

4 Claims Audit Update

4.1 EC noted an update on Claims Audit.

5 Statement of Internal Control

5.1 EC reviewed the draft Statement of Internal Control.

6 Internal Audit Annual Review

6.1 EC noted the conclusions of Internal Audit Annual Review, to be presented to AC.

7 Review of AC effectiveness

7.1 EC noted the conclusions of the AC Effectiveness Review for consideration by AC.

8 FREF Support after 2009

8.1 EC reviewed issues on ECGD's current Fixed Rate Export Finance (FREF) scheme.

9 Information Assurance Update

9.1 EC was provided with an update on Information Assurance following the quarterly meeting of the Information Assurance Management Committee (IAMC). IAMC primarily focussed on ECGD's assessment against the HMG Information Assurance Maturity Model.

9.2 EC was informed that ECGD had successfully completed its annual Government Secure Internet accreditation and had recently recruited a new Information Assurance and Security Officer.

10 Home Working Policy

10.1 EC discussed this topic.

11 AOB

11.1 EC provided topics for the May Team Briefing, such as ECGD's recent performance in relation to the Government's Sustainable Development in Government targets.

Dr Phillips

CXO

MINUTE OF EXECUTIVE COMMITTEE MEETING – 19/05/09

Present:	Mr Crawford (Chair)	Attending:	Mr Sharp	Item 4
	Mr Addison Smith		Mr Cassell	Item 2
	Ms Johnson		Mr Mapp	Item 2
	Mr Havelock		Mr Roe	
	Mr Dodgson			

Apologies: Mr Ridley

Secretary: Dr Phillips

1 Draft Minutes of 12 May meeting and matters arising

1.1 The draft minutes were approved.

2 Process Ownership Principles

2.1 EC discussed the concept of Process Ownership Principles and their application within ECGD.

2.2 EC agreed that any new principles on data ownership must be consistent with Cabinet Office terminology and requirements.

2.3 EC recognised that the role of a process owner cut across functional boundaries and there needed to be clear understanding of what the role entailed, with due recognition in staff performance plans.

3 Review of Operational and Strategic Risk Management Framework

3.1 EC discussed this issue, noting that it would also be discussed by ECGD's Audit Committee.

4 April Monthly Management Performance

4.1 EC reviewed the financial figures for April, noting that the Pricing Adequacy Index and Premium Risk Ratios were in line with targets.

Dr Phillips

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MINUTE OF EXECUTIVE COMMITTEE MEETING – 29/05/09

Present: Mr Crawford (Chair) Attending: Mr Roe
Mr Addison Smith
Ms Johnson
Mr Havelock
Mr Dodgson
Mr Ridley

Secretary: Dr Phillips

1 Draft Minutes of 19 May meeting and matters arising

1.1 The draft minutes were approved.

2 AOB

Management Board Report back

2.1 EC was updated on matters discussed at Management Board on 28 May.

Accommodation

2.2 EC was updated on current accommodation arrangements at Harbour Exchange Square.

Dr Phillips

CXO