



**Further information on putting together a strong bid  
by Nick McAllister, ACEVO**

Due to the high amount of interest in the programme, all bids should be strong, credible and well thought out, giving as much information as possible.

Bids must:

- Create at least 30 jobs within the funded period.
- Pay the minimum wage and be at least 25 hours per week.
- Last for at least six months and preferably lead to permanent employment.
- Provide direct community benefit, beyond simple job creation.
- Detail how the jobs and subsequent work will deliver social, environmental or cultural benefits.
- Show links to strategic planning, such as Sustainable Community Strategies and Local Area Agreements.
- Include a worklessness assessment.
- Include a timeline for how jobs will be created during the funded period.
- Show any track record and experience of delivering this kind of programme.
- Include details of how employees will be supported to get permanent employment (Training, Job Search and Interview Techniques).
- Jobs must contribute to meeting the fund targets.

Jobs created by this funding must be “extra jobs” and most will be created through job centre referrals, not all of which will be successful at interview. Job creation can be spread over the 18 month funded period.

Match Funding is to be encouraged, but this programme cannot be combined with any other Employment Programme. Training funding can be matched.

All other programmes e.g.; Big Lottery Fund, DECC energy efficiency programme, Charitable Trusts and Regeneration Funding can be used.

We expect the majority of bids to the Fund to be led by local authorities, sub-regional, city region and local partnerships, or by national or local public sector and third sector bodies. There are however no exclusions. Jobs created within small and medium enterprises (SMEs), Charities, Social Enterprises and Third Sector Organisations are all welcome.

For Nick McAllister’s full presentation, please see the Office of the Third Sector’s website at [http://www.cabinetoffice.gov.uk/third\\_sector/news/news\\_stories/090603\\_seminar.aspx](http://www.cabinetoffice.gov.uk/third_sector/news/news_stories/090603_seminar.aspx)