

MINUTE OF EXECUTIVE COMMITTEE MEETING – 16/06/09

Present: Mr Dodgson (Chair) Attending:
Mr Addison Smith
Ms Johnson
Mr Havelock
Mr Ridley

Apologies: Mr Crawford

Secretary: Dr Phillips

1 Matters arising

1.1 There were no matters arising.

2 IT Strategy Update

2.1 EC was given an update on the IT Strategy, which is to be discussed by Management Board (MB).

3 International Review

3.1 EC was given a six-month update on international issues, noting that this would be considered by the MB at its next meeting.

4 Audit Committee annual review

4.1 EC approved the Audit Committee review for presentation at MB.

5 May Monthly Management Performance

5.1 EC reviewed the financial performance for May.

6 AOB

Pandemic arrangements

6.1 EC was informed that, in line with Cabinet Office recommendations, ECGD would be issuing staff with advice regarding its pandemic policy shortly.

Dr Phillips

CXO

MINUTE OF EXECUTIVE COMMITTEE MEETING – 30/06/09

Present: Mr Crawford (Chair) Attending: Mr Roe
Mr Dodgson
Ms Johnson
Mr Ridley
Mr Havelock

Apologies: Mr Addison Smith

Secretary: Mr Lily

1 Draft Minute of 23 June meeting and Matters Arising

1.1 The draft minutes were approved with minor amendments.

Possible Letter of Credit Guarantee Scheme (LCGS)

1.2 EC discussed timelines for work to be undertaken once the consultation period had ended.

2 MB Report Back

2.1 EC discussed the decisions at the recent MB meeting.

Mr Lily

CXO