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**Emergency Planning College**

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Dear Colleague

Thank you for registering for the **Planning for Mass Fatalities** course. This course is for the people who have the responsibility for ensuring their organisation has the capability to meet the demands of an emergency involving mass fatalities.

We would expect delegates to be familiar with the requirements of the Civil Contingencies Act (2004) or to have completed the **Introduction to Civil Protection** course.

In order to get the most out of the course please read the information below and prepare for the course as suggested.

1. **What to do now:** review your organisation's current arrangements to deal with mass fatalities. You may find it helpful to review your organisation's major incident plans to see if explicit arrangements have been made for such an eventuality.
2. **What to bring to the course:** delegates have found it helpful to bring their plans. When reviewing your current arrangements as described above, please make notes and bring these with you.
3. **How the course is delivered:** the course will be based around presentations followed by group and individual exercises that will help you apply the concepts to your own situation. The emphasis at the College is on highly interactive courses and you will be encouraged to share experiences, ask questions and explore issues in the interests of your own learning and that of other delegates.

Please do not hesitate to contact our learning support team if you have any queries.  
We look forward to seeing you at the college.

Yours faithfully

**Learning Support Manager**