

ANNEX 1: QUESTIONNAIRES

Questionnaire 1: Minor variations to premises licences and club premises certificates

QUESTION 1: Do you agree that this draft Order accurately reflects the new minor variation process described at Section 2, Chapter 1 of this Consultation Document? Yes/No

If No, please describe in detail how you think the draft Order should be amended.

QUESTION 2: Does this draft Guidance (Section 2, Chapter 3) provide sufficient advice to assist licensing officers in coming to a decision on whether a variation is minor? Yes/No

If No, please describe in detail what additional Guidance should be provided.

QUESTION 3: Do you agree that there is no need for any specific action in the event that a licensing authority is unable to respond to the applicant within the statutory time period? (See Section 2, Chapter 3) Yes/No

If No, please explain what action should be taken and why?

QUESTION 4: Do you think the recommended fee (Section 2, Chapter 4) is a) right, b) too low, or c) too high?

If you think the fee is too high or too low, please suggest an alternative figure including tasks undertaken and provide average time required to complete them and proportion of professional/administrative effort required.

QUESTION 5: Do you think that applicants will be able to complete this form (Section 2, Chapter 5) easily without seeking legal advice? Yes/No.

If No, please specify how it could be made more user-friendly.

QUESTION 6: Does this form (Section 2, Chapter 5) provide sufficient information for a licensing officer to decide whether a variation is minor? Yes/No?

If No, please specify what additional information should be provided

QUESTION 7: Do you agree with the costings in this Impact Assessment? (Section 2, Chapter Yes/No.

If No, please give your reasons and provide alternatives

Questionnaire 2: Remove the Requirement for Designated Premises Supervisor

QUESTION 1: Do you agree that this draft Order accurately reflects the new process described at Section 3, Chapter 1 of this Consultation Document to allow the disapplication of mandatory conditions relating to the sale of alcohol in relation to community premises?

Yes No

If No, please describe in detail how you think the draft Order should be amended.

QUESTION 2: Does this draft Guidance (Section 3, Chapter 3) provide sufficient advice to assist licensing officers in coming to a decision on whether a premises meets the requirements set out in the proposed s25A(6) of the 2003 Act to allow the disapplication of the mandatory conditions relating to personal licence holder and DPS? Yes No

If No, please describe in detail what additional Guidance should be provided.

QUESTION 3: Do you think the recommended fee (Section 3, Chapter 4) is a) right, b) too low, or c) too high?

If you think the fee is too high or too low, please suggest an alternative figure and provide evidence, including tasks undertaken, average time required to complete them, and proportion of professional/administrative effort involved.

QUESTION 4: Do you think that applicants will be able to complete this form (Section 3, Chapter 5 easily without seeking legal advice? Yes No.

If No, please specify how it could be made more user-friendly.

QUESTION 5: Does this form (Section 3, Chapter 5) strike the right balance between providing sufficient information for a licensing officer to decide whether a hall is a community premises and has an adequate management structure and minimising burdens on applicants? Yes No?

If No, please specify what additional information should be provided or what should be excluded and explain why.