

# Measuring a Thriving Third Sector – feasibility and development work

## Amendments to the Invitation to tender

These changes affect the structure and timing of deliverables (introducing more flexibility into the work), as well as the procurement timescale (which has been extended). The content of the work has not changed.

### **Change to structure of the work**

The work has been re-structured to incorporate two parts: A and B.

- Part A consists in developing the indicator (this equates to the early parts of phase I)
- Part B consists of the rest of phase I and all of phase II

The specification of the Invitation to Tender (Annex A) has not changed. However, if tenderers are bidding for only one of the parts they should note that the following paragraphs **do not apply**. All other paragraphs of the ITT still apply.

**Part A** does not need to address the requirements of paragraphs:

- 12
- 13
- 30
- 34 - bullet 3
- 35 - 50 (although the general information in points 35 and 36 is relevant to part A)
- 51 - 59 (with the exception of paragraphs 55, 57, and 58 where B will lead but A will need to input, possibly at a later stage)

**Part B** does not need to address the requirements of paragraphs:

- 10
- 11
- 24 - 29\*
- 34 - bullet 4

\* with the exception of the last clause of point 27 (“*and meet the analytical requirements of the performance frameworks*”) and the middle sentence of point 29 (“*This may draw on information held in existing registers or collect compatible information through short and simple question*”) where both A and B would need to work together.

In terms of outputs (paragraph 60), the reports and presentations for the Interim Phase I review and the Phase I end review will be split into A and B. B will lead on the Phase II output but A will need to input.

Tenderers are still encouraged to bid for the whole scope of work, but bids covering only part A or part B will also be accepted. Bids for the whole scope of the work should include a costing for parts A and B separately.

If a bid is submitted for only one part, tenders will need to demonstrate clearly how they will work together with the team responsible for the other part.

***Timetable for project outputs***

The dates for outputs have changed, along with what is required at each stage. Deliverables are required as follows:

Indicator (part A)	15 September 2007
Remainder of Phase I output (part B)	1 November 2007
Phase II output (part B)	19 January 2008

***Procurement timetable***

The procurement timetable has been extended as follows:

Deadline for tenders	<b>Monday 13 August</b>
Tender panel	Thursday 16 August
Award contract and start the work	Friday 17 August