on administration and operational associated non-cash costs.

The National Archives: Public Record Office and Historical Manuscripts Commission will account for this Estimate.

	Net total	Allocated in Vote on Account	Balance to complete
RfR 1	41,394,000	17,727,000	23,667,000
Total net resource requirement	41,394,000	17,727,000	23,667,000
Net cash requirement	37,044,000	15,770,000	21,274,000

Part II: Subhead detail

£'000

2006-07 Provision							2005-06 Provision	2004-05 Outturn	
Resources						Capital Capital	Non- operating A in A	Net Total Resources	Net Total Resources
Admin	Other Current	Grants	Gross Total	A in A	Net Total	7	8	9	10
1	2	3	4	5	6				
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records									
42,999	-	-	42,999	1,605	41,394	3,315	-	43,117	36,057
Spending in Departmental Expenditure Limits (DEL)									
<i>Central Government spending</i>									
A	Public Record Office								
41,852	-	-	41,852	1,600	40,252	3,300	-	41,975	34,913
B	Historical Manuscripts Commission								
1,147	-	-	1,147	5	1,142	15	-	1,142	1,144
Total for Estimate:									
42,999	-	-	42,999	1,605	41,394	3,315	-	43,117	36,057

Part II: Resource to cash reconciliation

	£'000		
	2006-07 Provision	2005-06 Provision	2004-05 Outturn
Net Resource Requirement	41,394	43,117	36,057
Voted capital items			
Capital	3,315	3,999	1,908
Less Non-operating A-in-A	-	-	-
Total net voted capital	3,315	3,999	1,908
Accruals to cash adjustment			
Adjustments to remove non-cash items:			
Cost of Capital charges	-3,402	-3,402	-3,530
Depreciation	-4,093	-4,093	-4,648
New provisions and adjustments to previous provisions	-110	-110	-36
Profit/loss on sale of assets	-	-	-
Prior period adjustments	-	-	-
Other non-cash items	-60	-60	-62
Increase (+) / Decrease (-) in stock	-	-	-
Increase (+) / Decrease (-) in debtors	-	-	-
Increase (-) / Decrease (+) in creditors	-	-	-1,678
Use of provisions	-	-	-
Total accruals to cash adjustments	-7,665	-7,665	-9,954
Excess cash to be CFERd	-	-	-
Net Cash Requirement	37,044	39,451	28,011

Part III: Extra receipts payable to the Consolidated Fund

No CFER income or receipts are expected in 2006-07 or 2005-06. None were received in 2004-05.

Forecast Operating Cost Statement

	£'000		
	2006-07 Provision	2005-06 Provision	2004-05 Outturn
Net Administration Costs			
RfR 1	41,394	43,117	36,057
Total Net Administration costs	41,394	43,117	36,057
Total Net Operating Cost	41,394	43,117	36,057
<i>of which:</i>			
Net Resource Requirement	41,394	43,117	36,057
Non-voted expenditure	-	-	-
Consolidated Fund Extra Receipts	-	-	-
Resource Budget	41,394	43,117	36,057

Notes to the Main Estimate

Reconciliation of resource expenditure between Estimates, Accounts and Budgets

	£'000		
	2006-07 Provision	2005-06 Provision	2004-05 Outturn
Net Resource Requirement (Estimates)	41,394	43,117	36,057
<i>Adjustments to remove:</i>			
Provision voted for earlier years	-	-	-
<i>Adjustments to additionally include:</i>			
Non-voted expenditure in the OCS	-	-	-
Consolidated Fund Extra Receipts in the OCS	-	-	-
Other adjustments	-	-	-
Net Operating Cost (Accounts)	41,394	43,117	36,057
<i>Adjustments to remove:</i>			
Capital grants	-	-	-
European Union income related to capital grants	-	-	-
Voted expenditure outside the budget	-	-	-
<i>Adjustments to additionally include:</i>			
Other Consolidated Fund Extra Receipts	-	-	-
Resource consumption of non departmental public bodies	-	-	-
Unallocated resource provision	-	-	-
Other adjustments	-	-	-
Resource Budget (Budget)	41,394	43,117	36,057
<i>of which:</i>			
Departmental Expenditure Limits (DEL)	41,394	43,117	36,057
Annually Managed Expenditure (AME)	-	-	-

