
Emergency Planning College

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Dear Colleague

Thank you for registering for the **Introduction to Civil Protection** course. This is our introductory level course for people new to the discipline of Civil Protection.

In order to get the most out of the course please read the information below and prepare as suggested.

1. **What to do now:** please go to our civil protection pre-course work link and read the background information to help you prepare for this event. Review your organisation's current civil protection arrangements and discuss with colleagues from various parts of your organisation what they understand by the term Civil Protection. You may find it helpful to review your organisation's Civil Protection plans to gain an understanding of the roles and responsibilities of your organisation.
2. **What to bring to the course:** all course materials will be provided. However, delegates have found it helpful to bring examples of their emergency plans and informally discuss arrangements with colleagues from around the UK.
3. **How the course is delivered:** the course will be based around presentations followed by group and individual exercises that will help you apply the concepts to your own situation. The emphasis at the College is on highly interactive courses and you will be encouraged to share experiences, ask questions and explore issues in the interests of you own learning and that of other delegates.

Please do not hesitate to contact our learning support team if you have any queries.
We look forward to seeing you at the college.

Yours faithfully

Learning Support Manager