

MINUTE OF EXECUTIVE COMMITTEE MEETING – 14/07/09

Present: Mr Crawford (Chair) Attending: Mr Roe
Mr Addison Smith
Mr Dodgson
Mr Havelock
Ms Johnson

Apologies: Mr Ridley

Secretary: Dr Phillips

1 Draft Minute of 30 June Meeting and Matters Arising

1.1 The draft minute was approved.

Possible Letter of Credit Guarantee Scheme

1.2 EC noted that the consultation period on a proposed LCGS closed on 3 July. ECGD had received 27 responses. Advice was being prepared for Ministers on the Government response to the consultation.

2 Human Resource Update

2.1 EC discussed and agreed that information should be provided to Management Board (MB) for its meeting on 22 July.

3 Q1 Performance

3.1 EC discussed ECGD's financial performance in the first quarter of the 2009-10 financial year. MB is to receive a briefing at its 22 July meeting.

4 Review of Operational and Strategic Risk Framework

4.1 EC agreed that the Chief Executive's Office would arrange meetings with EC members to discuss this work, ahead of collective EC consideration at a future meeting.

5 Business Systems Reconfiguration Programme (BSR) Update

5.1 EC noted that MB would receive a presentation.

6 **AOB**

- 6.1 EC noted that the Chief Executive's semi-annual series of meetings with staff teams was under way.

Dr Phillips

Chief Executive's Office

