

# Civil Society Challenge Fund (CSCF)

## ***Frequently Asked Questions***

***Please note:*** It is important to understand that the application guidelines for the CSCF are reviewed yearly prior to the opening of each new funding round. Any advice given here can be subject to change under such revisions. For questions not covered here please email the CSCF helpdesk in the first instance at [cscf@tripleline.com](mailto:cscf@tripleline.com) for assistance.

### **1. Where can I find the current CSCF Application forms?**

The CSCF application forms are available to download from DFID's website under 'FORMS AND TEMPLATES' and by following the link below. DFID publish new guidelines and application forms for the submission of Concept Notes (CN), Proposals (CFA) **and** ongoing project Performance Assessment every year so please ensure that you check the website to make sure that you are using the correct form or your application/report may be returned to you.

<http://www.dfid.gov.uk/Working-with-DFID/Funding-Schemes/Funding-for-not-for-profit-organisations/CSCF/>

### **2. What is the timing of the next funding round?**

The timing of each annual funding round is always made available on DFID's website and by following the link below:

<http://www.dfid.gov.uk/Documents/funding/CSCF-Deadlines-2009.pdf>

The deadline for submission of Concept Notes for the 2011 funding round is midnight on the 31<sup>st</sup> of May 2010, for proposals midnight 31<sup>st</sup> July 2010.

Documents received after midnight on these dates will not be accepted.

### **3. What is the guidance regarding the resubmission of Concept Notes?**

You are able to resubmit a Concept Note only **once** within the same or the following funding round.

Concept Notes resubmitted more than once or after their window for resubmission has closed will not be accepted.

### **4. What is the guidance regarding the resubmission of Proposals?**

You are able to resubmit a Proposal only **once** to the following funding round.

Proposals resubmitted more than once or after their window for resubmission has closed will not be accepted.

### **5. We had a Concept Note accepted last year but did not submit a full proposal. Do we need to resubmit the Concept Note this year before we can proceed with the proposal?**

If you have had a Concept Note for a particular project accepted but you **did not submit** your full proposal in that same round, you are able to submit your proposal in the following round without submitting another Concept Note first.

### **6. Are overseas organisations eligible for CSCF Funding?**

As stated in the guidelines, to be eligible for funding, you must demonstrate that your organisation or network:

'Has a UK-based office with significant autonomy. If your organisation is part of a larger international family, we will require documentation to show that you have your own UK constitution and board of trustees.'

**7. Use of the DFID/ DFID UK Aid Logo?**

DFID is currently in the process of devising a specific guidance document for external organisations with regards to using the DFID logo. They expect this guidance to be available shortly.

DFID advise that organisations use the DFID logo only on 'items' that are specific to the actual project that DFID are funding.

**8. How can I find out the eligibility of specific countries where DFID will fund?**

There is not a specific list available of countries that DFID will or will not fund under the CSCF. This is largely due to the fact that guidance in this area can change regularly.

There is a published list on the DFID website of currently funded CSCF projects that identifies countries amongst other details:

<http://www.dfid.gov.uk/Documents/funding/ongoing-CSCF-projects-24-11-08.xls>

However if a country is not on this list it does not mean that there will be no projects funded there in the future. Each project is taken on its own merit and it does not matter whether or not there is a DFID presence in that country.

If you have a query regarding a particular country please email it to [cscf@tripleline.com](mailto:cscf@tripleline.com)

**9. We currently hold a CSCF grant for a specific country. We would like to submit another application to the CSCF for a new project in the same country. Can we confirm that this is possible?**

You are able to apply for a second grant in the same country as one you already hold a CSCF grant for.

However if you are going to be using the same local partner please do take into consideration whether or not they have the capacity to manage a second grant.

**10. How can I find out which proposals successfully received funding last year?**

Successful proposals are announced on the DFID website at the end of each funding round. Last years successful applicants can be viewed by following the link below:

<http://www.dfid.gov.uk/Documents/funding/cscf/CSCF-2010-successful-list2010.pdf>

**11. Our organisation does not appear to be eligible for CSCF funding, how do I find out about other potential funding schemes implemented by DFID?**

Please check the DFID website for details of other funding schemes for which your organisation may be suitable:

<http://www.dfid.gov.uk/Working-with-DFID/Funding-Schemes/>