

# National Performance Measures For Trading Standards 2004/2005

## Consultation Response Form

The closing date for this consultation is 22/12/2003

The Department may, in accordance with the Code of Practice on Access to Government Information, make available, on public request, individual consultation responses. This will extend to your comments unless you inform us that you wish them to remain confidential.

Please tick if you want us to keep your response confidential

Name \_\_\_\_\_

Organisation (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Return completed forms to:*

David Martin,  
Department of Trade and Industry,  
Bay 664, 1 Victoria Street,  
London  
SW1H 0ET

Telephone: 02072156469

Fax: 02072155435

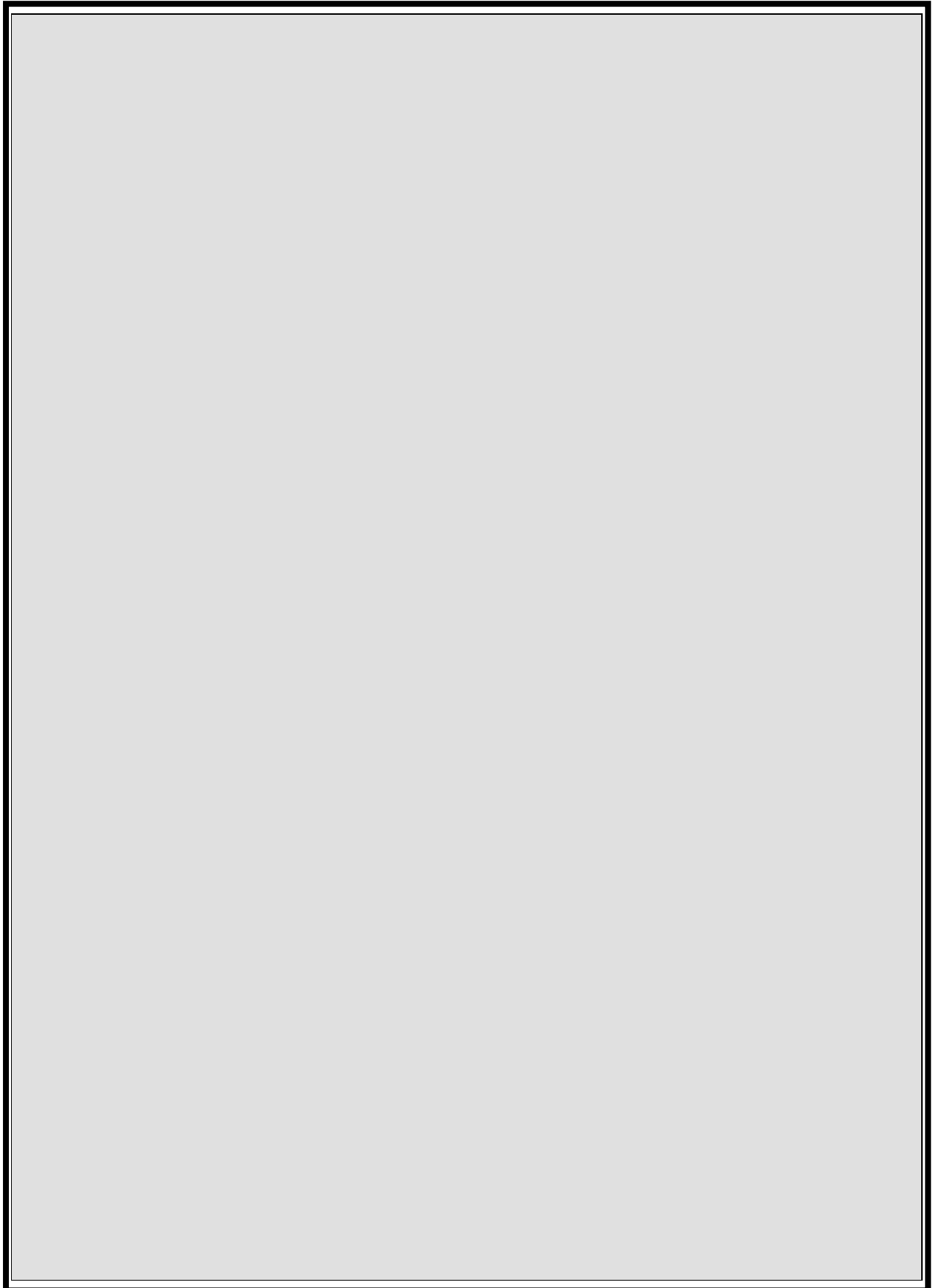
email: david.martin@dti.gsi.gov.uk

Respondents should be asked to tick one box from a list of options that best describes them at a respondent. This enables views to be presented by group type. A box for 'others' should always be included. For example:

<input type="checkbox"/>	Small to Medium Enterprise
<input type="checkbox"/>	Representative Organisation
<input type="checkbox"/>	Interest Group
<input type="checkbox"/>	Big Business
<input type="checkbox"/>	Local Government
<input type="checkbox"/>	Central Government
<input type="checkbox"/>	Other (please describe):

**Question 1**

Overall, what are your views on the Performance Measures and supporting contextual information as proposed for 2004/5?





**Question 3.**

In relation to Performance Measure 3, which measures business compliance (tables 3(a) and 3(b)):

- A. Should we be measuring the % of business inspected (or otherwise contacted) for both high and medium risk related businesses?
- B. Should we have separate tables, one for inspections and one for other enforcement activity, or should they be combined into one table? (Data from separate tables would be combined for the measure)
- C. Should the measure be business compliance as a % all businesses in the area, or just those contacted?

<b>A</b>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Not sure
<b>B</b>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Not sure
<b>C</b>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Not sure

*A - Comments:*

*B - Comments:*

*C- Comments*

#### Question 4

In relation to the Performance Measure 'Contextual Information':

In this proposal we have removed some of the data from the current contextual information return. Should we also remove items 1.1 –2.5,3.1,3.3 and 3.4?

Yes

No

Not sure

*Comments:*

Question 5

Do you have any other comments that might aid the consultation process as a whole?

Please use this space for any other comments you have.

*Comments:*



Thank you for taking the time to let us have your views. We do not intend to acknowledge individual responses unless you tick the box below.

Please acknowledge this reply

)

Here at the Department for Trade and Industry we carry out our research on many different topics and consultations. As your views are valuable to us, would it be alright if we were to contact you again from time to time either for research or to send through consultation documents?

Yes  No

#### Code of Practice on written consultation

All UK national public consultations are required to conform to the following standards:

1. Timing of consultation should be built into the planning process for a policy (including legislation) or service from the start, so that it has the best prospect of improving the proposals concerned, and so that sufficient time is left at each stage.
2. It should be clear who is being consulted, about what questions, in what timescale and for what purpose.
3. A consultation document should be as simple and concise as possible. It should include a summary, in two pages at most, of the main questions it seeks views on. It should make it as easy as possible for readers to respond, make contact or complain.
4. Documents should be made widely available, with the fullest use of electronic means (though not to the exclusion of others), and effectively drawn to the attention of all interested groups and individuals.
5. Sufficient time should be allowed for considered responses from all groups with an interest. Twelve weeks should be the standard minimum period for a consultation.
6. Responses should be carefully and open-mindedly analysed, and the results made widely available, with an account of the views expressed, and the reasons for decisions finally taken.
7. Departments should monitor and evaluate consultations, designating a consultation co-ordinator who will ensure the lessons are disseminated.