

**CTO COUNCIL MEETING 29/30 MARCH  
ACTION POINTS**

An update on action points from the last (15 February) meeting is in the eRoom

<b>Action</b>		<b>Owner</b>	<b>Status</b>
<b>Actions from the last meeting:</b>			
Action 5	Comprehensive Spending Review – departmental responses	Andrew Stott	HM Treasury not happy with circulating responses that lack standardisation
Action 11	Complete Gartner online assessment tool	All	Deadline has been extended until June 8. Concerns about format/content – CTOs to pass concerns to Pete Desmond
Action 19	Measures to facilitate re-use	Andrew Stott and Catalina McGregor	In progress
Action 21	Nominations for after dinner speakers	All CTOs	Open - nominations still required
<b>Actions agreed at the CTO Council:</b>			
1. CTO job description/TOR (CIO Council request)	CTO Secretariat	Chief Technology Officer agreed as title – web site to be updated	
	Simon Field	Role description agreed with the addition of Technology Assurance for IT delivery added to core list and Contract Management to outer list with the acknowledgement that the content of the outer list will vary according to organisation	
	Andrew Stott	Pass presentation to CIO Council	
	Andrew Stott	Technology foresight/innovation Andrew to give short presentation at next meeting covering the top level points on the Strategy domain that he leads	
2. IT Assets paper (CIO Council request)	ARB (item for next agenda)	Agreed that standards are owned by all domains and each domain is responsible for development of standards that are relevant to them – action 13 from paper	
	Dan Bailey and Dave Morris	Action from ARB endorsed by CTO Council to discuss with Kenny Robertson several actions/ownership in particular actions: 1-7, 13	
	Dan Bailey and Dave Morris	Relating to action 6 and development of joint CMS for Businesslink and Directgov agreement that The Club should be documented as an exemplar	
	Tunde Coker and Dilip Parmar	Relating to actions 14 and 19 (Government Gateway as solution for messaging for GC and CJS exchange to be re-used and shared) to meet and agree on division of responsibilities around this action and report back to the next CTO Council meeting	
	Domain teams	Relating to action 23 domain teams to	

		report to ARB on their own work plans for the coming year and resource requirements so that a consolidated work plan can be produced
3. Open Source Software	Simon Field/ CTO Secretariat	OSS questionnaire to be devised and circulated to CTOs following ministerial interest in open source
4. Network Vision	Andrew Stott	Paper agreed; CIO Council to be informed
5. GSI	Peter Court/CTOs	Look at ASPIRE contract for GSI connectivity to facilitate re-use To put together paper for CIO Council on internet access. Any CTOs interested in taking part in meeting with Fujitsu on 24 May covering Shared Services should contact Peter.
6. IA07	Catalina McGregor/Nigel Jones	CTOs to volunteer to take part in a CTO Panel at IA07 with a suggested topic of 'Shared and common services and IA implications'
7. Communications	Simon Field	Communications group to develop communications plan which will address key events for CTO attendance eg Gartner, Open Forum and a PowerPoint deck for use by all on the work programme of the Council.
8. Agenda items for the next Council meeting	CTOs	Items by 5 June

The next meeting of the CTO Council is on 22 May in HM Treasury, 1 Horse Guards Rd, London