Reconciliation of capital expenditure between Estimates and Budgets

	£'000		
	2006-07 Provision	2005-06 Provision	2004-05 Outturn
Net Voted Capital (Estimates)	3,315	3,999	1,908
<i>Adjustments to remove:</i>			
Gains / losses from sale of capital assets	-	-	-
<i>Adjustments to additionally include:</i>			
Other Consolidated Fund Extra Receipts	-	-	-
Capital spending by non-departmental public bodies	-	-	-
Capital grants	-	-	-
European Union income related to capital grants	-	-	-
Supported capital expenditure (revenue)	-	-	-
Capital spending by levy funded bodies	-	-	-
Unallocated capital provision	-	-	-
Other adjustments	-	-	-
Capital Budget (Budget)	3,315	3,999	1,908
<i>of which:</i>			
Departmental Expenditure Limits (DEL)	3,315	3,999	1,908
Annually Managed Expenditure (AME)	-	-	-

Notes to the Main Estimate (*continued*)

Explanation of Accounting Officer responsibilities

In accordance with the Government Resources and Accounts Act 2000 the Treasury has made the following Accounting Officer appointment for the Request for Resources within this Estimate.

Request for Resources 1:	Natalie Ceeney, Permanent Head of the Public Record Office and the sole Historical Manuscripts Commissioner
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Natalie Ceeney as the Accounting Officer of the The National Archives: Public Record Office and Historical Manuscripts Commission has personal responsibility for the proper presentation of the department's resource accounts as prescribed in legislation, or by the Treasury, and their transmission to the Comptroller and Auditor General. The AO as the permanent head, remains in general overall charge of the The National Archives: Public Record Office and Historical Manuscripts Commission.

The responsibilities of an Accounting Officer are set out in Annex 4.1 of Government Accounting. In essence these responsibilities include a personal responsibility for the propriety and regularity of the public finances for which they are answerable; for keeping of proper accounts; for prudent and economical administration; for the avoidance of waste and extravagance; and for the efficient and effective use of all the available resources. In addition, the Accounting Officer must ensure that there is a sound system of internal control to support the achievement of the organisation's policies, aims and objectives and should regularly review the effectiveness of that system.

Notes to the Main Estimate (*continued*)

Analysis of operating appropriations in aid (A in A)

	£'000		
	2006-07 Provision	2005-06 Provision	2004-05 Outturn
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records			
Administration	1,605	4,205	3,612
<i>of which:</i>			
Sale of goods and services	1,605	4,205	3,612
Total RfR 1	1,605†	4,205	3,612
† Amount that may be applied as operating appropriations in aid in addition to the net total arising from: charges for the sale of copies of documents; sale of publications and other items and services; professional fees; sale of fixed assets and grants received to carry out specific projects.			
Total Operating A in A	1,605	4,205	3,612

Notes to the Main Estimate (*continued*)

Departmental Expenditure Limits and Administration budgets

	£'000		
	Voted	Non-voted	Total
Resource DEL	41,394	-	41,394
<i>of which:</i> *			
Administration budget	41,394	-	41,394
Near-cash in RDEL	33,729	-	33,729
Capital DEL**	3,315	-	3,315
Less Depreciation†	-4,093	-	-4,093
Total DEL	40,616	-	40,616

* The total of the 'Administration Budget' and 'Near-cash in Resource DEL' figures may well be greater than total resource DEL, due to the definitions overlapping.

** Capital DEL includes items treated as resource in Estimates and accounts but which are treated as Capital DEL in budgets.

† Depreciation, which forms part of resource DEL, is excluded from total DEL since capital DEL includes capital spending and to include depreciation of those assets would lead to double counting.

Comparison of provision sought with final provision for the previous year

The total net resource budget sought for 2006-07 of £41,394,000 is 4.0 per cent lower than the final net provision for 2005-06 of £43,117,000.

Cash which may be retained to offset expenditure

	£'000		
	2006-07 Provision	2005-06 Provision	2004-05 Outturn
Cash which may be retained by the department to offset expenditure in the year due to its relationship with income (operating and non-operating) that has been, or will be, appropriated in aid.	1,605	4,205	3,612