

## Consultation process

### Introduction

The purpose of this consultation exercise is to seek views on the European Commission's Communication *i2010: Digital Libraries*.

Negotiations on the Communication will be conducted in Brussels by an officials' Working Group known as the Cultural Affairs Committee (CAC). The CAC operates within the scope of the European Commission's Directorate General for Education, Youth and Culture (DG EYAC). DCMS officials – with input from other Government departments – will lead on the negotiations, taking into account advice received through this consultation process.

The proposed aims and actions of the Communication are summarised in Annex B and we would welcome views on these or any aspect of the Communication you consider relevant.

The text of the Communication can be found at:

[www.europa.eu.int/eur-lex/lex/LexUriServ/site/en/com/2005/com2005\\_0465en01.pdf](http://www.europa.eu.int/eur-lex/lex/LexUriServ/site/en/com/2005/com2005_0465en01.pdf).

The associated consultation questions are at:

[www.europa.eu.int/information\\_society/activities/digital\\_libraries/doc/annex2\\_en.pdf](http://www.europa.eu.int/information_society/activities/digital_libraries/doc/annex2_en.pdf)

### How to respond

When responding, please state whether you are responding as an individual or representing the views of an organisation. In the latter case, please make it clear whom the organisation represents and where applicable, how the views of members were gathered.

The deadline for responses is Friday 13 January 2006.

Responses should be sent by letter, fax or e-mail to:

Alan Simpson  
Arts Division  
Department for Culture, Media and Sport  
2-4 Cockspur Street  
London  
SW1Y 5DH

Fax: 020 7211 6230

E-mail: [alan.simpson@culture.gsi.gov.uk](mailto:alan.simpson@culture.gsi.gov.uk)

## **Confidentiality**

All information in responses, including personal information, may be subject to publication or disclosure under Freedom of Information legislation. If a correspondent requests confidentiality this cannot be guaranteed and will only be possible if considered appropriate under the legislation. Any such request should explain why confidentiality is necessary. Any automatic confidentiality disclaimer generated by your IT system will not be considered as such a request unless you specifically include a request, with an explanation, in the main text of your response.

## **What happens next?**

After the consultation closes we will analyse the responses and provide feedback within three months. A copy of the feedback will be available on the Department's website [www.culture.gov.uk](http://www.culture.gov.uk)

## **Complaints**

Should you wish to complain about the manner in which this consultation has been carried out, please write to: Liz Sweet, Consultation Coordinator, Strategy Division, DCMS, 2-4 Cockspur Street, London, SW1Y 5DH.