

**CTO Council Meeting
13 February 2008
Action Points**

OPEN

No	Action	Date Opened	Status	Owner(s)	Update	Date Due
Actions from meeting on 18th September						
6	Andrew asked that someone in each domain with IA knowledge should take any domain issues to the IA domain – suggested the ARB manage this in conjunction with [Marc Hocking]	18.9	Open	Sarah Norton [Marc Hocking]/Kevin Murphy	Action to be re considered by Kevin Murphy	TBC
10	All CTOs to embed Clearing House Process in their organisation	18.9	Open	All CTOs		Spring 2008
Actions from meeting on 28/29 November						
4	CTOs to nominate IT Procurement Directors and/or themselves to join OGC ICT Collaborative Category Board and OGC ICT Category Strategy Team	29.11	Open	ALL		21.12.07
5	Andrew to speak with Dean James in relation to Commercial frameworks	29.11	Open	Andrew Stott		21.12.07
6	ARB to take forward webpage work	29.11	Open	Simon Field		13.02.08
7	Simon Field to work with domain leads to produce communication strategy (to present to AS)	29.11	Open	Simon Field		13.02.08
Actions from meeting on 13th February						
1	AS to follow-up on issue of cascading findings of the Hannigan Report across Government	13.02	Open	Andrew Stott		29.02
2	AS to circulate Glynn Evans's (Birmingham) report on OSS	13.02	Open	Andrew Stott		29.02
3	All CTOs to identify x-government projects in	13.02	Open	ALL		29.02

	their area and list these					
4	CTOs to send the details of any volunteers or suggestions of individuals to assist the central administration team	13.02	Open	ALL		03.04
5	Comms Team to look into wider circulation of CTO Council newsletter amongst local authorities	13.02	Open	Simon Field	Next comms team meeting on 29th Feb	07.03
6	CTOs to send any comments on the CTO 08/09 Workplan Presentation to DB/GL by 29th Feb at very latest	13.02	Open	ALL		29.02
7	Comms Team to investigate production of a Welcome Pack for new CTO Council members	13.02	Open	Simon Field	Next comms team meeting on 29th Feb	27.03
8	Dave Williams to investigate the commercial implications of the Green IT scorecard – specifically the implications of Gartner's involvement	13.02	Open	Dave Williams		27.03
9	Any volunteers for ARB Chair or representative to CIO Council to be nominated to AS/GL	13.02	Open	ALL		4.03

CLOSED

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Actions from meeting on 28/29th November					