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**Emergency Planning College**

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Dear Colleague

Thank you for registering for the **Public Safety at Festivals and Mass Gatherings** course. This course is for people who have public safety planning responsibilities for outdoor events and need to develop their planning and crowd safety arrangements.

We would expect delegates to have completed the **Introduction to Crowd and Public Safety Management** course. In order to get the most out of the course please read the information below.

1. **What to do now:** review the events for which you are responsible and discuss them with colleagues from various parts of your organisation and other stakeholders. For those of you who are new to crowd and public safety management or indeed those who may need a refresher before coming on the course, please go to our Crowd and Public Safety Management pre-course work link and read the information.
2. **What to bring to the course:** delegates have found it helpful to bring their plans. It would also be beneficial if these could be given to our library, with the permission of your organisation, to be used as a national resource.

This course includes outdoor activity. You will, therefore, need to bring:

**Stout weatherproof footwear**  
**Clothing suitable for the season, such as coat and gloves**

3. **How the course is delivered:** the course will be based around presentations followed by group and individual exercises that will help you apply the concepts to your own situation. The emphasis at the College is on highly interactive courses and you will be encouraged to share experiences, ask questions and explore issues in the interests of you own learning and that of other delegates.

Please do not hesitate to contact our learning support team if you have any queries.  
We look forward to seeing you at the college.

Yours faithfully

**Learning Support Manager**