

**CTO Council Meeting on 18th September
– OUTSTANDING ACTIONS LOG**

No	ACTION	DATE OPENED	STATUS	OWNER	UPDATE
	Simon Berlin to advise council on local authority representation	22.5	Local authority reference group to be established and to meet - will recommend increased LA membership from 2 to 3	Simon Berlin	Open – group as yet to meet though nominee for third Local Government CTO identified
3	MOD to confirm name of nominee for Public Sector Service Management Team	22.6	Lee Hazeldine to attend PSSMT meeting to ascertain who should attend from MOD	Lee Hazeldine MOD Paul McAvoy DWP	Open but in hand – MOD and Paul McAvoy in touch
6	Communications Team to ascertain possibility of using RSS feed as communications tool	22.6	In hand – part of communications agenda	Simon Field	Ongoing
8	Knowledge Network• KN to be considered as potential exemplar by Information domain	22.6	Open	Pete Desmond – Information domain	Open

NO	ACTION	DATE OPENED	STATUS	OWNER	UPDATE	Due date
1	Circulate emerging Knowledge Management Strategy	18.9	Open	Andrew Stott		30.9
2	CSIA will provide clarity on what is mandatory (Roger Styles)	18.9	Open	Roger Styles		2.11
4	CESG to provide a paper for CTOs on where such useful information can be found – paper to be put in eRoom	18.9	Open	Nigel Jones		2.10
5	Andrew suggested that CTOs should meet their ITSO's and agree individually how they will work more closely together – potential to ask the ITSO's to complete the [Widowson]	18.9	Open	All CTOs		23.11

	questionnaire ?					
6	Andrew asked that someone in each domain with IA knowledge should take any domain issues to the IA domain – suggested the ARB manage this in conjunction with Marc Hocking	18.9	Open	Sarah Norton Marc Hocking		9.11
7	All CTOs to work with their CIOs on GSI transformation so as to be in a position to make decision in January	18.9	Open	All CTOs		By end of 2007
8	CTOs to flag up to Peter when current network contracts expire	18.9	Open	All CTOs		23.11
9	Peter Court to work with CESG to investigate what CESG mgt of core network services might look like.	18.9	Open	Nigel Jones/Peter Court		23.11
10	All CTOs to embed CHP in their organisation	18.9	Open	All CTOs		Spring 2008
11	All CTOs to attain TOGAF 9 qualification in the next six months	18.9	Open	ALL CTOs		March.08
12	Jon to sent CTOs reminders about his depts monthly conference call service for CTOs regarding TOGAF skills	18.9	Open	Jon Wrennall		26.10