

CTO COUNCIL MEETING - NOTES
Sunningdale Park
19/20 June 2008

ATTENDEES

NAME	ORGANISATION
Dave Underwood	Met Office
Kenny Patrick	DFID
Mike Payne	MOJ
Eammon McDonough	DFT
Andy McClintock	Scottish Govt
Malcolm Lowe	DWP
Kevin Murphy	DWP
Duncan McGugan	DWP
Andy Williamson	Wales
Sarah Norton	DFT
Andrew Stott	CO
Peter Court	CO
Karen Delafield	DIUS
Tony Boyle	MOD
Tunde Coker	CJIT
Simon Berlin	Lewisham
Andrew Bull	HMRC
Pete Desmond	DWP
Roger Styles	CSIA
Michael Stubbings	CSIA
Dominic Hartley	IPS
Terry Hawes	HMRC
Dilip Palmer	CLG
Terry Bellinger	CPS
John Callery (Colin Hurd)	DCSF
Dave Williams	Environment Agency
Philip McPherson	FCO
Philip French	HMPS
Mark Ferrar	NHS
Bill Crothers	IPS SPEAKER
Paul Davidson	Local Govt
Maurette Cobb	OGC
Saleem Uddin	OGC

APOLOGIES

Catalina McGregor	MoD
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1.a) Introductions

Andrew welcomed Mark Ferrar, Tony Boyle, Malcolm Lowe and Mike Stubbings to the Council.

- Data Handling Review to be published next week. John Suffolk would have a role in the delivery of any recommendations as government CIO. Implementation will be a major

activity over the months and years to come - need good design and reuse to ease what potentially could be significant pressure on budgets.

- Gershon 2 – Gershon 2 has been worked up – there have been a number of business men involved in this activity. One workstream is back office IT. Andrew and John S have spoken to the new lead explaining that Gershon 1 needs to be applied (reuse agenda) and that Gershon 2 needs to include a procurement strand. Review likely to be announced soon. Probable reporting requirement by the end of the year – provides an opportunity to embed practices developed by the CTO Council over the last 3 years.
- USA trip to San Francisco – very few takers, cost was an issue (individuals to arrange own flights if event re-scheduled in autumn). Need to make things ‘right’ with suppliers who had worked hard to organise comprehensive agenda.
- Scott McNeally Sun Chairman spoke about OSS – thanks to those who attended
- CTO event - Michael Dell visiting on 23 September 08, will speak on Green Data Centres – looking for Andrew Bull to lead for CTO/C.

Action Point: Simon Field has had to step down as Communications Team lead – need a volunteer to take over – names to Andrew please.

2. Report back from ARB inc engaging HMG Governance in broader CTO/C & ARB agenda – Tunde Coker

See slides

- Comment that ‘active’ participation in Domain teams needs to be identified
- Need to recognise effort put in by the individual
- Next ARB 16th July 08
- Shared governance structure slide – need to make work of ARB/CTO Council business focussed and gel with the agenda of other councils inc Knowledge Council, Delivery Council. There was comment that links with business objectives and outcomes was key.
- There was comment that there is a link with the Knowledge Council through the Knowledge and Information Strategy; we need a similar relationship with the Delivery Council.
- Was there a principle that held the councils together – possibly the xGEA, but this a technical only architecture that doesn’t cover the business side. Need a business component in the xGEA – but xGovt Transactional Strategy includes supporting the business and is an example that could be used. We need to make what we already have more digestible.
- How could the necessary links could be made – suggested through IA Domain. Also use Process Domain to define xgovt processes and then the business links which could be presented to the Delivery Council.
- re government delivery architecture – it would be helpful to have departmental examples where moved from an enterprise IT architecture to a business architecture
- Given business process themes what application sets do we need? - could use this framework to support discussions with Delivery Council – also could use next ARB to bottom out how we do this.
- Not much comes down from the CIO/Council and it is not visible how their 13 workstrands relate to the CTO Council work. We have an opportunity on 3 / 4 July to discuss this.
- John S wanted to move forward on Transformational Government 1.5 (inc Green IT and OSS). Kevin McLean CO leads on this.
- It would be useful to see how the xGEA principles feed into local government
- How do OGC structures fit in – OGC Collaborative Category Board – Government purchasing has been split into categories. AS runs IT Category Board – approach taken has

been about commodity purchasing, AS commented that he has asked Dean James to lead on what the govts IT procurement strategy should be (inc offshoring and what framework agreements we actually need, whether we should have a standard formal contract, and that we have an understood distribution of risk.

- Dean James to be invited to attend the next CTO/CV meeting to discuss IT Procurement Strategy.

