

MINUTE OF MANAGEMENT BOARD MEETING – 25 FEBRUARY 2009

Present:	Mr Pimlott (Chair)	G Cassell	Item 2
	Mr Crawford	H Cromey	Item 2
	Mr Godfrey	L Nichols	Item 2
	Mr Harrison	S Johnson	Items 2 and 3
	Mr Haslehurst	A Harkin	Item 2
	Ms Letsinger	N Tyler	Item 2
	Mr Addison Smith		
	Mr Dodgson		
	Mr Ridley		
	Mr Havelock		
Secretary:	Dr Phillips		

1. **Draft Minute of 28 January meeting and Matters Arising**

1.1. The draft minute of 28 January meeting was approved with minor corrections.

2. **Business System Reconfiguration (BSR) Update**

2.1. MB was given a presentation on the Business Systems Reconfiguration programme that outlined the overarching goals and benefits of the programme.

2.2. Status reports were provided on the key projects within the programme, including the FREF, GEFCO, Claims and Operations project; ACBS Futures; Data Warehousing; Ownership; Claims and Recoveries; and Information Management.

2.3. MB noted the benefits and risks of the programme and recognised that resource constraints could affect the timelines of low priority projects.

2.4. MB requested bi-monthly updates to cover progress on key projects, any changes to the benefits and costs of the programme, updates on key milestones and inter-dependencies.

3. **Resourcing and the BERR Working Capital Scheme (WCS)**

3.1. MB was advised on the staff resources from divisions that were involved in providing advisory services to BERR in respect of WCS. These were contrasted with projections made in ECGD's 2008-11 Strategic Plan published in March

2008. MB suggested that both BERR and HMT officials be provided with detailed breakdown of these figures.

3.2. MB was presented with the key strategic issues facing ECGD and it was agreed that a review of the Strategic Plan would be conducted in September 2009.

4. Bribery and Corruption update

4.1. This item was deferred to the March MB meeting.

5. Audit Committee Report back

5.1. MB was provided with an oral report on the Audit Committee (AC) meeting in January. At the AC meeting:

5.1.1. Mr Young was introduced as the interim Head of Internal Audit and Assurance Division;

5.1.2. AC was informed that the 2008-09 Resource Accounts were scheduled to be signed off in June 2009;

5.1.3. Alongside the 2008-09 Resource Accounts, ECGD would be producing shadow accounts for IFRS purposes; and

5.1.4. Discussions on contingency and end-year flexibility were ongoing with HMT officials.

6. Export Guarantees Advisory Council Report back

6.1. MB was provided with an oral report on the Export Guarantees Advisory Council (EGAC) meeting in February. At the EGAC meeting:

6.1.1. EGAC complimented ECGD on its performance in relation to Freedom of Information requests in the previous quarter and its improved performance in relation to Sustainable Development in Government; and

6.1.2. EGAC met with representatives of the Confederation of British Industries (CBI), the British Exporters Association (BExA) and the British Bankers' Association (BBA) to discuss ECGD performance and potential areas where ECGD could provide support in the future.

Dr Phillips

Chief Executive's Office