Action point –to put ICT Category Board papers in the eRoom.

- IAPPB may be axed – unclear at the moment. May include some ex officio members from the CTO/C idc – so need to decide who that would be. Mike S – Roger Styles discussed what the IAPPB may look like. MS will likely pull together something to identify IA policy and standards requirements and how they are embedded and the CTO/C will have the opportunity to influence this.
- Need to do a pitch to the Delivery Council - look to interest them on delivery architecture and what leading departments have been doing. Also pitch on IA and alignment with procurement activity as well as engage them with our agenda.

3. xGEA Reference Group WIKI

See Slides

- Prototype wiki – this work is being done on behalf of the Strategy Domain around better communication on the back of the eGIF supplier engagement piece. It will provide a managed communication channel.
- xGEA Strategy Framework – similar to eGIF but broader. Will be in two parts – first like revised eGIF and the second cut by domains.
- Had an engagement session with the eGIF Accreditation Authority – possibly call the new version of eGIF – tGIF to reflect resonance with new Transformational agenda and the fact it is a new version but without losing sight of eGIF and the brand. Need to understand how we move from eGIF to tGIF
- Looking to trial our new engagement model with the Accreditation Authority group of external stakeholders – engage with subject matter experts specifically in the information area first but potential to grow if successful. Need to see if it is a good engagement model and if a wiki works as a semi private collaboration tool
- Information and Integration Domains have most interest in xGEA DRG initially but will look to grow domain engagement idc as provides a managed communication channel
- Chose a wiki as it was quick and cheap (use mediawiki engine). Wiki has already been populated with a number of documents – provides key information in digestible chunks
- Question: How would the wiki be moderated? Answer: each supplier will only have one password - one individual will be able to make changes but others in the same organisation can use but only with read access. This is the initial trial phase and we will learn as we go with regards to moderation etc. Each individual contributing will need to take responsibility for their own document on the wiki. Most of Wikipedia is not moderated – the principle being track changes and convergence on an agreed text whilst stating different viewpoints
- Suppliers will need to agree that everything on the wiki is government ipr
- Comment was - good that we are using web 2.0 technologies and wiki makes good collaboration and presentation tool – but we do need to position the eRoom against the wiki also some concern over security accreditation. Also concerned about heavyweight material being put on the wiki. Response was - point accepted about eRoom – and don't yet know that the wiki is the right tool but we do need to do some work to find out
- The wiki is a light touch comms tool that allows us to get input
- Question: when will we get some conclusions? Answer: after 3 months

- Question: have the IA aspects been tackled? Answer: the wiki has been made available to named individuals have asked NCC how they are handling their archiving. Material on the wiki is in the public domain already anyway. (AS could not find the wiki on a Google search).
- AS mentioned the work he is doing with Natalie Ceeney for Gus around the use of Facebook type provision for government – also asked who else is using Mediawiki software in their departments.
- Comment on web convergence and the fact it was counter for the growing trend to use wikis, and how long before someone halted the use of wikis. Response was that part of the website review is about making government sites more searchable. There was concern about the different collaborative working groups springing up as there seemed to be no sharing between the groups. Some solutions have sub communities such as eRoom and Confluence. Best example in IDeA where you can post an article to multiple communities. Also referred to was Govnet in Australia where there is a good example of a range of communities.
- Comment about concern about the provenance of information.
- Comment that there was pressure in departments to look at WEB 2.0 but not keen to go down a departmental route rather a xgovt. Question: who was the Champion in this area? Answer: Pete D and Tunde C who are on the Knowledge Council working group on this along with Sharon Jones DWP

4. Introducing the Information Assurance Domain – Kevin Murphy

See slides

- Kevin M looked at the old IA Domain deliverables and terminated those activities as he deemed those outcomes were no longer the ones sought
- Mentioned the mismatch between the number of CTOs and the representation on the IA Domain. Discussion on re sourcing followed.
- CESC/CSIA/HMR/DWP already well represented on the team so already well joined up xgovt but that there was a need to clarify IA governance
- Did however need a framework established to operate against.
- Comment that we didn't want academic exercises and should focus on where we have a need for something. Response was that on secure data transfer both HMRC and DWP do have a need and the strategy is driven by both these departments. We needed to solve the here and now problems and use the solutions to build the framework..
- Question: Who else is interested in joining xGSI and xCJS?
- It was noted that in nhs information governance /information assurance were processes driven through the management chain through 1.3 m employees and that they have secure email that can cope with massive attachments. They have a new service and will share the source code.
- It was mentioned that IATP led by CESC was well and that IATP wanted to engage
- The IA Domain retains ownership and provides a framework and guidance but delivers through the other domains
- Products can be developed by commissioning other domains and through those that are doing the necessary work already anyway. Point being that not everything owned by the IA Domain needs to be done by them
- Data Handling Review – key focus was accidental data loss in transit
- IA Domain team is trying to reflect the broad scope of issues
- Mentioned SIRO network meeting on 4th July – and need for IATP/IA Domain rep and that how to take IA forward should be on the agenda
- We need shared business requirements to take to market and exemplars are not providing these. We are trying to reuse what we already have.

- Comment about lots of architecture around laptops/USBs/secure access - appears to be all over the place – need to provide leadership here. Response was that there are lots of bilaterals happening in this area but that nothing has been centrally captured
- There has been a big push on laptop encryption in the last 3 months and we need the CTO/C view on this
- Comment about struggling to get the business requirements – would help if they were captured as solutions do exist – would be useful if the IA domain could do this.
- Comment about the suppliers role – the HO has had fully encrypted laptops for years – need to push back on suppliers/look for solutions already there. We need to tell suppliers to put together the joint solutions, ask how they will federate up and also how will ensure interoperability. We need to know what is where already so we know where to push back.
- Could note what we already have as an initial step (rather than have fully written up exemplar)
- Clearing House Process needs to be made to work and agreed idea to capture what we have was very useful as the exemplar process doesn't work fast enough. Also need to have the flexibility to address things that pop up like laptop encryption
- On sharing data beyond the boundary of restricted in to drug support agencies – help would be welcomed on access rights management and IRM

Action Point: all CTOs to report back to Kevin Murphy on both current use of and need for :

Large file transfer
Laptop encryption
Access rights management
IRM
Removable media
secure email

- We need to understand what key things are happening in all CTO areas Possible CTO session on how we get smarter at surfacing what is happening – Malcolm L to lead such a future session

5. Mobilisation of the remaining domains – Tunde Coker

See presentation

- Use of underlying themes, customer journeys, TUO should be used to drive the initialisation of the application domain
- Application service provided to the business rather than a particular application should be the focus
- the Process Domain should be up and running first – the application domain would then look at services after – application needs to take its lead from process.
- the candidate shared services document would give a focus to domains

Action Point – Peter Court to circulate the Candidate Shared Services document

- need to get process mobilised first
- John W will support Process Domain as the CTO Sponsor but needs to find a new domain lead. A new Process Domain lead likely to be found in IPS/Identity Management.
- Mike P (?) will sponsor the application domain and work with Peter Court on mobilisation
- Paul Davidson wanted local government involved from the outset – he will discuss with Simon Berlin who will join the new application Domain and how to engage

7 Data Centre and Public Sector Network update – Andrew Bull

See presentation

8 Business Link and DirectGov alignment update – agenda item cancelled

9 Govtalk and Namespace proposal agenda item – lost through lack of time – will circulate papers

10 Software Performance management – Maurette Cobb OGC

See presentation and separate note

Additional Agenda Item – Ocean Procurement – Peter Court

- See CIO.gov.uk for information on Ocean
- John Stuble (CO) is the Programme Director
- Looking to produce standards for PSN
- PSN = carrier network with commodity services and flexible end connectivity
- Philip Mcp has stakeholder framework packs on Ocean he can share
- Gone from a concept 18 months ago to about to go to procurement. Ocean has created a new market of shared services that are sustainable. Has gone a long way forward in supporting the Transformational Government agenda and produced outcomes that everyone can consume
- PSIT handing over to PSN programme to take delivery programme forward
- Framework and first set of PSN compliant services due 1/09
- Don't have to wait for Ocean for PSN model because BT already moving towards the same (takes out costs for the suppliers)

Data Centre Vision - Andrew Bull

- Looking for someone to lead (currently John Gray of RPA) plus engagement from everyone

11 Lac Carling Update – Terry Hawes

lost through lack of time

12 and 13 Champions/Exemplars/ report to CIO Council – Andrew Stott

- Input from previous discussions – on Champions/Exemplars – current process too heavyweight and need for more discovery and exposure of what there is out there. Also opportunities in IA space need to be identified and pushed out
- Messages to CIO/C
- Delivery frameworks put in place to deliver Varney – the Malcolm Lowe presentation on data sharing
- IA domain
- Directgov/businesslink alignment
- Application services and link with business objectives and outcomes + link to shared services
- Talk about governance – presented in terms of how we bring together CIO/CTO messages to the other councils
- Offer CIOs support – in making links to Delivery Council

9. AOB

Next Meeting: is on 17th September at Admiralty Arch in London.